

3150 Hilltop Mall Road, Suite 27, Richmond, CA 94806

Office Phone: 510-275-9510

Email Address: softtechedu@comcast.net

#### COMPUTER APPLICATIONS – (33.25 wks)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2019	8	8	6	80%
2020	13	13	13	100%

Student's Initials:	Date:	

Initial only after you have had sufficient time to read and understand the information.

## Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment		Placement Rate % Employed in the Field
2019	8	6	6	0	0
2020	13	13	13	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. See Attachment Wage Sheet.

### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

Revied: January 28, 2020

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# Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

# **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

# **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	Date:	
Initial only after yo	ou have had sufficient time to read a	and understand the information.

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# License Examination Passage Rates (includes data for the two calendar years prior to reporting).

This program does not lead to passage of a state required exam.

Calendar Year	Number of Graduates in Caldenar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2019	6	0	0	0	0
2020	13	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # 13 graduates.

Student 5 initials. Date.	Student's	Initials:	Date:	
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Initial only after you have had sufficient time to read and understand the Information.

# Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Employed	-	-10			No Salary Information Reported
2019	6	0	0	0	0	0	6
2018	13	0	0	0	0	0	13

A list of sources used to substantiate salary disclosures is available from the school. <a href="www.onetonline.org">www.onetonline.org</a>.

Student's Initials: \_\_\_\_\_\_ Date: \_\_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

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School Official

#### SOFTTECH | Richmond Main Campus SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2018

3150 Hilltop Mall Road, Suite 27, Richmond, CA 94806

Office Phone: 510-275-9510

Email Address: softtechedu@comcast.net

# **Cost of Educational Program**

Total charges for the program for students completing on time in 2019: \$9,000.00 Total charges may be higher for students that do not complete on time.
Total charges for the program for students completing on time in 2020: \$9,000.00 Total charges may be higher for students that do not complete on time.
Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
Federal Student Loan Debt
Students at SOFTTECH are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.
Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.
Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education 1747 North Market Blvd., Suite 225 Sacramento, CA 95834 Phone: (916) 574-8900, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.
Student Name - Print
Student Signature Date

Date

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#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who
  were scheduled to complete the program within 100% of the published program length within the reporting
  calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become
  incarcerated, are called to active military duty, are international students that leave the United States or do
  not have a visa allowing employment in the United States, or are continuing their education in an
  accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student
  completes the applicable educational program are gainfully employed, whose employment has been
  reported, and for whom the institution has documented verification of employment. For occupations for
  which the state requires passing an examination, the six months period begins after the announcement of
  the examination results for the first examination available after a student completes an applicable
  educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

A student has the right to cancel his or her agreement for a course of instruction, without any

penalty or obligations, through attendance at the first class session, or the seventh day after

enrollment, whichever is later. After the end of the cancellation period, you also have the

right to stop school at any time; and you have the right to receive a pro rata refund if you have

completed sixty (60) percent or less of the course.

Cancellation shall occur when you give written notice of cancellation at the address of the

school shown on the top of the front page of this agreement. You can do this by mail, hand

delivery, or telegram. The written Notice of Cancellation, if sent by mail, is effective when

deposited in the mail properly addressed with postage prepaid.

The written notice of cancellation need not take any particular form and, however expressed,

it is effective if it shows that you no longer wish to be bound by this agreement. You can also

obtain a Notice of Cancellation Form to use at the first day of class, but you can use any

written notice that you wish. SEND TO: SoftTech, Attention Director, 3150 Hilltop Mall

Road, Suite 27, Richmond CA 94806 Office Phone Number: 510-275-9510.

If the Enrollment Agreement is cancelled the school will refund the student any money he/she

paid, less a registration or administration fee not to exceed \$100.00, and less any deduction

for equipment not returned in good condition, within 45 days after the notice of cancellation

is received.

The school will also refund money collected for sending to a third party on the student's

behalf. The student would receive a refund if he/she paid for all are a part of the tuition. The

third party payer would receive a refund on the basis of what they paid under the same

conditions.

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#### WORD PROCESSING SPECIALIST - 6 Months

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2019	1	1	1	100%
2020	11	11	10	90%

Student's Initials:	Da	te:

Initial only after you have had sufficient time to read and understand the information.

# Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment		Placement Rate % Employed in the Field
2019	1	1	1	1	0%
2020	11	10	10	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. See Attachment Wage Sheet.

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	1
2020	0	0	0

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# Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	1
2020	0	0	0

# **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field	
2019	0	1	
2020	0	0	

# **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	1
2020	0	0

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

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# License Examination Passage Rates (includes data for the two calendar years prior to reporting).

