



Bureau for Private Postsecondary Education
 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
 P.O. Box 980818, West Sacramento, CA 95798-0818
 P (916) 431-6959 F (916) 263-1897 www.bppe.ca.gov



NOTICE TO COMPLY – CU586696300717 (Ed. Code § 94935, 5 5, CCR § 75010)

Institution Name:	Dynasty Trucking School	Institution Telephone:	626-823-4935
Institution Code:	58669630	Administrator Name:	Yu Shan Chang
Street Address:	1810 S. Reservoir Street Pomona, CA 91766	Date of Inspection:	07/11/17

Nature and Facts of the Violation(s), Including a Reference to the Statute or Regulation Violated, and Manner in Which the Institution Must Correct the Violation to Achieve Compliance:

SCHOOL PERFORMANCE FACT SHEET

Education Code (CEC) or Code of Regulations (5, CCR)	Subsection, Description, and Required Correction															
5, CCR §74112(h)	<p>(h) Completion Rates</p> <p>Reporting of completion rates for an institution's Annual Report and Performance Fact Sheet shall include, for each educational program, the number of students who began the program as defined in subdivision (d)(1) of this section, the number of students available for graduation, number of on-time graduates, and completion rate(s).</p> <p>On-time Completion Rates (Graduation Rates) (includes data for the two calendar years prior to reporting)</p> <p>Name of Educational Program (Program Length)</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>Calendar Year</th> <th>Number of Students Who Began the Program</th> <th>Students Available for Graduation</th> <th>Number of On-time Graduates</th> <th>On-Time Completion Rate</th> </tr> </thead> <tbody> <tr> <td>20XX</td> <td>100</td> <td>98</td> <td>70</td> <td>71%</td> </tr> <tr> <td>20XY</td> <td>80</td> <td>80</td> <td>55</td> <td>69%</td> </tr> </tbody> </table> <p>The completion rates chart's headings are not labeled correctly.</p> <p>To remedy this violation, the institution shall label the heading titles the same as the above chart.</p>	Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-time Graduates	On-Time Completion Rate	20XX	100	98	70	71%	20XY	80	80	55	69%
Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-time Graduates	On-Time Completion Rate												
20XX	100	98	70	71%												
20XY	80	80	55	69%												

Notice to Comply – CU586696300717

Inspector's Initial: *ASD*
 Administrator's Initial: *NL*

	<p>The SPFS correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p>																										
<p>CEC §94902(b)(3)</p>	<p>(b) An enrollment agreement is not enforceable unless all of the following requirements are met:</p> <p>(3) Prior to the execution of the enrollment agreement, the student and the institution have signed and dated the information required to be disclosed in the Student Performance Fact Sheet pursuant to subdivisions (a) to (d), inclusive, of Section 94910. Each of these items in the Student Performance Fact Sheet shall include a line for the student to initial and shall be initialed and dated by the student.</p> <p>The institution failed to include a line for the student to initial and date under the Completion rates chart.</p> <p>To remedy this violation, the institution shall include a line for the student to initial and date under the Completion rates chart.</p> <p>The SPFS correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p>																										
<p>5, CCR §74112(i)</p>	<p>(i) Job Placement rates and related disclosures shall be included in the Performance Fact Sheet in a format substantially similar to the charts below, (dates, numbers, and other data shown are for example only):</p> <p>Job Placement Rates (includes data for the two calendar years prior to reporting)</p> <table border="1" data-bbox="641 1098 1502 1312"> <thead> <tr> <th>Calendar Year</th> <th>Number of Students Who Began the Program</th> <th>Number of Graduates</th> <th>Graduates Available for Employment</th> <th>Graduates Employed in the Field</th> <th>Placement Rate % Employed in the Field</th> </tr> </thead> <tbody> <tr> <td>20XX</td> <td>100</td> <td>70</td> <td>70</td> <td>55</td> <td>79%</td> </tr> <tr> <td>20XY</td> <td>80</td> <td>55</td> <td>55</td> <td>20</td> <td>36%</td> </tr> </tbody> </table> <p>Name of Educational Program (Program Length)</p> <p>Gainful Employment Categories (includes data for the two calendar years prior to reporting)</p> <p>Name of Educational Program (Program Length)</p> <p>Part Time vs. Full Time Employment</p> <table border="1" data-bbox="641 1644 1502 1814"> <thead> <tr> <th>Calendar Year</th> <th>Graduates Employed in the Field 20 to 29 Hours Per Week</th> <th>Graduates Employed in the Field at least 30 Hours Per Week</th> <th>Total Graduates Employed in the Field</th> </tr> </thead> <tbody> <tr> <td>20XX</td> <td>15</td> <td>40</td> <td>55</td> </tr> </tbody> </table>	Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field	20XX	100	70	70	55	79%	20XY	80	55	55	20	36%	Calendar Year	Graduates Employed in the Field 20 to 29 Hours Per Week	Graduates Employed in the Field at least 30 Hours Per Week	Total Graduates Employed in the Field	20XX	15	40	55
Calendar Year	Number of Students Who Began the Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field																						
20XX	100	70	70	55	79%																						
20XY	80	55	55	20	36%																						
Calendar Year	Graduates Employed in the Field 20 to 29 Hours Per Week	Graduates Employed in the Field at least 30 Hours Per Week	Total Graduates Employed in the Field																								
20XX	15	40	55																								

