



## **CITATION: ASSESSMENT OF FINE AND ORDER OF ABATEMENT**

To: American Learning Foundation, Inc., Owner  
Language Systems International College of English  
750 South Placentia Ave.  
Placentia, CA 92870

**INSTITUTION CODE: 1917471**

**CITATION NUMBER: 2223005**

**CITATION ISSUANCE/SERVICE DATE: July 21, 2022**

**DUE DATE: August 20, 2022**

**FINE AMOUNT: \$ 5,000.00**

**ORDER OF ABATEMENT INCLUDED: Yes**

Christina Villanueva issues this Citation: Assessment of Fine and Order of Abatement (Citation) in her official capacity as Discipline Manager of the Bureau for Private Postsecondary Education (Bureau) of the California Department of Consumer Affairs.

### CITATION

A Citation is hereby issued to American Learning Foundation, Inc., Owner of Language Systems International College of College (Institution) located at 750 South Placentia Ave., Placentia, CA 92870, pursuant to Business and Professions Code section 125.9; California Education Code (CEC) sections 94936 and 94932; and Title 5 of the California Code of Regulations (5, CCR) section 75020 for the violations described below.

### BACKGROUND

On November 30, 2021, Bureau staff attempted to conduct an unannounced Compliance inspection at the Institution. Bureau staff arrived at the Institution at 9:30am and found that administrative staff was present, however the Institution was not open to students yet. Institution staff stated that Institution staff members with authority were unavailable as they were out teaching at other locations. Bureau staff notified the Institution's contact person of the items that Bureau staff would need access to, however the Institution's contact person stated that staff currently at the office did not have access to all files and information that was being requested.

Furthermore, a different Institution staff member called and spoke to Bureau staff and stated that they could not make it to the office at that time to provide access to the items requested and asked if the Bureau could return later that week to complete the inspection. Bureau staff informed the Institution that they are required to make available certain records to Bureau staff during an unannounced inspection and that if they could not assist during the inspection that it could result in a finding of potential material violations. As a result, Bureau staff left the Institution site at 10:40am unable to conduct the unannounced Compliance inspection.

VIOLATION

#	Below you will find the California Education Code (CEC) and/or Title 5 of the California Code of Regulations (5, CCR code) section(s) of law you are charged with violating.
1.	<p><b><u>Violation:</u></b> <b>5, CCR Section 71930(e) – Maintenance of Records</b> <i>“(e) All records that the institution is required to maintain by the Act or this chapter shall be made immediately available by the institution for inspection and copying during normal business hours by the Bureau and any entity authorized to conduct investigations.”</i></p> <p style="color: red;">Bureau staff attempted to conduct an unannounced Compliance inspection at the Institution, however all records that the Institution is required to maintain by the Act of this chapter were not made immediately available by the Institution for inspection and copying by Bureau staff.</p> <p><b><u>Order of Abatement:</u></b> The Bureau orders the Institution to submit a written policy, or procedure, of how future compliance will be maintained in accordance with 5, CCE Section 71930.</p> <p><b><u>Assessment of Fine</u></b> The fine for this violation is <u>\$5,000.00</u></p>
<b>TOTAL ADMINISTRATIVE FINE DUE: \$5,000.00</b>	

ASSESSMENT OF A FINE

In accordance with CEC section 94936; and 5, CCR sections 75020 and 75030, the Bureau hereby orders this assessment of fine in the amount of **\$5,000.00** for the violations described above. **Payment must be made, to the Bureau, within 30 days from the date of service of the Citation.**

COMPLIANCE WITH ORDER OF ABATEMENT

In accordance with the provisions of CEC section 94936 and 5, CCR section 75020 the Bureau hereby issues the order(s) of abatement described above. **Evidence of compliance with the order(s) of abatement must be submitted, to the Bureau, within 30 days from the date of service of the Citation.**

APPEAL OF CITATION

You have the right to contest this Citation through an informal conference with the Bureau; and/or through an administrative hearing in accordance with Chapter 5 (Commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

If you wish to contest this Citation, you must submit the ‘Notice of Appeal of Citation – Request for Informal Conference and/or Administrative Hearing’ form (enclosed) within 30 days from the date of service of the Citation. *If you do not request an informal conference and/or an administrative hearing within 30 days from the service of the Citation, you will not be able to request one at a later time.*

Unless a written request for an informal conference and/or an administrative hearing is signed by you and delivered to the Bureau by **August 20, 2022**, you will be deemed to have waived or forfeited your right to appeal this matter.

EFFECTIVE DATE OF CITATION

If you do not request an informal conference and/or an administrative hearing, this Citation shall become effective on **July 21, 2022**. Payment of the administrative fine and evidence of compliance with the order(s) of abatement shall be due by **August 20, 2022**. Your payment of the administrative fine shall not constitute an admission of the violation(s) charged.

If a hearing is requested, you will not be required to comply with this Citation until 30 days after a final order is entered against you.

**Payment of the administrative fine and/or written request for appeal must be mailed to:**

Gabriella Perez, Discipline Citation Program  
Bureau for Private Postsecondary Education  
1747 N. Market Blvd., Suite 225  
Sacramento, CA 95834

Failure for an applicant or institution to abate the violation(s) listed above or to pay the administrative fine within the time allowed may result in denial of an application for an approval or renewal to operate; disciplinary action, and/or collection action. The Bureau will promptly take all appropriate action to enforce this Citation and recover the civil penalties prescribed therein or found to be due after a hearing.

CONTACT INFORMATION

If you have any questions regarding this Citation, or desire further information, please contact Gabriella Perez, Citation Analyst, at (916) 574-7429 or [Gabriella.Perez@dca.ca.gov](mailto:Gabriella.Perez@dca.ca.gov).

“Original Signature on File”

“7/21/2022”

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**Christina Villanueva**  
**Discipline Manager**

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**Date**

Enclosures

- Applicable Laws Violated
- Statement of Rights: Appeal Process Information Sheet
- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Payment of Fine – Waiver of Appeal
- Declaration of Service by Certified and First- Class Mail