This program does not lead to passage of a state required exam.

Calendar Year	Number of Graduates in Caldenar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2019	1	0	0	0	0
2020	10	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # 10 graduates.

Student's Initials:	Date:	
Initial only after y	ou have had suffic	ient time to read and understand the information.

#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Employed					No Salary Information Reported
2019	1	0	0	0	0	0	1
2020	10	0	0	0	0	0	10

A list of sources used to sul	bstantiate salary disclosu	res is available from the school. <a href="www.onetonline.org">www.onetonline.org</a> .				
Student's Initials:	Date:					
Initial only after you have had sufficient time to read and understand the information.						

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School Official

#### SOFTTECH | Richmond Main Campus SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2018

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# **Cost of Educational Program**

Total charges for the program for s may be higher for students that do	tudents completing on time in 2019: \$6,800.00 Total charges not complete on time.
Total charges for the program for s may be higher for students that do	tudents completing on time in 2020: \$6,800.00 Total charges not complete on time.
Student's Initials: Date Initial only after you have had su	: fficient time to read and understand the information.
Fe	ederal Student Loan Debt
	e for federal student loans. This institution does not meet the U.S. ould allow its students to participate in federal student aid programs.
Student's Initials: Date Initial only after you have had su	: fficient time to read and understand the information.
	for Private Postsecondary Education. Regardless of any information res, placement rates, starting salaries, or license exam passage rates, as calculated pursuant to state law.
institution may be directed to the Burea	arding this fact sheet that have not been satisfactorily answered by the u for Private Postsecondary Education 1747 North Market Blvd., Suite 6) 574-8900, www.bppe.ca.gov, toll-free telephone number (888) 370
Student Name - Print	
Student Signature	Date

Date

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  calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become
  incarcerated, are called to active military duty, are international students that leave the United States or do
  not have a visa allowing employment in the United States, or are continuing their education in an
  accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student
  completes the applicable educational program are gainfully employed, whose employment has been
  reported, and for whom the institution has documented verification of employment. For occupations for
  which the state requires passing an examination, the six months period begins after the announcement of
  the examination results for the first examination available after a student completes an applicable
  educational program.
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- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

A student has the right to cancel his or her agreement for a course of instruction, without any

penalty or obligations, through attendance at the first class session, or the seventh day after

enrollment, whichever is later. After the end of the cancellation period, you also have the

right to stop school at any time; and you have the right to receive a pro rata refund if you have

completed sixty (60) percent or less of the course.

Cancellation shall occur when you give written notice of cancellation at the address of the

school shown on the top of the front page of this agreement. You can do this by mail, hand

delivery, or telegram. The written Notice of Cancellation, if sent by mail, is effective when

deposited in the mail properly addressed with postage prepaid.

The written notice of cancellation need not take any particular form and, however expressed,

it is effective if it shows that you no longer wish to be bound by this agreement. You can also

obtain a Notice of Cancellation Form to use at the first day of class, but you can use any

written notice that you wish. SEND TO: SoftTech, Attention Director, 3150 Hilltop Mall

Road, Suite 27, Richmond CA 94806 Office Phone Number: 510-275-9510.

If the Enrollment Agreement is cancelled the school will refund the student any money he/she

paid, less a registration or administration fee not to exceed \$100.00, and less any deduction

for equipment not returned in good condition, within 45 days after the notice of cancellation

is received.

The school will also refund money collected for sending to a third party on the student's

behalf. The student would receive a refund if he/she paid for all are a part of the tuition. The

third party payer would receive a refund on the basis of what they paid under the same

conditions.

Revied: January 28, 2020



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#### COMPUTER APPLICATIONS I – (3 Months)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2019	0	0	0	0%
2020	2	2	2	100%

Student's Initials:	Date:	

Initial only after you have had sufficient time to read and understand the information.

# Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment		Placement Rate % Employed in the Field
2019	0	0	0	0	0%
2020	2	2	2	0	0%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. See Attachment Wage Sheet.

### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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## Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

## **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

# **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field	
2019	0	0	
2020	0	0	

Student's Initials:	Date:			
Initial only after ye	ou have had sufficient	time to read and	understand	the information.

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# License Examination Passage Rates (includes data for the two calendar years prior to reporting).

This program does not lead to passage of a state required exam.

Calendar Year	Number of Graduates in Caldenar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	0	0	0	0
2020	2	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from #2 graduates.

Student's Initials:	Date:		
Initial only after yo	ou have had suffici	ent time to read and	understand the information.

#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Employed		-		\$45,001 - \$50,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	2	0	0	0	0	0	2

A list of sources used to substantiate salary	disclosures is available from the school.	www.onetonline.org.
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Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.