Notice to Comply – CU586696300717
 Inspector's Initial: *J.D.*
 Administrator's Initial: *N.C.*

20XY 5 15 20

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field Concurrent Aggregated Positions	Total Graduates Employed in the Field
20XX	52	3	55
20XY	19	1	20

Self-Employed/Freelance Positions

Calendar Year	Graduates Employed Who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
20XX	3	55
20XY	5	20

Institutional Employment

Calendar Year	Graduates Employed in the Field Who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
20XX	15	55
20XY	5	20

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

(5) The following self-employment/freelance worker disclosure shall be initialed by students entering any programs in which the majority of graduates who obtain jobs obtain in this type of work:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they

	<p>will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.</p> <ul style="list-style-type: none"> • Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises that work style. <p>Student's Initials: _____ Date: _____</p> <p>Only initial after you have had sufficient time to read and understand the information.</p> <p>The institution failed to update the formatting of the Placement rates chart and the institution must create a chart for Part Time vs. Full Time Employment, Single Position vs. Concurrent Aggregated Positions, Self-Employed/Freelance Positions and Institutional Employment.</p> <p>To remedy this violation, update the Placement rates chart to the new formatting listed above and the 4 charts listed above need to be created and placed on each SPFS. Enter N/A in the charts and state "Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect data for its 2015 and prior graduates", and submit a revised 14/15 SPFS to the Bureau.</p> <p>The SPFS correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p>
<p>CEC §94910(f)(2)</p>	<p>Except as provided in subdivision (d) of Section 94909 and Section 94910.5, prior to enrollment, an institution shall provide a prospective student with a School Performance Fact Sheet containing, at a minimum, the following information, as it relates to the educational program:</p> <p>(f) All of the following:</p> <p>(2) A statement informing the reader of where he or she may obtain from the institution a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates as required by subdivision (b).</p> <p>The institution failed to include the required disclosure under the job placement rates table.</p> <p>To remedy this violation, a statement informing the reader of where he or she may obtain from the institution a list of the employment positions determined to be within the field for which a student received education and training for the calculation of job placement rates.</p> <p>The SPFS correction shall be submitted with the institution's response</p>

Notice to Comply – CU586696300717
 Inspector's Initial: *A-D.*
 Administrator's Initial: *NLC*

to the NTC and the last page of this document within the specified time frame.

5, CCR §74112(j)

(j) License Examination Passage Rates. If license examination passage rates are not available from the appropriate state agency, an institution shall collect the information directly from its graduates. If an institution demonstrates that, after reasonable efforts, it is unable to obtain the examination passage information from its graduates, the institution shall report the number of students it could not contact and note in a font the same size as the majority of the data on the Performance Fact Sheet, "License examination passage data is not available from the state agency administering the examination. We were unable to collect data from [enter the number] graduates."

Reporting of license examination passage rates for the Annual Report and the Performance Fact Sheet shall include, for each educational program: the number of graduates in the reported year, the number of documented graduates who passed the first available examination, number of documented graduates who failed the first available examination, the number of graduates for whom data is not available. An optional column may be added to separately report licensing examination data for graduates who take and pass the exam after failing initially. The Annual Report shall also include a description of the processes for attempting to contact those students.

