

Website: paulmitchell.edu/costamesa

School Performance Fact Sheet

Calendar Years 2017 and 2018 Cosmetology Program - 1600 clock hours

On-Time Completion Rates (Graduation Rates) Includes data for the two calendar years prior to reporting				
Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2017	132	132	51	39%
2018	129	129	54	42%

Student's Initials: _____Date: _

Initial only after you have had sufficient time to read and understand the information.

Students Completing within 150% of the program published Length (Graduation Rates) Includes data for the two calendar years prior to reporting				
Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2017	132	132	83	63%
2018	129	129	86	67%

Student's Initials:	Date:		_
Initial only after ve	ou have had sufficient	time to read and unde	erstand the information

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Job Placement Rates (includes data for the two calendar years prior to reporting)					
Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	132	71	71	56	79%
2018	129	76	76	52	68%

You may obtain from the school a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask a school representative or you can review the list in the institution's catalog. paulmitchell.edu/costamesa.

Gainfully	Gainfully Employed Categories (includes data for the two calendar years prior to reporting) Part-Time Vs. Full-Time Employment				
Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field		
2017	11	26	56		
2018	31	19	52		

Single Position Vs. Concurrent Aggregated Position				
Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Position	Total Graduates Employed in the Field	
2017	56	0	56	
2018	50	0	52	

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	Self - Employed / Freelance Positions				
Calendar Year	Graduates Employed who are Self - Employed or Working Freelance	Total Graduates Employed in the Field			
2017	0	56			
2018	0	52			

	Institutional Employment	
Calendar Year	Graduates Employed in the Field who are employed by the Institution, an Employer Owned by the Institution, or an Employer who shares Ownership with the Institution	Total Graduates Employed in the Field
2017	0	56
2018	2	52

Student's I	nitials	:Da	te:
Initial only	after y	you have had s	ufficient time to read and understand the information.

This program may result in free-lance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and undestand what comprises this work style.

Student's Initials:	Date:	
Initial only after yo	ou have had sufficient time t	o read and understand the information.



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License Examination Passage Rates (includes data for the two calendar years prior to reporting)					
Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	71	48	48	0	100%
2018	76	47	39	8	83%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initia	als:Date: _	
Initial only after y	ou have had sufficient ti	me to read and understand the information.



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Salary and Wage Information (includes data for the two calendar years prior to reporting)

	Annual salary and wages reported for graduates employed in the field.						
Calendar Year	Graduates Available for Employment	Graduates Employed in The Field	-	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2017	0	0	27	13	5	0	11
2018	76	52	50	1	1	0	0

ask a school representative. Please email the school director at kendaw@costamesa.paulmitchell.edu Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information. **Cost of Educational Program** Total charges for the program for students completing on-time in 2017: \$ 22,350.00. Total charges may be higher for students that do not complete on time. Total charges for the program for students completing on-time in 2018: \$ 21,325.00. Total charges may be higher for students that do not complete on time.

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please

Student's Initials:	Date:	
Initial only after you h	ave had sufficient ti	me to read and understand the information.

	Federal Student Loan Debt						
Calendar Year(s)	Most recent three year cohort default rate, as reported by the United States Department of Education.*	The percentage of enrolled students in 2017/18 receiving federal student loans to pay for this program.	The percentage of graduates in 2017/18 with federal student loans as calculated by the school.	The average amount of federal student loan debt of 2017/18 graduates who took out federal student loans at this school.			
2017	9.1%	67.7%	70.2%	\$13,882.83			
2018	7.9%	79.35%	70.5%	\$15,028.61			

^{*}The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initi	als:Date:	
Initial only after	ou have had sufficient time to	read and understand the information.

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the school may be directed to the Bureau for Private Postsecondary Education at: 1747 N. Market Blvd., Suite 225 Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone: (888) 370-7589 or by fax (916) 263-1897.

Student Name (Print)	
Student Signature	Date
School Official Signature	Date

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Definitions

- <u>Number of students who began program</u> means the number of students who began the program who are scheduled to complete the program within 100% of the published program length within the reporting calendar year, and excludes all the students who cancelled during the cancellation period.
- <u>Students available for graduation</u> is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- <u>Number of On-Time Graduates</u> is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- On-Time Completion Rate is the number of on-time graduates divided by the number of students available for graduation.
- <u>150% Graduates</u> is the number of students who completed within 150% of the program length (includes on-time graduates).
- <u>150% Completion Rate</u> is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- Graduates available for employment means the number of graduates minus the number of graduates unavailable for employment.
- <u>Graduates unavailable for employment</u> means the graduate who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- ■—Graduates employed in the field means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- — <u>Placement Rate Employed in the Field</u> is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- ■-Number of Graduates taking the Exam is the number of graduates who took the first available exam in the reported calendar year.
- ■-First Available Exam Date is the date for the first available exam after a student completed the program.
- - <u>Passage Rate</u> is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- -Number who Passed First Available Exam is the number of graduates who took and passed the first available licensing exam after completing the program.
- **Salary** is as reported by the graduate or graduate's employer.
- -No Salary Information Reported is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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"STUDENT'S RIGHT TO CANCEL" - INSTITUTIONAL REFUND/DROP POLICY

- Any monies due the student shall be refunded within 30 days of official cancellation or withdrawal. Official cancellation or withdrawal shall occur on the earlier of the dates that:
 - a. A student is not accepted by the school. This student shall be entitled to a refund of all monies paid to the school except a non-refundable application fee.
 - b. A student (or in the case of a student under legal age, his/her parent or guardian) cancels his/her contract and demands his/her money back in writing, through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later. In this case all monies collected by the school shall be refunded except a non-refundable application fee. This policy applies regardless of whether or not the student has actually started training.
 - c. A student who cancels his/her contract through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract is entitled to a refund of all monies paid to the school less an application fee of \$75.00.
 - d. A student notifies the institution of his/her official withdrawal in writing.
 - e. A student is expelled by the institution.
 - f. For official cancellations as defined in paragraphs b, c, d, or e, the cancellation date will be determined by the postmark on written notification at the following address: *Paul Mitchell The School Costa Mesa*, 3309 Hyland Avenue, Suite J, Costa Mesa, CA 92626, or by the date said information is delivered to the school administrator/owner in person. Written cancellations need not take any particular form.
 - g. Monies paid for student kits are refundable.
 - h. A student' on a leave of absence date of withdrawal determination shall be the earlier of the scheduled date of return from the leave of absence or the date the student notifies the school that the student will not be returning.
- 2 You have the right to cancel your enrollment contract and obtain a refund of charges paid through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later. YOU MUST CANCEL IN WRITING. Students do not have the right to cancel by telephoning the school or by not coming to class.
- Any monies due a student who unofficially withdraws from the institution shall be refunded within 45 days of a determination by the institution that the student has withdrawn without notifying the institution. Unofficial withdrawals are monitored every 30 days and a determination is made to withdraw a student who has been absent from school for 14 or more consecutive calendar days; the withdrawal date that will be used in this calculation is the student's actual last date of attendance.
- When situations of mitigating circumstances are in evidence, such as serious illness, a disabling accident, or death in the immediate family, the school may make a settlement that is reasonable and fair to both parties.
- All extra costs, such as books, equipment, graduation fees, application fee, rentals, and other such charges, are not considered in the tuition adjustment computation if the charges are itemized separately in the enrollment contract.
- 6 Monies paid for supplies and equipment are refundable through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later.
- If a course and/or program is cancelled subsequent to a student's enrollment, and before instruction in the course and/or program has begun, the school shall either provide a full refund of all monies paid or provide completion of the course and/or program.

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- If a course and/or program is cancelled and ceases to offer instruction after the student has enrolled and instruction has begun, the school shall either provide a full refund of all monies paid or provide completion of the course and/or program.
- A student's account may be sent to collections for nonpayment.
- If an institution closes or discontinues a program prior to the completion of the contracted services, the institution shall provide a pro-rata refund only <u>if</u> the Bureau determines the school made provisions for students enrolled at the time of default to complete a comparable educational program at another institution at no additional charge to the student beyond the amount of the total charges in the original enrollment agreement. If the institution does not make that provision, the institution shall provide students a full refund of all institutional charges.
- **1** A student is entitled to a refund of monies not paid from federal student aid program funds.

Students are responsible for the amount owed. If a student obtains a student loan, he/she is responsible for repaying the loan amount, plus interest, less the amount of any refund. The institution shall also provide a pro rata refund of non-federal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance.

If you are eligible for a loan guaranteed by the federal or state government and you default on the loan, both of the following may occur:

- The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- You may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the federal Higher Education Act of 1965.