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Student Name - Print

Student Signature

School Official

#### SOFTTECH | Richmond Main Campus SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2018

3150 Hilltop Mall Road, Suite 27, Richmond, CA 94806

Office Phone: 510-275-9510

Email Address: softtechedu@comcast.net

#### **Cost of Educational Program**

Total charges for the program for students completing on time in 2019: \$3,000.00 Total charges

may be higher for students that do not complete on time. Total charges for the program for students completing on time in 2020: \$3,000.00 Total charges may be higher for students that do not complete on time. Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information. Federal Student Loan Debt Students at SOFTTECH are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs. Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information. This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law. Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education 1747 North Market Blvd., Suite 225 Sacramento, CA 95834 Phone: (916) 574-8900, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Date

Date

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penalty or obligations, through attendance at the first class session, or the seventh day after

enrollment, whichever is later. After the end of the cancellation period, you also have the

right to stop school at any time; and you have the right to receive a pro rata refund if you have

completed sixty (60) percent or less of the course.

Cancellation shall occur when you give written notice of cancellation at the address of the

school shown on the top of the front page of this agreement. You can do this by mail, hand

delivery, or telegram. The written Notice of Cancellation, if sent by mail, is effective when

deposited in the mail properly addressed with postage prepaid.

The written notice of cancellation need not take any particular form and, however expressed,

it is effective if it shows that you no longer wish to be bound by this agreement. You can also

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for equipment not returned in good condition, within 45 days after the notice of cancellation

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The school will also refund money collected for sending to a third party on the student's

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third party payer would receive a refund on the basis of what they paid under the same

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3150 Hilltop Mall Road, Suite 27, Richmond, CA 94806

Office Phone: 510-275-9510

Email Address: softtechedu@comcast.net

#### COMPUTERIZED ACCOUNTING (12 months)

# **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2019	10	10	7	70%
2020	6	6	6	100%

Student's Initials	: Date:			
Initial only after	you have had sufficient ti	me to read and	d understand	the information.

# Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment		Placement Rate % Employed in the Field
2019	10	7	7	0	0
2020	6	6	6	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. Provided at the time of enrollment, see attached "Wage Sheet".

## Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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# Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

## **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

# **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	Date:		
Initial only after vo	ou have had sufficient time t	to read and understand the information.	20

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# <u>License Examination Passage Rates (includes data for the two calendar years prior to reporting)</u>

This program does not lead to passage of a state required exam.

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	7	0	0	0	0
2020	6	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from #6 graduates.

Student's Initials:	Date:	
Initial only after y	ou have had sufficient time to read	and understand the information.

#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Employed		-	-	-	No Salary Information Reported
2019	7	0	0	0	0	0	7
2020	6	0	0	0	0	0	6

A list of sources used to subs	stantiate salary disclo	osures is available from the school. <a href="www.onetonline.org">www.onetonline.org</a>
Student's Initials:	Date:	me to read and understand the information.

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## **Cost of Educational Program**

Total charges for the program for students completing on time in 2019: \$10,000.00 Total charges may be higher for students that do not complete on time.

may be higher for students that do not complete on time.
Total charges for the program for students completing on time in 2020: \$10,000.00 Total charges may be higher for students that do not complete on time.
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
Federal Student Loan Debt
Students at SOFTTECH are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates this fact sheet contains the information as calculated pursuant to state law.
Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education 1747 North Market Blvd., Suit 225 Sacramento, CA 95834 Phone: (916) 574-8900, www.bppe.ca.gov, toll-free telephone number (888) 37 7589 or by fax (916) 263-1897.
Student Name - Print
Student Signature Date
School Official Date

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#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who
  were scheduled to complete the program within 100% of the published program length within the reporting
  calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become
  incarcerated, are called to active military duty, are international students that leave the United States or do
  not have a visa allowing employment in the United States, or are continuing their education in an
  accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student
  completes the applicable educational program are gainfully employed, whose employment has been
  reported, and for whom the institution has documented verification of employment. For occupations for
  which the state requires passing an examination, the six months period begins after the announcement of
  the examination results for the first examination available after a student completes an applicable
  educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

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 "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.

- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available

licensing exam after completing the program.

- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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#### STUDENT'S RIGHT TO CANCEL

A student has the right to cancel his or her agreement for a course of instruction, without any penalty or obligations, through attendance at the first class session, or the seventh day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed sixty (60) percent or less of the course.

