



Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
P.O. Box 980818, West Sacramento, CA 95798-0818
P (916) 431-6959 F (916) 263-1897 www.bppe.ca.gov



CITATION: ASSESSMENT OF FINE

To: Diane Morgan, Owner
Joan Lukkonen, Owner
Medical Career College of Northern California
7475 Kanai Avenue
Citrus Heights, CA 95621

INSTITUTION CODE: 41462639
CITATION NUMBER: 1213011
CITATION ISSUANCE DATE: 01/02/2013
DUE DATE: 02/01/2013
FINE AMOUNT: \$1002.00

Connie Bouvia issues this Citation: Assessment of Fine (Citation) in her official capacity as Enforcement Chief of the Bureau for Private Postsecondary Education (Bureau) of the California Department of Consumer Affairs.

CITATION

A Citation is hereby issued to Diane Morgan and Joan Lukkonen, owners of Medical Career College of Northern California located at 7475 Kanai Avenue, Citrus Heights, CA 95621 in accordance with Section 125.9 of the Business and Professions Code; Section 94936 of the California Education Code; and Section 75020 of the California Code of Regulations for the violations described in the 'Violation Code Sections' of this document.

PENALTY – ASSESSMENT OF A FINE

In accordance with California Education Code section 94936; and California Code of Regulations Sections 75020 and 75030, the Bureau hereby orders the issuance of a Citation and the assessment of a fine in the amount of **\$1002.00** for the violations described in the 'Violation Code Sections' of this document.

You are hereby notified that you are in violation of the California Education Code and California Code of Regulations and cause for issuance of a citation and assessment of an administrative fine exists.

VIOLATION CODE SECTIONS

#	The California Education Code (CEC) and the California Code of Regulations (CCR). Below you will find the section(s) you are charged with violating.
1.	<u>Violation of CEC 94897(m) – Prohibited Business Practices</u> <i>The institution directed an individual to perform an act that violates this chapter, to refrain from reporting unlawful conduct to the bureau or another government agency, or to engage in any unfair act to persuade a student not to complain to the bureau or another government agency.</i> The fine for this violation is <u>\$501.00</u>
2.	<u>Violation of CEC 71760 – Self-Monitoring Procedures</u> <i>The Institution did not maintain adequate procedures related to its grievance policy to ensure that it is maintained and operated in compliance with the CEC and CCR.</i>

	<p>The institution must comply with its grievance policy as outlined in the institution catalog.</p> <p>The fine for this violation is <u>\$501.00</u></p>
<p>TOTAL ADMINISTRATIVE FINE DUE: <u>\$1002.00</u></p>	

APPEAL OF CITATION

You have the right to contest this Citation through an informal conference with the Bureau; and/or through an administrative hearing in accordance with Chapter 5 (Commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

If you wish to contest this Citation, you must submit the enclosed 'Notice of Appeal of Citation – Request for Informal Conference and/or Administrative Hearing' form within 30 days from the service of the Citation. If you do not request an informal conference and/or an administrative hearing within 30 days from the service of the Citation, you will not be able to request one at a later time. Deliver or mail your written request to:

Janel Quayle, Discipline Citation Program
 Bureau for Private Postsecondary Education
 2535 Capitol Oaks Drive, Suite 400
 Sacramento, CA 95833

Unless a written request for an informal conference and/or an administrative hearing is signed by you or on behalf of Medical Career College of Northern California and delivered to the Bureau by **February 1, 2013**, you will be deemed to have waived or forfeited your right to appeal this matter.

EFFECTIVE DATE OF CITATION AND FINE ASSESSMENT

If you do not request an informal conference and/or an administrative hearing, this Citation shall become effective on **January 2, 2013** and the he payment is due by **February 1, 2013**. Your payment of the administrative fine shall not constitute an admission of the violation charged.

If a hearing is requested, you will not be required to comply with this Citation until 30 days after a final order is entered against you.

PAYMENT OF ADMINISTRATIVE FINE

Payment of the administrative fine must be made to the Bureau for Private Postsecondary Education by check or money order. Please include the Citation number on the payment of the fine assessment. Payments may be mailed to:

Janel Quayle, Discipline Citation Program
 Bureau for Private Postsecondary Education
 2535 Capitol Oaks Drive, Suite 400
 Sacramento, CA 95833

CONTACT INFORMATION

If you have any questions regarding this Citation, or desire further information, please contact Janel Quayle, Enforcement Analyst, at (916) 431-6940 or Janel.Quayle@dca.ca.gov.

Connie Bouvia
 Connie Bouvia
 Enforcement Chief

January 2, 2013
 Date

Enclosures

- Applicable Laws Violated
- Statement of Rights: Appeal Process Information Sheet
- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Payment of fine – Wavier of Appeal
- Declaration of Service by Certified and First Class Mail