- **Step 1:** Identify all amounts paid for instruction less cost of equipment.
- **Step 2:** Subtract Registration/Application fee not to exceed \$250.00. The school does not charge a registration fee the student is only charged an application fee of \$100.00.
- **Step 3:** Apply a pro rata refund based on the percentage of scheduled hours completed in the program.

An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the Federal Higher Education Act of 1965.

The institution shall also provide a pro rata refund of non-federal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance.

- **Step 1:** Identify all amounts paid for instruction less cost of equipment.
- **Step 2:** Subtract the registration/application fee not to exceed \$250.00.
- **Step 3:** Apply a pro rata refund based on the percentage of scheduled hours completed in the program.



Below is an example of a pro rata refund for the **cosmetology program:** The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$20,690.40	\$2,069.04	\$5,172.60	\$10,345.20	\$12,414.24	\$20,690.40

Below is an example of a pro rata refund for the **barbering program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$17,107.89	\$1,710.79	\$4,276.97	\$8,553.95	\$10,264.73	\$17,107.89

Below is an example of a pro rata refund for the **esthetics program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%–100%
\$11,000.39	\$1,100.04	\$2,750.10	\$5,500.20	\$6,600.23	\$11,000.39

Paul Mitchell The School Costa Mesa does not have a pending petition in bankruptcy, has never filed for bankruptcy petition within the preceding five (5) years, nor operated as a debtor in possession or had a petition of bankruptcy filed against it within the preceding five (5) years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

You have the right to withdraw from a course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation of the agreement, which is until the first day of class session, or the seventh (7) calendar day after enrollment, whichever is later, the school will remit a refund less a registration fee, if applicable, within 30 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned equipment.

IF THE AMOUNT YOU HAVE PAID IS MORE THAN THE AMOUNT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

REMEMBER, YOU MUST CANCEL IN WRITING. You do not have the right to cancel by telephoning the school or failing to attend classes. If you have any complaints, questions, or problems that you cannot resolve with the school, write or call the Bureau for Private Postsecondary Education 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, or by phone at (916) 574-8900, toll-free telephone (888) 370-7589 or by fax (916) 574-8900.



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School Performance Fact Sheet

Calendar Years 2017 and 2018 Esthetics Program - 600 clock hours

On-Time Completion Rates (Graduation Rates) Includes data for the two calendar years prior to reporting **Number of Students** Students Number of On-**On-Time Completion Calendar Year** Who Began the **Available for Time Graduates** Rate Graduation **Program** 42 2017 66 66 64% 2018 97 97 73 75%

Student's Initials: _____Date: _

Initial only after you have had sufficient time to read and understand the information.

Students Completing within 150% of the program published Length (Graduation Rates) Includes data for the two calendar years prior to reporting					
Calendar Year Who Began the Program Graduation		150% Graduates	150% Completion Rate		
2017	66	66	57	86%	
2018	97	97	88	91%	

Student's Initials:	Date:
Initial only after you have ha	d sufficient time to read and understand the information

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Job	Job Placement Rates (includes data for the two calendar years prior to reporting)					
Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field	
2017	66	54	54	30	56%	
2018	97	84	84	59	70%	

You may obtain from the school a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask a school representative or you can review the list in the institution's catalog. paulmitchell.edu/costamesa.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting) Part-Time Vs. Full-Time Employment					
Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field		
2017	7	8	30		
2018	31	27	59		

Single Position Vs. Concurrent Aggregated Position					
Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Position	Total Graduates Employed in the Field		
2017	30	0	30		
2018	59	0	59		

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Self - Employed / Freelance Positions				
Calendar Year	Graduatse Employed who are Self - Employed or Working Freelance	Total Graduates Employed in the Field		
2017	0	30		
2018	0	59		

Institutional Employment				
Calendar Year	Graduates Employed in the Field who are employed by the Institution, an Employer Owned by the Institution, or an Employer who shares Ownership with the Institution	Total Graduates Employed in the Field		
2017	0	30		
2018	0	59		

Student's I	nitials	:Da	te:
Initial only	after y	you have had s	ufficient time to read and understand the information.

This program may result in free-lance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and undestand what comprises this work style.

Student's Initials:	Date:	
Initial only after vo	ou have had sufficient time to	read and understand the information.



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ĺ	License Examination Passage Rates (includes data for the two calendar years prior to reporting)					
	Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
	2017	54	38	37	1	97%
	2018	84	74	73	1	99%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials:	Date:	
Initial only after you have had	d sufficient time t	o read and understand the information.



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Salary and Wage Information (includes data for the two calendar years prior to reporting)

	Annual salary and wages reported for graduates employed in the field.						
Calendar Year	Graduates Available for Employment	Graduates Employed in The Field	-	-	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2017	0	0	18	6	0	0	6
2018	84	59	52	6	0	0	1

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask a school representative. Please email the school director at kendaw@costamesa.paulmitchell.edu

Student's Initials: Initial only after you have had	Date:d sufficient time to read	l and understand the information.
	Cost of	f Educational Program
Total charges for the prog higher for students that d	ram for students com o not complete on til	npleting on-time in 2017: \$ 12,300.00. Total charges may be me.
Total charges for the prog higher for students that d	ram for students com o not complete on til	npleting on-time in 2018: \$ 12,450.00. Total charges may be me.
Student's Initials:	Date:	

	Federal Student Loan Debt					
Calendar Year(s)	Most recent three year cohort default rate, as reported by the United States Department of Education. * The percentage of enrolled students in 2017/18 receiving federal student loans to pay for this program.		The percentage of graduates in 2017/18 with federal student loans as calculated by the school.	The average amount of federal student loan debt of 2017/18 graduates who took out federal student loans at this school.		
2017	9.1%	61%	56.1%	\$6,396.16		
2018	7.9%	76.7%	56.8%	\$6,790.19		

^{*} The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials:	Date:	
Initial only after you h	ave had sufficient tim	e to read and understand the information

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Student Name (Print)	
Student Signature	Date
School Official Signature	Date



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Definitions

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- <u>Students available for graduation</u> is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- Number of On-Time Graduates is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- On-Time Completion Rate is the number of on-time graduates divided by the number of students available for graduation.
- 150% Graduates is the number of students who completed within 150% of the program length (includes on-time graduates).
- 150% Completion Rate is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- Graduates available for employment means the number of graduates minus the number of graduates unavailable for employment.
- <u>Graduates unavailable for employment</u> means the graduate who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- — Graduates employed in the field means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- Placement Rate Employed in the Field is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- ■-Number of Graduates taking the Exam is the number of graduates who took the first available exam in the reported calendar year.
- ■-<u>First Available Exam Date</u> is the date for the first available exam after a student completed the program.
- - <u>Passage Rate</u> is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- -Number who Passed First Available Exam is the number of graduates who took and passed the first available licensing exam after completing the program.
- **Salary** is as reported by the graduate or graduate's employer.
- -No Salary Information Reported is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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"STUDENT'S RIGHT TO CANCEL" - INSTITUTIONAL REFUND/DROP POLICY

- Any monies due the student shall be refunded within 30 days of official cancellation or withdrawal. Official cancellation or withdrawal shall occur on the earlier of the dates that:
 - a. A student is not accepted by the school. This student shall be entitled to a refund of all monies paid to the school except a non-refundable application fee.
 - b. A student (or in the case of a student under legal age, his/her parent or guardian) cancels his/her contract and demands his/her money back in writing, through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later. In this case all monies collected by the school shall be refunded except a non-refundable application fee. This policy applies regardless of whether or not the student has actually started training.
 - c. A student who cancels his/her contract through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract is entitled to a refund of all monies paid to the school less an application fee of \$75.00.
 - d. A student notifies the institution of his/her official withdrawal in writing.
 - e. A student is expelled by the institution.
 - f. For official cancellations as defined in paragraphs b, c, d, or e, the cancellation date will be determined by the postmark on written notification at the following address: *Paul Mitchell The School Costa Mesa*, 3309 Hyland Avenue, Suite J, Costa Mesa, CA 92626, or by the date said information is delivered to the school administrator/owner in person. Written cancellations need not take any particular form.
 - g. Monies paid for student kits are refundable.
 - h. A student' on a leave of absence date of withdrawal determination shall be the earlier of the scheduled date of return from the leave of absence or the date the student notifies the school that the student will not be returning.
- 2 You have the right to cancel your enrollment contract and obtain a refund of charges paid through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later. YOU MUST CANCEL IN WRITING. Students do not have the right to cancel by telephoning the school or by not coming to class.
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- When situations of mitigating circumstances are in evidence, such as serious illness, a disabling accident, or death in the immediate family, the school may make a settlement that is reasonable and fair to both parties.
- All extra costs, such as books, equipment, graduation fees, application fee, rentals, and other such charges, are not considered in the tuition adjustment computation if the charges are itemized separately in the enrollment contract.
- 6 Monies paid for supplies and equipment are refundable through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later.
- If a course and/or program is cancelled subsequent to a student's enrollment, and before instruction in the course and/or program has begun, the school shall either provide a full refund of all monies paid or provide completion of the course and/or program.

