



Bureau for Private Postsecondary Education  
2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833  
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## **CITATION: ASSESSMENT OF FINE AND ORDER OF ABATEMENT**

To: Shaoquo Huai, Owner  
Elbe Institute  
660 Monterey Pass Road, Suite 219  
Monterey Park, CA 91754

**INSTITUTION CODE: 72444087**

**CITATION NUMBER: 1819045**

**CITATION ISSUANCE/SERVICE DATE: November 14, 2018**

**DUE DATE: December 14, 2018**

**FINE AMOUNT: \$00.00**

**ORDER OF ABATEMENT INCLUDED: YES**

Christina Villanueva issues this Citation: Assessment of Fine and Order of Abatement (Citation) in her official capacity as Discipline Manager of the Bureau for Private Postsecondary Education (Bureau) of the California Department of Consumer Affairs.

### CITATION

A Citation is hereby issued to Shaoquo Huai, Owner of Elbe Institute (Institution) located at 660 Monterey Pass Road, Suite 219, Monterey Park, CA 91754 pursuant to Business and Professions Code section 125.9; California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 for the violations described below.

### BACKGROUND

Pursuant to CEC section 94930.5 (d)(1)(A). An annual fee for each campus designated by the institution as a main campus location in California, in an amount equal to 0.45 percent of the campus' total gross revenue derived from students in California, but not to be less than two thousand five hundred dollars (\$2,500) and not to exceed sixty thousand dollars (\$60,000).

All institutions are required to pay annual fee within 30 days of the date on which the institution originally receives its approval to operate and each year thereafter on the anniversary of the date of the original approval. An institution shall pay its annual fee in addition to any other applicable fees.

As of November 14, 2018, the Bureau has not received the annual fee for the 2017 and 2018 calendar years from Elbe Institute, Institution Code 72444087.

VIOLATION

#	Below you will find the California Education Code (CEC) and/or Title 5 of the California Code of Regulations (5, CCR code) section(s) of law you are charged with violating.
1.	<p><b><u>Violation:</u></b> <b>5, CCR Section 74006(a) and (b) - Annual Fee</b> <i>“(a) An institution's annual fee is due within 30 days of the date on which the institution originally receives its approval to operate and each year thereafter on the anniversary of the date of the original approval. (b) An institution shall pay its annual fee in addition to any other applicable fees.</i></p> <p><b>CEC 94930.5 (d)(1)(A) - Fee Schedule</b> <i>(d) (1) In addition to any fees paid to the bureau pursuant to subdivisions (a) to (c), inclusive, each institution that is approved to operate pursuant to this chapter shall remit both of the following:</i> <i>(A) An annual fee for each campus designated by the institution as a main campus location in California, in an amount equal to 0.45 percent of the campus' total gross revenue derived from students in California, but not to be less than two thousand five hundred dollars (\$2,500) and not to exceed sixty thousand dollars (\$60,000).</i></p> <p><b>CEC 94931(a) or (b) – Late Payment</b> <i>“(a) A fee that is not paid on or before the 30<sup>th</sup> calendar day after the due date for the payment of the fee shall be subject to 25 percent late payment penalty fee.”</i> <i>“(b) A fee that is not paid on or before the 90<sup>th</sup> calendar day after the due date for payment of the fee shall be subject to a 35 percent late payment penalty fee.”</i></p> <p>The Institution has failed to pay its annual fee for calendar years 2017 and 2018.</p> <p>On June 15, 2017, the Institution was notified (invoice # 900322338) via mail at 660 Monterey Pass Road, Suite 219, Monterey Park, CA 91754 that the annual fee for calendar year 2017 was due on July 1, 2017.</p> <p>On August 15, 2017 the Institution was sent a delinquency notice (invoice # 900327590) via mail at 660 Monterey Pass Road, Suite 219, Monterey Park, CA 91754 that the annual fee for calendar year 2017 was due on July 1, 2017.</p> <p>On October 16, 2017 the Institution was sent a delinquency notice (invoice # 900327590) via mail at 660 Monterey Pass Road, Suite 219, Monterey Park, CA 91754 that the annual fee for calendar year 2017 was due on July 1, 2017. As of November 14, 2018, the Bureau has not received the annual fee from the Institution.</p> <p>On February 1, 2018 the Institution was notified (invoice # 900331351) via mail at 660 Monterey Pass Road, Suite 219, Monterey Park, CA 91754 that the annual fee for calendar year 2018 was due on March 1, 2018.</p> <p>On April 18, 2018 the Institution was sent a delinquency notice (invoice # 900333292) via mail at 660 Monterey Pass Road, Suite 219, Monterey Park, CA 91754 that the annual fee for calendar year 2018 was due on March 1, 2018. As of November 14, 2018, the Bureau has not received the annual fee from the Institution.</p>

