



Bureau for Private Postsecondary Education
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NOTICE TO COMPLY - CA 1901191 0314 (Ed. Code § 94935, 5 CCR § 75010)

Institution Name:	Associated Technical College	Institution Telephone:	213-353-1845
Institution Code:	1901191	Administrator Name:	Aram Tomasian
Street Address:	1670 Wilshire Blvd. Los Angeles, 90017	Date of Inspection:	3/17/14

Nature and Facts of the Violation(s):

Education Code	Subsection and Description
§94900 - Required Student Records.	(b) An institution shall maintain, for each student granted a degree or certificate by that institution, permanent records of all of the following: (1) The degree or certificate granted and the date on which that degree or certificate was granted. The institution failed to maintain permanent records of the certificate granted. Institutions transcripts failed to identify the degree or certificate granted.

Code of Regulations	Subsection and Description
§71920 - Student Records.	(5) In addition to the requirements of section 94900(b) of the Code, a transcript showing all of the following: (E) The name, address, website address, and telephone number of the institution. The institutions academic transcripts failed to include the address, website address and telephone number of the institution.

Only minor violations are listed on the Notice to Comply.

Additional violations may have been identified that will be forwarded to the Enforcement Unit for further review.

Inspector's Name	Michelle Loo
Inspector's Signature	<i>[Signature]</i>
Institution Administrator Name/Title:	ARAM TOMASIAN - DIRECTOR
Institution Administrator's Signature:	<i>[Signature]</i>

Education Code can be located at: http://www.bppe.ca.gov/lawsregs/ppe_act.shtml
 Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

Notice to Comply - CA 1901191 0314

Inspector's Initial: *ML*

Administrator's Initial: *AT*

RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Date

Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY 4/17/14

Notice to Comply – CA 1901191 0314

Inspector's Initial: *MS*

Administrator's Initial: *ASD*