 Page 1 of 3



- If a course and/or program is cancelled and ceases to offer instruction after the student has enrolled and instruction has begun, the school shall either provide a full refund of all monies paid or provide completion of the course and/or program.
- A student's account may be sent to collections for nonpayment.
- If an institution closes or discontinues a program prior to the completion of the contracted services, the institution shall provide a pro-rata refund only <u>if</u> the Bureau determines the school made provisions for students enrolled at the time of default to complete a comparable educational program at another institution at no additional charge to the student beyond the amount of the total charges in the original enrollment agreement. If the institution does not make that provision, the institution shall provide students a full refund of all institutional charges.
- **1** A student is entitled to a refund of monies not paid from federal student aid program funds.

Students are responsible for the amount owed. If a student obtains a student loan, he/she is responsible for repaying the loan amount, plus interest, less the amount of any refund. The institution shall also provide a pro rata refund of non-federal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance.

If you are eligible for a loan guaranteed by the federal or state government and you default on the loan, both of the following may occur:

- The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- You may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the federal Higher Education Act of 1965.

- **Step 1:** Identify all amounts paid for instruction less cost of equipment.
- **Step 2:** Subtract Registration/Application fee not to exceed \$250.00. The school does not charge a registration fee the student is only charged an application fee of \$100.00.
- **Step 3:** Apply a pro rata refund based on the percentage of scheduled hours completed in the program.

An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the Federal Higher Education Act of 1965.

The institution shall also provide a pro rata refund of non-federal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance.

- **Step 1:** Identify all amounts paid for instruction less cost of equipment.
- **Step 2:** Subtract the registration/application fee not to exceed \$250.00.
- **Step 3:** Apply a pro rata refund based on the percentage of scheduled hours completed in the program.



Below is an example of a pro rata refund for the **cosmetology program:** The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$20,690.40	\$2,069.04	\$5,172.60	\$10,345.20	\$12,414.24	\$20,690.40

Below is an example of a pro rata refund for the **barbering program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$17,107.89	\$1,710.79	\$4,276.97	\$8,553.95	\$10,264.73	\$17,107.89

Below is an example of a pro rata refund for the **esthetics program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%–100%
\$11,000.39	\$1,100.04	\$2,750.10	\$5,500.20	\$6,600.23	\$11,000.39

Paul Mitchell The School Costa Mesa does not have a pending petition in bankruptcy, has never filed for bankruptcy petition within the preceding five (5) years, nor operated as a debtor in possession or had a petition of bankruptcy filed against it within the preceding five (5) years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

You have the right to withdraw from a course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation of the agreement, which is until the first day of class session, or the seventh (7) calendar day after enrollment, whichever is later, the school will remit a refund less a registration fee, if applicable, within 30 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned equipment.

IF THE AMOUNT YOU HAVE PAID IS MORE THAN THE AMOUNT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

REMEMBER, YOU MUST CANCEL IN WRITING. You do not have the right to cancel by telephoning the school or failing to attend classes. If you have any complaints, questions, or problems that you cannot resolve with the school, write or call the Bureau for Private Postsecondary Education 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, or by phone at (916) 574-8900, toll-free telephone (888) 370-7589 or by fax (916) 574-8900.



Website: paulmitchell.edu/costamesa

School Performance Fact Sheet

Calendar Years 2017 and 2018 Barbering Program - 1500 clock hours

On-Time Completion Rates (Graduation Rates) Includes data for the two calendar years prior to reporting **Number of Students** Students Number of On-**On-Time Completion Calendar Year** Who Began the **Available for Time Graduates** Rate Graduation **Program** 2017 45 45 15 33% 48 48 15 31% 2018

Student's Initials: Date:

Initial only after you have had sufficient time to read and understand the information.

Students Completing within 150% of the program published Length (Graduation Rates) Includes data for the two calendar years prior to reporting							
Calendar Year Number of Students Who Began the Program Students Graduation 150% Graduates R							
2017	45	45	31	69%			
2018	2018 48 48 33 69%						

> Published: November 6, 2019 Page 1 of 7



Website: paulmitchell.edu/costamesa

Job Placement Rates (includes data for the two calendar years prior to reporting)						
Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field	
2017	45	32	32	24	75%	
2018	48	31	31	25	81%	

You may obtain from the school a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask a school representative or you can review the list in the institution's catalog. paulmitchell.edu/costamesa.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting) Part-Time Vs. Full-Time Employment					
Graduates Employed in the Field 20-29 Hours Per Week Graduates Employed in the Field at Least 30 Hours Per Week Total Graduates Employed in the Field at Least 30 Field					
2017	6	10	24		
2018	7	14	25		

Single Position Vs. Concurrent Aggregated Position					
Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Position	Total Graduates Employed in the Field		
2017	24	0	24		
2018	23	0	25		

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Website: paulmitchell.edu/costamesa

Self - Employed / Freelance Positions					
Calendar Year	Graduates Employed who are Self - Employed or Working Freelance	Total Graduates Employed in the Field			
2017	0	24			
2018	0	25			

	Institutional Employment					
Calendar Year	Graduates Employed in the Field who are employed by the Institution, an Employer Owned by the Institution, or an Employer who shares Ownership with the Institution	Total Graduates Employed in the Field				
2017	0	24				
2018	2	25				

Student's Initials:	Date:	
Initial only after vo	u have had sufficient time	to read and understand the information.

This program may result in free-lance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and undestand what comprises this work style.

Student's Initials:	Date:	
Initial only after you	have had sufficient time	to read and understand the information



Website: paulmitchell.edu/costamesa

License	License Examination Passage Rates (includes data for the two calendar years prior to reporting)						
Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate		
2017	32	27	26	1	96%		
2018	31	21	18	3	86%		

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials	s:Date:	
Initial only after you	u have had sufficient time to read and unders	tand the information.



Student's Initials:

Paul Mitchell The School Costa Mesa 3309 Hyland Avenue, Suite J, Costa Mesa, CA 92626 (714) 546-8786

Website: paulmitchell.edu/costamesa

Salary and Wage Information (includes data for the two calendar years prior to reporting)

	Annual salary and wages reported for graduates employed in the field.								
Calendar Year	Graduates Available for Employment	Graduates Employed in The Field	-	-	\$40,001 - \$45,000	-	No Salary Information Reported		
2017	32	24	15	4	0	0	5		
2018	31	25	22	2	1	0	0		

ask a school representative. Please email the school director at kendaw@costamesa.paulmitchell.edu Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information. **Cost of Educational Program** Total charges for the program for students completing on-time in 2017: \$ 18,425.00. Total charges may be higher for students that do not complete on time. Total charges for the program for students completing on-time in 2018: \$ 18,650.00. Total charges may be higher for students that do not complete on time.

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please

Federal Student Loan Debt								
Calendar Year(s)	Most recent three year cohort default rate, as reported by the United States Department of Education.*	The percentage of enrolled students in 2017/18 receiving federal student loans to pay for this program.	The percentage of graduates in 2017/18 with federal student loans as calculated by the school.	The average amount of federal student loan debt of 2017/18 graduates who took out federal student loans at this school.				
2017	7 9.1% 56.4		71.9%	\$11,846.35				
2018	7.9%	73.5%	79.4%	\$15.347.20				

^{*} The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials:	Date:		
Initial only after you have h	had sufficient time to rea	d and understand the infor	mation

Date:

Initial only after you have had sufficient time to read and understand the information.



Website: paulmitchell.edu/costamesa

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the school may be directed to the Bureau for Private Postsecondary Education at: 1747 N. Market Blvd., Suite 225 Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone: (888) 370-7589 or by fax (916) 263-1897.