Cancellation shall occur when you give written notice of cancellation at the address of the school shown on the top of the front page of this agreement. You can do this by mail, hand delivery, or telegram. The written Notice of Cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this agreement. You can also obtain a Notice of Cancellation Form to use at the first day of class, but you can use any written notice that you wish. SEND TO: SoftTech, Attention Director, 3150 Hilltop Mall Road, Suite 27, Richmond CA 94806 Office Phone Number: 510-275-9510.

If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$100.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.

The school will also refund money collected for sending to a third party on the student's behalf. The student would receive a refund if he/she paid for all are a part of the tuition. The third party payer would receive a refund on the basis of what they paid under the same conditions.

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#### COMPUTER GRAPHICS & DESIGN – (15 MONTHS)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate	
2019	0	0	0	0	
2018	0	0	0	0	

Student's Initials:	Date:		
Initial only after y	you have had sufficient	time to read and unde	rstand the information.

#### Students Completing Within 150% of the Published Program Length

Calendar Year	Number of Students Who Began the Progra	Students Available m for Graduation	150% Graduates 150% Completion Rate	
2019	0	0	0%	0%
2018	0	0	0%	0%

Student's Initials:	Date:	
Initial only after you	u have had sufficient time to rea	ad and understand the information.

\*\*Included if the program is more than one year in length.

# Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment		Placement Rate % Employed in the Field
2019	0	0	0	0	0
2018	0	0	0	0	0

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You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. See Att. Wage Sheet

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

#### Part-Time vs. Full-Time Employment

Calendar Year		Graduates Employed in the Field at Least 30 Hours Per Week	
2019	0	0	0
2018	0	0	0

#### Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2018	0	0	0

# **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2018	0	0

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# **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2018	0	0

Student's Initials:	Date:	
Initial only after yo	ou have had sufficient time to read :	and understand the information.

# <u>License Examination Passage Rates (includes data for the two calendar years prior to reporting)</u>

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	0	0	0	0
2018	0	0	0	0	0

This program does not lead to passage of a state required exam.

Licensure examination passa	ge data is not available from the state agency administering the ex-	amination. We
are unable to collect date from	n # graduates.	
Student's Initials:	Date	

Initial only after you have had sufficient time to read and understand the information.

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# Salary and Wage Information (includes data for the two calendar years prior to reporting)

# Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Employed	-		- 3	\$45,001 - \$50,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available at. www.onetonline.org					
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.					
Cost of Educational Program					
Total charges for the program for students completing on time in 2019: \$13,000.00 Total charges may be higher for students that do not complete on time.					
Total charges for the program for students completing on time in 2018: \$13,000.00 Total charges may be higher for students that do not complete on time.					
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.					
Federal Student Loan Debt					
Students at SOFTTECH are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.					
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.					

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Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education 1747 North Market Blvd., Suite 225 Sacramento, CA 95834 Phone: (916) 574-8900, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name - Print	
and the last pulling the last man	
Student Signature	Date
School Official	Date

This program was approved by the Bureau 6/20/14. As of 6/20/2017, two full years of data for this program will be available.

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- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become
  incarcerated, are called to active military duty, are international students that leave the United States or do
  not have a visa allowing employment in the United States, or are continuing their education in an
  accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student
  completes the applicable educational program are gainfully employed, whose employment has been
  reported, and for whom the institution has documented verification of employment. For occupations for
  which the state requires passing an examination, the six months period begins after the announcement of
  the examination results for the first examination available after a student completes an applicable
  educational program.

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STUDENT'S RIGHT TO CANCEL

A student has the right to cancel his or her agreement for a course of instruction, without any penalty or

obligations, through attendance at the first class session, or the seventh day after enrollment, whichever is later.

After the end of the cancellation period, you also have the right to stop school at any time; and you have the right

to receive a pro rata refund if you have completed sixty (60) percent or less of the course.

Cancellation shall occur when you give written notice of cancellation at the address of the school shown on the top

of the front page of this agreement. You can do this by mail, hand delivery, or telegram. The written Notice of

Cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

The written notice of cancellation need not take any particular form and, however expressed, it is effective if it

shows that you no longer wish to be bound by this agreement. You can also obtain a Notice of Cancellation Form

to use at the first day of class, but you can use any written notice that you wish. SEND TO: SoftTech, Attention

Director, 3150 Hilltop Mall Road, Suite 27, Richmond CA 94806 Office Phone Number: 510-275-9510.

If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less a

registration or administration fee not to exceed \$100.00, and less any deduction for equipment not returned in

good condition, within 45 days after the notice of cancellation is received.

The school will also refund money collected for sending to a third party on the student's behalf. The student

would receive a refund if he/she paid for all are a part of the tuition. The third party payer would receive a

refund on the basis of what they paid under the same conditions.

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