For licensing examinations that are not continuously administered, license examination passage rates shall be included in the Performance Fact Sheet in a format substantially similar to the chart below, (dates, numbers, and other data shown are for example only):

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Name of Educational Program (Program Length)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam
2/1/20XX	3/15/20XX	277	80	40	40
6/1/20XX	7/15/20XX	277	100	75	25
10/1/20XX	11/15/20XX	277	82	68	14
X					
2/1/20XY	3/20/20XY	304	80	40	40
6/1/20XY	7/19/20XY	304	100	70	30
10/1/20XY	11/19/20XY	304	92	62	30
Y					

License examination passage data is not available from the state agency administering

Notice to Comply – CU586696300717

Inspector's Initial: *J.D.*

Administrator's Initial: *NC*

the examination. We were unable to collect data from 32 graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

For licensing examinations that are continuously administered, license examination passage rates shall be included in the Performance Fact Sheet in a format substantially similar to the chart below (dates, numbers, and other data shown are for example only):

License Examination Passage Rates (includes data for the two calendar years prior to reporting)

Name of Educational Program (Program Length)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	P R
20XX	95	80	40	40	5
20XY	109	100	75	25	7

License examination passage data is not available from the state agency administering the examination. We were unable to collect data from 10 graduates.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

The license examination passage rates chart (continuously administered and not continuously administered) are not correctly formatted.

To remedy this violation, the institution shall format the license examination passage rates charts the same as the above charts.

The SPFS correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.

CEC §94910(f)(3)

Except as provided in subdivision (d) of Section 94909 and Section 94910.5, prior to enrollment, an institution shall provide a prospective student with a School Performance Fact Sheet containing, at a minimum, the following information, as it relates to the educational program:

(f) All of the following:

(3) A statement informing the reader of where he or she may obtain from the institution a list of the objective sources of information used to substantiate the salary disclosure as required by subdivision (d).

The SPFS did not contain a statement informing the reader of where he or she may obtain from the institution a list of objective sources of

	<p>information used to substantiate the salary disclosure.</p> <p>To remedy this violation, the SPFS shall be updated to include a statement informing the reader of where he or she may obtain from the institution a list of objective sources of information used to substantiate the salary disclosure.</p> <p>The SPFS correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p>
<p>5, CCR §74112(f)</p>	<p>(f) Total Charges. The institution's Annual Report and Performance Fact Sheet shall include the total charges for a student to complete the program within 100% of the program length. The institution must include the disclosure that there may be additional charges if the program is not completed on-time.</p> <p>Total charges shall be disclosed in the Performance Fact Sheet in a format substantially similar to the format listed below (dates and numbers are for example only):</p> <p>Cost of Educational Program:</p> <p>Total Charges for the program for students completing on-time in 20XX: \$50,000.</p> <p>Total Charges may be higher for students that do not complete on-time.</p> <p>Student's Initials: _____ Date: _____</p> <p>Initial only after you have had sufficient time to read and understand the information.</p> <p>The institution failed to include the total charges for a student to complete the program within 100% of the program length. The institution must include the disclosure that there may be additional charges if the program is not completed on-time.</p> <p>To remedy this violation, the institution shall include the total charges for a student to complete the program within 100% of the program length. The institution must include the disclosure that there may be additional charges if the program is not completed on-time.</p> <p>The SPFS correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p>
<p>5, CCR §74112(g)(2)</p>	<p>(g) Student Loan/Debt Information.</p> <p>(2) Institutions that do not participate in federal financial aid programs shall include one of two statements in the Performance Fact Sheet in a</p>

Notice to Comply – CU586696300717
Inspector's Initial: *AS-D*
Administrator's Initial: *NC*

	<p>format substantially similar to the following:</p> <p>Students at (name of institution) are not eligible for federal student loans. The U.S. Department of Education has determined that this institution does not meet the criteria that would allow its students to participate in federal student aid programs.</p> <p>or</p> <p>(Name of Institution) is eligible, but chooses not to participate in federal student aid programs. So students here do not have federal student loans.</p> <p>Student's Initials: _____ Date: _____</p> <p>Initial only after you have had sufficient time to read and understand the information.</p> <p>The institution does not participate in federal financial aid programs; therefore the institution must include one of the two statements listed above in the SPFS.</p> <p>To remedy this violation, the institution shall include one of the two statements listed above.</p> <p>The SPFS correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p>
<p>5, CCR §74112(I)</p>	<p>(f) Definitions. Definitions for all terms contained on the Performance Fact Sheet shall be included as part of the Performance Fact Sheet, in the same format as required in subdivision (a).</p> <p>The following are the definitions for the Performance Fact Sheet:</p> <p>"Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.</p> <p>"Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.</p> <p>"Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.</p> <p>"On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.</p> <p>"150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time</p>

Notice to Comply – CU586696300717

Inspector's Initial: *J.D.*

Administrator's Initial: *NC*

graduates).

"150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.

"Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.

"Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

"Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six month period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

"Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

"Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.

"First Available Exam Date" is the date for the first available exam after a student completed a program.

"Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

"Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.

"Salary" is as reported by graduate or graduate's employer.

"No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

The institution failed to include all definitions as required, the above definitions must be verbatim.

Notice to Comply – CU586696300717

Inspector's Initial: *AD*

Administrator's Initial: *NC*

	<p>To remedy this violation, include all definitions and they must be verbatim.</p> <p>The SPFS correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p>
5, CCR §74112(n)	<p>(n) The institution shall provide on a separate document along with the Performance Fact Sheet the same cancellation disclosure as that which is required to be included with the enrollment agreement by Section 94911(e)(1) of the Code. The separate document shall be substantially the same size as the Performance Fact Sheet and shall be captioned "STUDENT'S RIGHT TO CANCEL" using bold 14 pt. type.</p> <p>The 14/15 SPFS failed to contain a cancellation disclosure that matches the enrollment agreement and catalog.</p> <p>To remedy this violation, the institution shall update the 14/15 SPFS to include: a document the same size as the SPFS with the caption "STUDENT'S RIGHT TO CANCEL" and a cancellation disclosure that matches the enrollment agreement and catalog.</p> <p>The SPFS correction shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p>

INSTITUTIONAL WEBSITE

Education Code (CEC) or Code of Regulations (5, CCR)	Subsection , Description, and Required Correction
CEC §94913(a)	<p>(a) An institution that maintains an Internet Web site shall provide on that Internet Web site all of the following:</p> <ol style="list-style-type: none"> (1) The school catalog. (2) A School Performance Fact Sheet for each educational program offered by the institution. (3) Student brochures offered by the institution. (4) A link to the bureau's Internet website. (5) The institution's most recent annual report submitted to the bureau. <p>The institution's website homepage does not contain the 14/15 school performance fact sheets or catalog.</p> <p>To remedy this violation, the institution shall update its website homepage to include the required items listed above.</p> <p>A printout or a link to the updated website shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p>

Notice to Comply – CU586696300717

Inspector's Initial: *J.D.*

Administrator's Initial: *NC*

STUDENT TUITION RECOVERY FUND (STRF) MINIMUM REQUIREMENTS

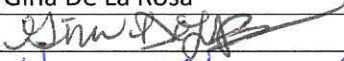

Education Code (CEC) or Code of Regulations (5, CCR)	Subsection, Description, and Required Correction
5, CCR §76140(a)	<p>(a) A qualifying institution shall collect and maintain records of student information to substantiate the data reported on the STRF Assessment Reporting Form and records of the students' eligibility under the Fund. Such records shall include the following for each student:</p> <ol style="list-style-type: none"> (1) Student identification number, (2) First and last names, (3) Email address, (4) Local or mailing address, (5) Address at the time of enrollment, (6) Home address, (7) Date enrollment agreement signed, (8) Courses and course costs, (9) Amount of STRF assessment collected, (10) Quarter in which the STRF assessment was remitted to the Bureau, (11) Third-party payer identifying information, (12) Total institutional charges charged, and (13) Total institutional charges paid. <p>The institution did not maintain records of:</p> <ol style="list-style-type: none"> (1) Student identification number, (2) First and last names, (3) Email address, (4) Local or mailing address, (5) Address at the time of enrollment, (6) Home address, (7) Date enrollment agreement signed, (8) Courses and course costs, (9) Amount of STRF assessment collected, (10) Quarter in which the STRF assessment was remitted to the Bureau, (11) Third-party payer identifying information, (12) Total institutional charges charged, and (13) Total institutional charges paid. <p>To remedy this violation, the institution shall update the STRF Assessment Reporting records to include the items listed above to substantiate the data reported on the STRF Assessment Reporting Form and to record each student's eligibility under the fund.</p> <p>The STRF eligibility documentation shall be submitted with the institution's response to the NTC and the last page of this document within the specified time frame.</p>

Notice to Comply – CU586696300717

Inspector's Initial: *J.D.*

Administrator's Initial: *NC*

Only minor violations are listed on this Notice to Comply.

Inspector's Name	Gina De La Rosa
Inspector's Signature	
Institution Administrator Name/Title:	Nancy Chang / CAO
Institution Administrator's Signature	

Education Code can be located at: http://www.bppe.ca.gov/lawsregs/ppe_act.shtml

Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

Notice to Comply – CU586696300717

Inspector's Initial: *G.D.*

Administrator's Initial: *NC*

RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Date

Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY **August 11, 2017**.

Notice to Comply – CU586696300717

Inspector's Initial: *A-D.*

Administrator's Initial: *NL*