Student Name (Print)	
Student Signature	Date
School Official Signature	Date



Website: paulmitchell.edu/costamesa

Definitions

- <u>Number of students who began program</u> means the number of students who began the program who are scheduled to complete the program within 100% of the published program length within the reporting calendar year, and excludes all the students who cancelled during the cancellation period.
- Students available for graduation is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- Number of On-Time Graduates is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- On-Time Completion Rate is the number of on-time graduates divided by the number of students available for graduation.
- <u>150% Graduates</u> is the number of students who completed within 150% of the program length (includes on-time graduates).
- <u>150% Completion Rate</u> is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- **Graduates available for employment** means the number of graduates minus the number of graduates unavailable for employment.
- <u>Graduates unavailable for employment</u> means the graduate who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- — Graduates employed in the field means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- — <u>Placement Rate Employed in the Field</u> is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- ■-Number of Graduates taking the Exam is the number of graduates who took the first available exam in the reported calendar year.
- ■-First Available Exam Date is the date for the first available exam after a student completed the program.
- - <u>Passage Rate</u> is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- -Number who Passed First Available Exam is the number of graduates who took and passed the first available licensing exam after completing the program.
- Salary is as reported by the graduate or graduate's employer.
- -No Salary Information Reported is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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"STUDENT'S RIGHT TO CANCEL" - INSTITUTIONAL REFUND/DROP POLICY

- Any monies due the student shall be refunded within 30 days of official cancellation or withdrawal. Official cancellation or withdrawal shall occur on the earlier of the dates that:
 - a. A student is not accepted by the school. This student shall be entitled to a refund of all monies paid to the school except a non-refundable application fee.
 - b. A student (or in the case of a student under legal age, his/her parent or guardian) cancels his/her contract and demands his/her money back in writing, through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later. In this case all monies collected by the school shall be refunded except a non-refundable application fee. This policy applies regardless of whether or not the student has actually started training.
 - c. A student who cancels his/her contract through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract is entitled to a refund of all monies paid to the school less an application fee of \$75.00.
 - d. A student notifies the institution of his/her official withdrawal in writing.
 - e. A student is expelled by the institution.
 - f. For official cancellations as defined in paragraphs b, c, d, or e, the cancellation date will be determined by the postmark on written notification at the following address: *Paul Mitchell The School Costa Mesa*, 3309 Hyland Avenue, Suite J, Costa Mesa, CA 92626, or by the date said information is delivered to the school administrator/owner in person. Written cancellations need not take any particular form.
 - g. Monies paid for student kits are refundable.
 - h. A student' on a leave of absence date of withdrawal determination shall be the earlier of the scheduled date of return from the leave of absence or the date the student notifies the school that the student will not be returning.
- 2 You have the right to cancel your enrollment contract and obtain a refund of charges paid through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later. YOU MUST CANCEL IN WRITING. Students do not have the right to cancel by telephoning the school or by not coming to class.
- Any monies due a student who unofficially withdraws from the institution shall be refunded within 45 days of a determination by the institution that the student has withdrawn without notifying the institution. Unofficial withdrawals are monitored every 30 days and a determination is made to withdraw a student who has been absent from school for 14 or more consecutive calendar days; the withdrawal date that will be used in this calculation is the student's actual last date of attendance.
- When situations of mitigating circumstances are in evidence, such as serious illness, a disabling accident, or death in the immediate family, the school may make a settlement that is reasonable and fair to both parties.
- All extra costs, such as books, equipment, graduation fees, application fee, rentals, and other such charges, are not considered in the tuition adjustment computation if the charges are itemized separately in the enrollment contract.
- 6 Monies paid for supplies and equipment are refundable through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later.
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 Page 1 of 3



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- If an institution closes or discontinues a program prior to the completion of the contracted services, the institution shall provide a pro-rata refund only <u>if</u> the Bureau determines the school made provisions for students enrolled at the time of default to complete a comparable educational program at another institution at no additional charge to the student beyond the amount of the total charges in the original enrollment agreement. If the institution does not make that provision, the institution shall provide students a full refund of all institutional charges.
- **1** A student is entitled to a refund of monies not paid from federal student aid program funds.

Students are responsible for the amount owed. If a student obtains a student loan, he/she is responsible for repaying the loan amount, plus interest, less the amount of any refund. The institution shall also provide a pro rata refund of non-federal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance.

If you are eligible for a loan guaranteed by the federal or state government and you default on the loan, both of the following may occur:

- The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- You may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the federal Higher Education Act of 1965.

- **Step 1:** Identify all amounts paid for instruction less cost of equipment.
- **Step 2:** Subtract Registration/Application fee not to exceed \$250.00. The school does not charge a registration fee the student is only charged an application fee of \$100.00.
- **Step 3:** Apply a pro rata refund based on the percentage of scheduled hours completed in the program.

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Below is an example of a pro rata refund for the **cosmetology program:** The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$20,690.40	\$2,069.04	\$5,172.60	\$10,345.20	\$12,414.24	\$20,690.40

Below is an example of a pro rata refund for the **barbering program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$17,107.89	\$1,710.79	\$4,276.97	\$8,553.95	\$10,264.73	\$17,107.89

Below is an example of a pro rata refund for the **esthetics program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

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\$11,000.39	\$1,100.04	\$2,750.10	\$5,500.20	\$6,600.23	\$11,000.39

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IF THE AMOUNT YOU HAVE PAID IS MORE THAN THE AMOUNT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

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Website: paulmitchell.edu/sandiego

School Performance Fact Sheet

Calendar Years 2017 and 2018 Cosmetology Program - 1600 clock hours

	On-Time Completion Rates (Graduation Rates) Includes data for the two calendar years prior to reporting							
Calendar Year Number of Students Who Began the Program			Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate			
	2017	204	204	84	41%			
	2018	184	184	94	51%			

Student's Initials: _____ Date:

Initial only after you have had sufficient time to read and understand the information.

Students Completing within 150% of the program published Length (Graduation Rates) Includes data for the two calendar years prior to reporting						
		Students Available for Graduation	150% Graduates	150% Completion Rate		
2017	204	204	129	63%		
2018	184	184	117	64%		

Student's Initials:	_Date:
Initial only after you have ha	ad sufficient time to read and understand the information

Published: February 4, 2020 Page 1 of 7



Website: paulmitchell.edu/sandiego

Job Placement Rates (includes data for the two calendar years prior to reporting)							
Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field		
2017	204	127	127	89	75%		
2018	184	115	115	70	61%		

You may obtain from the school a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask a school representative or you can review the list in the institution's catalog. paulmitchell.edu/sandiego.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting) Part-Time Vs. Full-Time Employment					
Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field		
2017	2	16	89		
2018	2	64	70		

Single Position Vs. Concurrent Aggregated Position					
Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Position	Total Graduates Employed in the Field		
2017	87	0	89		
2018	69	0	70		

Published: February 4, 2020 Page 2 of 7



Website: paulmitchell.edu/sandiego

Self - Employed / Freelance Positions					
Calendar Year	Graduates Employed who are Self - Employed or Working Freelance	Total Graduates Employed in the Field			
2017	1	89			
2018	0	70			

Institutional Employment				
Calendar Year	Graduates Employed in the Field who are employed by the Institution, an Employer Owned by the Institution, or an Employer who shares Ownership with the Institution	Total Graduates Employed in the Field		
2017	1	89		
2018	1	70		

Student's	Initials	:D	ate:	
Initial only	y after y	you have had	sufficient time to read and understand the info	ormation.

This program may result in free-lance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and undestand what comprises this work style.

Student's Initials: _	Date:	
Initial only after yo	ou have had sufficient time to	o read and understand the information.



Website: paulmitchell.edu/sandiego

License Examination Passage Rates (includes data for the two calendar years prior to reporting)					
Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	127	113	108	5	96%
2018	115	89	86	3	97%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initia	als:Date: _	
Initial only after y	ou have had sufficient tir	ne to read and understand the information.



Website: paulmitchell.edu/sandiego

Salary and Wage Information <i>(includes data for the two calendar years prior to reporting)</i> Annual salary and wages reported for graduates employed in the field.							
Calendar Year	Graduates Available for Employment	Graduates Employed in The Field	-	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2017	89	0	41	2	1	0	45
2018	115	70	56	13	0	1	0

	Federal Student Loan Debt				
Calendar Year(s)	Most recent three year cohort default rate, as reported by the United States Department of Education. *	The percentage of enrolled students in 2017/18 receiving federal student loans to pay for this program.	The percentage of graduates in 2017/18 with federal student loans as calculated by the school.	The average amount of federal student loan debt of 2017/18 graduates who took out federal student loans at this school.	
2017	9.1%	65.1%	72.1%	\$14,553.42	
2018	7.9%	71.79%	75.4%	\$20,049.78	

Initial only after you have had sufficient time to read and understand the information.