	<p><b><u>Order of Abatement:</u></b> The Bureau orders the Institution to submit its annual fees for calendar year 2017 and 2018 in accordance with 5, CCR section 74006(a)(b) and CEC section 94930.5(d)(1)(A). In addition, the Institution must pay all late payment penalty fees.</p> <p><b><u>Assessment of Fine</u></b> The fine for this violation is <u>\$00.00</u></p>
<b>TOTAL ADMINISTRATIVE FINE DUE: \$00.00</b>	

ASSESSMENT OF A FINE

In accordance with CEC section 94936; and 5, CCR sections 75020 and 75030, the Bureau hereby orders this assessment of fine in the amount of **\$00.00** for the violations described above. **Payment must be made, to the Bureau, within 30 days from the date of service of the Citation.**

COMPLIANCE WITH ORDER OF ABATEMENT

In accordance with the provisions of CEC section 94936 and 5 CCR section 75020 the Bureau hereby issues the order(s) of abatement described above. **Evidence of compliance with the order of abatement must be submitted, to the Bureau, within 30 days from the date of service of the Citation.**

APPEAL OF CITATION

You have the right to contest this Citation through an informal conference with the Bureau; and/or through an administrative hearing in accordance with Chapter 5 (Commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

If you wish to contest this Citation, you must submit the 'Notice of Appeal of Citation – Request for Informal Conference **and/or** Administrative Hearing' form (enclosed) within 30 days from the date of service of the Citation. *If you do not request an informal conference **and/or** an administrative hearing within 30 days from the service of the Citation, you will not be able to request one at a later time.*

Unless a written request for an informal conference **and/or** an administrative hearing is signed by you and delivered to the Bureau by **December 14, 2018**, you will be deemed to have waived or forfeited your right to appeal this matter.

EFFECTIVE DATE OF CITATION

If you do not request an informal conference and/or an administrative hearing, this Citation shall become effective on **November 14, 2018**. Payment of the administrative fine and evidence of compliance with the order(s) of abatement shall be due by **December 14, 2018**. Your payment of the administrative fine shall not constitute an admission of the violation(s) charged. If a hearing is requested, you will not be required to comply with this Citation until 30 days after a final order is entered against you.

**Payment of the administrative fine and/or written request for appeal must be mailed to:**

Gurinder Sandhu, Discipline Citation Program  
Bureau for Private Postsecondary Education  
2535 Capitol Oaks Drive, Suite 400  
Sacramento, CA 95833

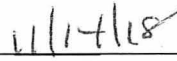
Failure for an applicant or institution to abate the violation(s) listed above or to pay the administrative fine within the time allowed may result in denial of an application for an approval or renewal to operate; disciplinary action, and/or collection action. The Bureau will promptly take all appropriate action to enforce this Citation and recover the civil penalties prescribed therein or found to be due after a hearing.

CONTACT INFORMATION

If you have any questions regarding this Citation, or desire further information, please contact Gurinder Sandhu, Citation Analyst, at (916) 431-6940 or Gurinder.Sandhu@dca.ca.gov.



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**Christina Villanueva**  
**Discipline Manager**



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**Date**

Enclosures

- Applicable Laws Violated
- Statement of Rights: Appeal Process Information Sheet
- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Declaration of Service by Certified and First-Class Mail