Student's Initials:	Date:	
Initial only after you have ha	d sufficient time to read and understand the information.	Published: February 4, 2020
		Page 5 of 7

^{*} The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



Website: paulmitchell.edu/sandiego

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

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Student Name (Print)	
Student Signature	Date
School Official Signature	Date



Paul Mitchell The School San Diego 410 A Street, San Diego, CA 92101 (619) 398-1590 Website: paulmitchell.edu/sandiego

Definitions

- <u>Number of students who began program</u> means the number of students who began the program who are scheduled to complete the program within 100% of the published program length within the reporting calendar year, and excludes all the students who cancelled during the cancellation period.
- <u>Students available for graduation</u> is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- <u>Number of On-Time Graduates</u> is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- <u>On-Time Completion Rate</u> is the number of on-time graduates divided by the number of students available for graduation.
- <u>150% Graduates</u> is the number of students who completed within 150% of the program length (includes on-time graduates).
- <u>150% Completion Rate</u> is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- Graduates available for employment means the number of graduates minus the number of graduates unavailable for employment.
- <u>Graduates unavailable for employment</u> means the graduate who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- — Graduates employed in the field means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- — <u>Placement Rate Employed in the Field</u> is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- ■-Number of Graduates taking the Exam is the number of graduates who took the first available exam in the reported calendar year.
- ■-<u>First Available Exam Date</u> is the date for the first available exam after a student completed the program.
- <u>Passage Rate</u> is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- -Number who Passed First Available Exam is the number of graduates who took and passed the first available licensing exam after completing the program.
- Salary is as reported by the graduate or graduate's employer.
- -No Salary Information Reported is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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"STUDENT'S RIGHT TO CANCEL" - INSTITUTIONAL REFUND/DROP POLICY

- Any monies due the student shall be refunded within 30 days of official cancellation or withdrawal.
 Official cancellation or withdrawal shall occur on the earlier of the dates that:
 - a. A student is not accepted by the school. This student shall be entitled to a refund of all monies paid to the school except a non-refundable application fee.
 - b. A student (or in the case of a student under legal age, his/her parent or guardian) cancels his/her contract and demands his/her money back in writing, through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later. In this case all monies collected by the school shall be refunded except a non-refundable application fee. This policy applies regardless of whether or not the student has actually started training.
 - c. A student who cancels his/her contract through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract is entitled to a refund of all monies paid to the school less an application fee of \$100.00.
 - d. A student notifies the institution of his/her official withdrawal in writing.
 - e. A student is expelled by the institution.
 - f. For official cancellations as defined in paragraphs b, c, d, or e, the cancellation date will be determined by the postmark on written notification at the following address: *Paul Mitchell The School San Diego 410 A St., San Diego, CA 92101*, or by the date said information is delivered to the school administrator/owner in person. Written cancellations need not take any particular form.
 - g. Monies paid for student kits are non-refundable.
 - h. A student' on a leave of absence date of withdrawal determination shall be the earlier of the scheduled date of return from the leave of absence or the date the student notifies the school that the student will not be returning.
- 2 You have the right to cancel your enrollment contract and obtain a refund of charges paid through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later. YOU MUST CANCEL IN WRITING. Students do not have the right to cancel by telephoning the school or by not coming to class.
- Any monies due a student who unofficially withdraws from the institution shall be refunded within 45 days of a determination by the institution that the student has withdrawn without notifying the institution. Unofficial withdrawals are monitored every 30 days and a determination is made to withdraw a student who has been absent from school for 14 or more consecutive calendar days; the withdrawal date that will be used in this calculation is the student's actual last date of attendance.
- When situations of mitigating circumstances are in evidence, such as serious illness, a disabling accident, or death in the immediate family, the school may make a settlement that is reasonable and fair to both parties.
- 4 All extra costs, such as books, equipment, graduation fees, application fee, rentals, and other such charges, are not considered in the tuition adjustment computation if the charges are itemized separately in the enrollment contract.
- Monies paid for supplies and equipment are non-refundable through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later.



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- If a course and/or program is cancelled subsequent to a student's enrollment, and before instruction in the course and/or program has begun, the school shall either provide a full refund of all monies paid or provide completion of the course and/or program.
- If a course and/or program is cancelled and ceases to offer instruction after the student has enrolled and instruction has begun, the school shall either provide a full refund of all monies paid or provide completion of the course and/or program.
- A student's account may be sent to collections for nonpayment.
- If an institution closes or discontinues a program prior to the completion of the contracted services, the institution shall provide a pro-rata refund only <u>if</u> the Bureau determines the school made provisions for students enrolled at the time of default to complete a comparable educational program at another institution at no additional charge to the student beyond the amount of the total charges in the original enrollment agreement. If the institution does not make that provision, the institution shall provide students a full refund of all institutional charges.
- **1** A student is entitled to a refund of monies not paid from federal student aid program funds.

Students are responsible for the amount owed. If a student obtains a student loan, he/she is responsible for repaying the loan amount, plus interest, less the amount of any refund. The institution shall also provide a pro rata refund of non-federal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance.

If you are eligible for a loan guaranteed by the federal or state government and you default on the loan, both of the following may occur:

- The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- You may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the federal Higher Education Act of 1965.

The institution shall also provide a pro rata refund of non-federal student financial aid program moneys paid for institutional charges to students who have completed 60 percent or less of the period of attendance.

- Step 1: Identify all amounts paid for instruction less cost of equipment.
- Step 2: Subtract Registration/Application fee not to exceed \$250.00. The school only charges a application fee of \$100.00.
- Step 3: Apply a pro rata refund based on the percentage of scheduled hours completed in the program.



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Below is an example of a pro rata refund for the **Cosmetology (1600 hr.) Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$19,938.81	\$1,993.88	\$4,984.70	\$9,969.41	\$11,963.29	\$19,938.81

Below is an example of a pro rata refund for the **Cosmetology Make-up (1845 hr.) Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$23,793.13	\$2,379.31	\$5,948.29	\$11,896.57	\$14,275.88	\$23,793.13

Below is an example of a pro rata refund for the **Barbering Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$18,388.45	\$1,838.85	\$4,597.11	\$9,194.23	\$11,033.07	\$18,388.45

Below is an example of a pro rata refund for the **Make-up Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$4,400.00	\$440.00	\$1,100.00	\$2,200.00	\$2,640.00	\$4,400.00

Paul Mitchell The School San Diego does not have a pending petition in bankruptcy, has never filed for bankruptcy petition within the preceding five (5) years, nor operated as a debtor in possession or had a petition of bankruptcy filed against it within the preceding five (5) years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

You have the right to withdraw from a course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation of the agreement, which is until the first day of class session, or the seventh (7) calendar day after enrollment, whichever is later, the school will remit a refund less a registration fee, if applicable, within 30 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned equipment. IF THE AMOUNT YOU HAVE PAID IS MORE THAN THE AMOUNT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

REMEMBER, YOU MUST CANCEL IN WRITING. You do not have the right to cancel by telephoning the school or failing to attend classes. If you have any complaints, questions, or problems that you cannot resolve with the school, write or call the Bureau for Private Postsecondary Education 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, or by phone at (916) 574-8900, toll-free telephone (888) 370-7589 or by fax (916) 574-8900.



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School Performance Fact Sheet

Calendar Years 2017 and 2018 Barbering Program - 1500 clock hours

On-Time Completion Rates (Graduation Rates) Includes data for the two calendar years prior to reporting **Number of Students** Students Number of On-**On-Time Completion Calendar Year** Who Began the **Available for Time Graduates** Rate Program Graduation 0 0 2017 0 0 2018 19 19 12 63%

Student's Initials: ______Date:

Initial only after you have had sufficient time to read and understand the information.

Students Completing within 150% of the program published Length (Graduation Rates) Includes data for the two calendar years prior to reporting					
Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate	
2017	0	0	0	0	
2018	19	19	19	100%	

Student's Initials:	Date:	
Initial only after you have	had sufficient time to read and understand the inform	ation.

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Paul Mitchell The School San Diego 410 A Street, San Diego, CA 92101

(619) 398-1590

Website: paulmitchell.edu/sandiego

Job Placement Rates (includes data for the two calendar years prior to reporting)					
Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2017	0	0	0	0	0%
2018	19	18	18	12	67%

You may obtain from the school a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask a school representative or you can review the list in the institution's catalog. paulmitchell.edu/sandiego.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting) Part-Time Vs. Full-Time Employment				
Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field	
2017	0	0	0	
2018	0	12	12	

Single Position Vs. Concurrent Aggregated Position				
Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Position	Total Graduates Employed in the Field	
2017	0	0	0	
2018	11	0	12	

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Self - Employed / Freelance Positions				
Calendar Year	Graduates Employed who are Self - Employed or Working Freelance	Total Graduates Employed in the Field		
2017	0	0		
2018	0	12		

	Institutional Employment				
Calendar Year	Graduates Employed in the Field who are employed by the Institution, an Employer Owned by the Institution, or an Employer who shares Ownership with the Institution	Total Graduates Employed in the Field			
2017	0	0			
2018	1	12			

Student's I	nitials	:Da	te:
Initial only	after y	you have had s	ufficient time to read and understand the information.

This program may result in free-lance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and undestand what comprises this work style.

Student's Initials:	Date:	
Initial only after ye	ou have had sufficient time to rea	d and understand the information.



Website: paulmitchell.edu/sandiego

License Examination Passage Rates (includes data for the two calendar years prior to reporting)						
Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate	
2017	0	0	0	0	0	
2018	18	14	11	3	79%	

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initia	als:Date: _	
Initial only after y	ou have had sufficient tir	ne to read and understand the information.



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Salary and Wage Information <i>(includes data for the two calendar years prior to reporting)</i> Annual salary and wages reported for graduates employed in the field.							
Calendar Year	Graduates Available for Employment	Graduates Employed in The Field	-	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	18	12	5	5	1	1	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask a school representative. Please email the school director at joycec@sandiego.paulmitchell.edu. **Student's Initials:** Date: Initial only after you have had sufficient time to read and understand the information. **Cost of Educational Program** Total charges for the program for students completing on-time in 2017: \$ 20,320.00. Total charges may be higher for students that do not complete on time. Total charges for the program for students completing on-time in 2018: \$ 20,545.00. Total charges may be higher for students that do not complete on time. Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.

	Federal Student Loan Debt					
Calendar Year(s)	Most recent three year cohort default rate, as reported by the United States Department of Education.*	The percentage of enrolled students in 2017/18 receiving federal student loans to pay for this program.	The percentage of graduates in 2017/18 with federal student loans as calculated by the school.	The average amount of federal student loan debt of 2017/18 graduates who took out federal student loans at this school.		
2017	9.1%	56.3%	71.9%	\$0		
2018	7.9%	48.7%	52.6%	\$ 3,444.04		

^{*}The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education

reported by the 0.5. Departmen	it of Eddeadorn
	Date:ient time to read and understand the information.

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the school may be directed to the Bureau for Private Postsecondary Education at: 1747 N. Market Blvd., Suite 225 Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone: (888) 370-7589 or by fax (916) 263-1897.

Student Name (Print)	
Student Signature	Date
School Official Signature	Date



Website: paulmitchell.edu/sandiego

This Program is new. Therefore, the number of student who graduated, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available for government sources or from the institution, but is not equivalent to actual data. This program was approved by the school's accreditor, NACCAS, on May 31, 2017. As of May 31, 2019, two full years of data for this program will be available.

Definitions

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Website: paulmitchell.edu/sandiego

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Tuition amount	10%	25%	50%	60%	61%-100%
\$19,938.81	\$1,993.88	\$4,984.70	\$9,969.41	\$11,963.29	\$19,938.81

Below is an example of a pro rata refund for the **Cosmetology Make-up (1845 hr.) Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$23,793.13	\$2,379.31	\$5,948.29	\$11,896.57	\$14,275.88	\$23,793.13

Below is an example of a pro rata refund for the **Barbering Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
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Below is an example of a pro rata refund for the **Make-up Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
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Website: paulmitchell.edu/sandiego

School Performance Fact Sheet

Calendar Years 2017 and 2018 Cosmetology Make-up Program - 1845 clock hours

On-Time Completion Rates (Graduation Rates) Includes data for the two calendar years prior to reporting						
Calendar Year Number of Students Who Began the Program Graduation			Number of On- Time Graduates	On-Time Completion Rate		
2017	1	1	1	100%		
2018	13	13	7	54%		

Student's Initials: _____Date: _

Initial only after you have had sufficient time to read and understand the information.

Students Completing within 150% of the program published Length (Graduation Rates) Includes data for the two calendar years prior to reporting							
Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate			
2017	2017 1 1		1	100%			
2018 13 13 9 699							

Student's Initials:	_Date:
Initial only after you have ha	ad sufficient time to read and understand the information

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	Job Placement Rates (includes data for the two calendar years prior to reporting)							
Calendar Year		Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field		
	2017	1	1	1	1	100%		
	2018	13	10	10	6	60%		

You may obtain from the school a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask a school representative or you can review the list in the institution's catalog. paulmitchell.edu/sandiego.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting) Part-Time Vs. Full-Time Employment						
Calendar Year Graduates Employed in the Field 20-29 Hours Per Week Graduates Employed in the Field at Least 30 Hours Per Week Total Graduates Employed in the Field at Least 30 Field						
2017	0	0	1			
2018	0	6	6			

Single Position Vs. Concurrent Aggregated Position						
Calendar Year Calendar Year Graduates Employed in the Field in a Single Position		Graduates Employed in the Field in Concurrent Aggregated Position	Total Graduates Employed in the Field			
2017	1	0	1			
2018	6	0	6			

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Self - Employed / Freelance Positions					
Calendar Year	Graduates Employed who are Self - Employed or Working Freelance	Total Graduates Employed in the Field			
2017	0	1			
2018	0	6			

	Institutional Employment					
Calendar Year	Graduates Employed in the Field who are employed by the Institution, an Employer Owned by the Institution, or an Employer who shares Ownership with the Institution	Total Graduates Employed in the Field				
2017	0	1				
2018	0	6				

Student's	Initials	:Dat	e:
Initial only	y after y	you have had su	ifficient time to read and understand the information.

This program may result in free-lance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and undestand what comprises this work style.

Student's Initials: _	Date:		
Initial only after yo	ou have had sufficient time	to read and unde	erstand the information.



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License l	License Examination Passage Rates (includes data for the two calendar years prior to reporting)							
Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate			
2017	1	1	0	1	0%			
2018	10	9	8	1	89%			

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initia	als:Date: _	
Initial only after y	ou have had sufficient tir	ne to read and understand the information.



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	Salary and Wage Information (includes data for the two calendar years prior to reporting) Annual salary and wages reported for graduates employed in the field.							
Calendar Available for Employed in Inform						No Salary Information Reported		
20	017	1	0	0	0	0	0	0
20	018	10	6	5	0	0	0	1

A list of sources used to s ask a school representati							t, please
Student's Initials: Initial only after you have ha	Date:ad sufficient time to rea	d and under	stand the ir	nformation.			
	Cost o	f Educati	ional Pro	<u>ogram</u>			
Total charges for the proc higher for students that c	gram for students cor do not complete on t	npleting o me.	n-time in 2	2017: \$ 28,1	00.00. Tot	tal charges m	ıay be
Total charges for the proc higher for students that c	gram for students cor do not complete on t	npleting o me.	n-time in 2	2018: \$ 27,3	315.00. Tot	tal charges m	ıay be
Student's Initials: Initial only after you have ha	Date:ad sufficient time to read	d and under	stand the ir	nformation.			

	Federal Student Loan Debt						
Calendar Year(s)	Most recent three year cohort default rate, as reported by the United States Department of Education.* The percentage of enrolled students in 2017/18 receiving federal student loans to pay for this program.		The percentage of graduates in 2017/18 with federal student loans as calculated by the school.	The average amount of federal student loan debt of 2017/18 graduates who took out federal student loans at this school.			
2017	9.1%	75.9%	100%	\$3,464.00			
2018	7.9%	76.9%	90%	\$20,377.20			

^{*} The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials:	Date:	
Initial only after you h	nave had sufficient time to read and	d understand the information

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Website: paulmitchell.edu/sandiego

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the school may be directed to the Bureau for Private Postsecondary Education at: 1747 N. Market Blvd., Suite 225 Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone: (888) 370-7589 or by fax (916) 263-1897.

Student Name (Print)	
Student Signature	Date
School Official Signature	Date



Website: paulmitchell.edu/sandiego

This Program is new. Therefore, the number of student who graduated, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available for government sources or from the institution, but is not equivalent to actual data. This program was approved by the Bureau on January 10, 2017. As of January 10, 2019, two full years of data for this program will be available.

Definitions

- <u>Number of students who began program</u> means the number of students who began the program who are scheduled to complete the program within 100% of the published program length within the reporting calendar year, and excludes all the students who cancelled during the cancellation period.
- <u>Students available for graduation</u> is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- Number of On-Time Graduates is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- <u>On-Time Completion Rate</u> is the number of on-time graduates divided by the number of students available for graduation.
- <u>150% Graduates</u> is the number of students who completed within 150% of the program length (includes on-time graduates).
- <u>150% Completion Rate</u> is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- Graduates available for employment means the number of graduates minus the number of graduates unavailable for employment.
- <u>Graduates unavailable for employment</u> means the graduate who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- — Graduates employed in the field means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- — <u>Placement Rate Employed in the Field</u> is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- ■-Number of Graduates taking the Exam is the number of graduates who took the first available exam in the reported calendar year.
- ■-First Available Exam Date is the date for the first available exam after a student completed the program.
- <u>Passage Rate</u> is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- -Number who Passed First Available Exam is the number of graduates who took and passed the first available licensing exam after completing the program.
- Salary is as reported by the graduate or graduate's employer.
- -No Salary Information Reported is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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"STUDENT'S RIGHT TO CANCEL" - INSTITUTIONAL REFUND/DROP POLICY

- Any monies due the student shall be refunded within 30 days of official cancellation or withdrawal.
 Official cancellation or withdrawal shall occur on the earlier of the dates that:
 - a. A student is not accepted by the school. This student shall be entitled to a refund of all monies paid to the school except a non-refundable application fee.
 - b. A student (or in the case of a student under legal age, his/her parent or guardian) cancels his/her contract and demands his/her money back in writing, through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later. In this case all monies collected by the school shall be refunded except a non-refundable application fee. This policy applies regardless of whether or not the student has actually started training.
 - c. A student who cancels his/her contract through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract is entitled to a refund of all monies paid to the school less an application fee of \$100.00.
 - d. A student notifies the institution of his/her official withdrawal in writing.
 - e. A student is expelled by the institution.
 - f. For official cancellations as defined in paragraphs b, c, d, or e, the cancellation date will be determined by the postmark on written notification at the following address: *Paul Mitchell The School San Diego 410 A St., San Diego, CA 92101*, or by the date said information is delivered to the school administrator/owner in person. Written cancellations need not take any particular form.
 - g. Monies paid for student kits are non-refundable.
 - h. A student' on a leave of absence date of withdrawal determination shall be the earlier of the scheduled date of return from the leave of absence or the date the student notifies the school that the student will not be returning.
- 2 You have the right to cancel your enrollment contract and obtain a refund of charges paid through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later. YOU MUST CANCEL IN WRITING. Students do not have the right to cancel by telephoning the school or by not coming to class.
- Any monies due a student who unofficially withdraws from the institution shall be refunded within 45 days of a determination by the institution that the student has withdrawn without notifying the institution. Unofficial withdrawals are monitored every 30 days and a determination is made to withdraw a student who has been absent from school for 14 or more consecutive calendar days; the withdrawal date that will be used in this calculation is the student's actual last date of attendance.
- When situations of mitigating circumstances are in evidence, such as serious illness, a disabling accident, or death in the immediate family, the school may make a settlement that is reasonable and fair to both parties.
- 4 All extra costs, such as books, equipment, graduation fees, application fee, rentals, and other such charges, are not considered in the tuition adjustment computation if the charges are itemized separately in the enrollment contract.
- Monies paid for supplies and equipment are non-refundable through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later.



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- If a course and/or program is cancelled subsequent to a student's enrollment, and before instruction in the course and/or program has begun, the school shall either provide a full refund of all monies paid or provide completion of the course and/or program.
- If a course and/or program is cancelled and ceases to offer instruction after the student has enrolled and instruction has begun, the school shall either provide a full refund of all monies paid or provide completion of the course and/or program.
- A student's account may be sent to collections for nonpayment.
- If an institution closes or discontinues a program prior to the completion of the contracted services, the institution shall provide a pro-rata refund only <u>if</u> the Bureau determines the school made provisions for students enrolled at the time of default to complete a comparable educational program at another institution at no additional charge to the student beyond the amount of the total charges in the original enrollment agreement. If the institution does not make that provision, the institution shall provide students a full refund of all institutional charges.
- **1** A student is entitled to a refund of monies not paid from federal student aid program funds.

Students are responsible for the amount owed. If a student obtains a student loan, he/she is responsible for repaying the loan amount, plus interest, less the amount of any refund. The institution shall also provide a pro rata refund of non-federal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance.

If you are eligible for a loan guaranteed by the federal or state government and you default on the loan, both of the following may occur:

- The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- You may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the federal Higher Education Act of 1965.

The institution shall also provide a pro rata refund of non-federal student financial aid program moneys paid for institutional charges to students who have completed 60 percent or less of the period of attendance.

- Step 1: Identify all amounts paid for instruction less cost of equipment.
- Step 2: Subtract Registration/Application fee not to exceed \$250.00. The school only charges a application fee of \$100.00.
- Step 3: Apply a pro rata refund based on the percentage of scheduled hours completed in the program.



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Below is an example of a pro rata refund for the **Cosmetology (1600 hr.) Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$19,938.81	\$1,993.88	\$4,984.70	\$9,969.41	\$11,963.29	\$19,938.81

Below is an example of a pro rata refund for the **Cosmetology Make-up (1845 hr.) Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$23,793.13	\$2,379.31	\$5,948.29	\$11,896.57	\$14,275.88	\$23,793.13

Below is an example of a pro rata refund for the **Barbering Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$18,388.45	\$1,838.85	\$4,597.11	\$9,194.23	\$11,033.07	\$18,388.45

Below is an example of a pro rata refund for the **Make-up Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$4,400.00	\$440.00	\$1,100.00	\$2,200.00	\$2,640.00	\$4,400.00

Paul Mitchell The School San Diego does not have a pending petition in bankruptcy, has never filed for bankruptcy petition within the preceding five (5) years, nor operated as a debtor in possession or had a petition of bankruptcy filed against it within the preceding five (5) years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

You have the right to withdraw from a course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation of the agreement, which is until the first day of class session, or the seventh (7) calendar day after enrollment, whichever is later, the school will remit a refund less a registration fee, if applicable, within 30 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned equipment. IF THE AMOUNT YOU HAVE PAID IS MORE THAN THE AMOUNT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

REMEMBER, YOU MUST CANCEL IN WRITING. You do not have the right to cancel by telephoning the school or failing to attend classes. If you have any complaints, questions, or problems that you cannot resolve with the school, write or call the Bureau for Private Postsecondary Education 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, or by phone at (916) 574-8900, toll-free telephone (888) 370-7589 or by fax (916) 574-8900.



Website: paulmitchell.edu/sandiego

School Performance Fact Sheet

Calendar Years 2017 and 2018 Make-up Program - 245 clock hours

		ompletion Rates (G r the two calendar y	raduation Rates) rears prior to report	ing
Calendar Year Number of Students Who Began the Program		Students Available for Graduation	Number of On- Time Graduates	On-Time Completion Rate
2017	1	1	1	100%
2018	1	1	1	100%

Student's Initials: ______Date: __

Initial only after you have had sufficient time to read and understand the information.

Students	Students Completing within 150% of the program published Length (Graduation Rates) Includes data for the two calendar years prior to reporting				
Calendar Year Number of Students Who Began the Program		Students Available for Graduation	150% Graduates	150% Completion Rate	
2017	1	1	1	100%	
2018	2018 1		1	100%	

Student's Initials:	Date:
Initial only after vou have l	and sufficient time to read and understand the information

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Website: paulmitchell.edu/sandiego

	Job Placement Rates (includes data for the two calendar years prior to reporting)							
	Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field		
	2017	1	1	1	0	0%		
ĺ	2018	1	1	1	1	100%		

You may obtain from the school a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask a school representative or you can review the list in the institution's catalog. paulmitchell.edu/sandiego.

Gainfully Employed Categories (includes data for the two calendar years prior to reporting) Part-Time Vs. Full-Time Employment				
Calendar Year	Graduates Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field	
2017	0	0	0	
2018	0	1	1	

Single Position Vs. Concurrent Aggregated Position					
Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Position	Total Graduates Employed in the Field		
2017	0	0	0		
2018	1	0	1		

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Self - Employed / Freelance Positions				
Calendar Year	Graduates Employed who are Self - Employed or Working Freelance	Total Graduates Employed in the Field		
2017	0	0		
2018	0	1		

Institutional Employment				
Calendar Year	Graduates Employed in the Field who are employed by the Institution, an Employer Owned by the Institution, or an Employer who shares Ownership with the Institution	Total Graduates Employed in the Field		
2017	0	0		
2018	0	1		

Student's	Initials	:Dat	e:
Initial only	y after y	you have had su	ifficient time to read and understand the information.

This program may result in free-lance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and undestand what comprises this work style.

Student's Initials:	Date:	
Initial only after ye	ou have had sufficient time to rea	d and understand the information.



This program does not lead to license.

Paul Mitchell The School San Diego 410 A Street, San Diego, CA 92101 (619) 398-1590

Website: paulmitchell.edu/sandiego

License	License Examination Passage Rates (includes data for the two calendar years prior to reporting)					
Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate	
2017	1	n/a	n/a	n/a	n/a	
2018	1	n/a	n/a	n/a	n/a	

Student's Initials: _____Date: ____ Initial only after you have had sufficient time to read and understand the information.



Website: paulmitchell.edu/sandiego

Salary and Wage Information <i>(includes data for the two calendar years prior to reporting)</i> Annual salary and wages reported for graduates employed in the field.							
Calendar Year	Graduates Available for Employment	Graduates Employed in The Field	-	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2018	1	1	0	0	0	0	1

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask a school representative. Please email the school director at joycec@sandiego.paulmitchell.edu

Student's Initials:		
Initial or	nly after you have had sufficient t	ime to read and understand the information.
	Cost of Educa	tional Program
Total charges for the proc for students that do not c	gram for students completing complete on time.	on-time in 2017: \$ 6,600.00. Total charges may be higher
Total charges for the proc for students that do not c	gram for students completing complete on time.	on-time in 2018: \$ 7,295.00. Total charges may be higher
	Date:	
nitial only after you have ha	ad sufficient time to read and und	erstand the information.

	Federal Student Loan Debt				
Calendar Year(s)	Most recent three year cohort default rate, as reported by the United States Department of Education. *	The percentage of enrolled students in 2017/18 receiving federal student loans to pay for this program.	The percentage of graduates in 2017/18 with federal student loans as calculated by the school.	The average amount of federal student loan debt of 2017/18 graduates who took out federal student loans at this school.	
2017	9.1%	0%	0%	\$0	
2018	7.9%	0%	0%	\$0	

^{*} The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initi	als:Date:	<u></u>
Initial only after	you have had sufficient t	ime to read and understand the information.

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Website: paulmitchell.edu/sandiego

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

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Student Name (Print)	
Student Signature	Date
School Official Signature	Date



Website: paulmitchell.edu/sandiego

Definitions

- <u>Number of students who began program</u> means the number of students who began the program who are scheduled to complete the program within 100% of the published program length within the reporting calendar year, and excludes all the students who cancelled during the cancellation period.
- <u>Students available for graduation</u> is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- <u>Number of On-Time Graduates</u> is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- On-Time Completion Rate is the number of on-time graduates divided by the number of students available for graduation.
- <u>150% Graduates</u> is the number of students who completed within 150% of the program length (includes on-time graduates).
- 150% Completion Rate is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- Graduates available for employment means the number of graduates minus the number of graduates unavailable for employment.
- <u>Graduates unavailable for employment</u> means the graduate who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- — Graduates employed in the field means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- — <u>Placement Rate Employed in the Field</u> is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- ■-Number of Graduates taking the Exam is the number of graduates who took the first available exam in the reported calendar year.
- ■-<u>First Available Exam Date</u> is the date for the first available exam after a student completed the program.
- ■-<u>Passage Rate</u> is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- -Number who Passed First Available Exam is the number of graduates who took and passed the first available licensing exam after completing the program.
- **Salary** is as reported by the graduate or graduate's employer.
- -No Salary Information Reported is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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Website: paulmitchell.edu/sandiego

"STUDENT'S RIGHT TO CANCEL" - INSTITUTIONAL REFUND/DROP POLICY

- Any monies due the student shall be refunded within 30 days of official cancellation or withdrawal.
 Official cancellation or withdrawal shall occur on the earlier of the dates that:
 - a. A student is not accepted by the school. This student shall be entitled to a refund of all monies paid to the school except a non-refundable application fee.
 - b. A student (or in the case of a student under legal age, his/her parent or guardian) cancels his/her contract and demands his/her money back in writing, through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later. In this case all monies collected by the school shall be refunded except a non-refundable application fee. This policy applies regardless of whether or not the student has actually started training.
 - c. A student who cancels his/her contract through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract is entitled to a refund of all monies paid to the school less an application fee of \$100.00.
 - d. A student notifies the institution of his/her official withdrawal in writing.
 - e. A student is expelled by the institution.
 - f. For official cancellations as defined in paragraphs b, c, d, or e, the cancellation date will be determined by the postmark on written notification at the following address: *Paul Mitchell The School San Diego 410 A St., San Diego, CA 92101*, or by the date said information is delivered to the school administrator/owner in person. Written cancellations need not take any particular form.
 - g. Monies paid for student kits are non-refundable.
 - h. A student' on a leave of absence date of withdrawal determination shall be the earlier of the scheduled date of return from the leave of absence or the date the student notifies the school that the student will not be returning.
- 2 You have the right to cancel your enrollment contract and obtain a refund of charges paid through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later. YOU MUST CANCEL IN WRITING. Students do not have the right to cancel by telephoning the school or by not coming to class.
- Any monies due a student who unofficially withdraws from the institution shall be refunded within 45 days of a determination by the institution that the student has withdrawn without notifying the institution. Unofficial withdrawals are monitored every 30 days and a determination is made to withdraw a student who has been absent from school for 14 or more consecutive calendar days; the withdrawal date that will be used in this calculation is the student's actual last date of attendance.
- When situations of mitigating circumstances are in evidence, such as serious illness, a disabling accident, or death in the immediate family, the school may make a settlement that is reasonable and fair to both parties.
- 4 All extra costs, such as books, equipment, graduation fees, application fee, rentals, and other such charges, are not considered in the tuition adjustment computation if the charges are itemized separately in the enrollment contract.
- Monies paid for supplies and equipment are non-refundable through attendance of the first day of class or the seventh (7) calendar day of signing the enrollment contract, whichever is later.



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- If a course and/or program is cancelled subsequent to a student's enrollment, and before instruction in the course and/or program has begun, the school shall either provide a full refund of all monies paid or provide completion of the course and/or program.
- If a course and/or program is cancelled and ceases to offer instruction after the student has enrolled and instruction has begun, the school shall either provide a full refund of all monies paid or provide completion of the course and/or program.
- A student's account may be sent to collections for nonpayment.
- If an institution closes or discontinues a program prior to the completion of the contracted services, the institution shall provide a pro-rata refund only <u>if</u> the Bureau determines the school made provisions for students enrolled at the time of default to complete a comparable educational program at another institution at no additional charge to the student beyond the amount of the total charges in the original enrollment agreement. If the institution does not make that provision, the institution shall provide students a full refund of all institutional charges.
- **1** A student is entitled to a refund of monies not paid from federal student aid program funds.

Students are responsible for the amount owed. If a student obtains a student loan, he/she is responsible for repaying the loan amount, plus interest, less the amount of any refund. The institution shall also provide a pro rata refund of non-federal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance.

If you are eligible for a loan guaranteed by the federal or state government and you default on the loan, both of the following may occur:

- The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- You may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the federal Higher Education Act of 1965.

The institution shall also provide a pro rata refund of non-federal student financial aid program moneys paid for institutional charges to students who have completed 60 percent or less of the period of attendance.

- Step 1: Identify all amounts paid for instruction less cost of equipment.
- Step 2: Subtract Registration/Application fee not to exceed \$250.00. The school only charges a application fee of \$100.00.
- Step 3: Apply a pro rata refund based on the percentage of scheduled hours completed in the program.



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Below is an example of a pro rata refund for the **Cosmetology (1600 hr.) Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$19,938.81	\$1,993.88	\$4,984.70	\$9,969.41	\$11,963.29	\$19,938.81

Below is an example of a pro rata refund for the **Cosmetology Make-up (1845 hr.) Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$23,793.13	\$2,379.31	\$5,948.29	\$11,896.57	\$14,275.88	\$23,793.13

Below is an example of a pro rata refund for the **Barbering Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$18,388.45	\$1,838.85	\$4,597.11	\$9,194.23	\$11,033.07	\$18,388.45

Below is an example of a pro rata refund for the **Make-up Program**: The amount listed is the amount a school may retain based on the percentage of *scheduled hours* completed in the program.

Tuition amount	10%	25%	50%	60%	61%-100%
\$4,400.00	\$440.00	\$1,100.00	\$2,200.00	\$2,640.00	\$4,400.00

Paul Mitchell The School San Diego does not have a pending petition in bankruptcy, has never filed for bankruptcy petition within the preceding five (5) years, nor operated as a debtor in possession or had a petition of bankruptcy filed against it within the preceding five (5) years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

You have the right to withdraw from a course of instruction at any time. If you withdraw from the course of instruction after the period allowed for cancellation of the agreement, which is until the first day of class session, or the seventh (7) calendar day after enrollment, whichever is later, the school will remit a refund less a registration fee, if applicable, within 30 days following your withdrawal. You are obligated to pay only for educational services rendered and for unreturned equipment. IF THE AMOUNT YOU HAVE PAID IS MORE THAN THE AMOUNT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

REMEMBER, YOU MUST CANCEL IN WRITING. You do not have the right to cancel by telephoning the school or failing to attend classes. If you have any complaints, questions, or problems that you cannot resolve with the school, write or call the Bureau for Private Postsecondary Education 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, or by phone at (916) 574-8900, toll-free telephone (888) 370-7589 or by fax (916) 574-8900.