Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
P.O. Box 980818, West Sacramento, CA 95798-0818
P (916) 431-6959 F (916) 263-1897 www.bppe.ca.gov

CITATION: ORDER OF ABATEMENT

To: University of Western California
3550 Wilshire Blvd. #750
Los Angeles, CA 90010

INSTITUTION CODE: 1943171
CITATION NUMBER: 1718019
CITATION ISSUANCE/SERVICE DATE: April 11, 2018
DUE DATE: May 11, 2018
FINE AMOUNT: $ 00.00
ORDER OF ABATEMENT INCLUDED: YES

Christina Villanueva issues this Citation: Order of Abatement (Citation) in her official capacity as Discipline Manager of the Bureau for Private Postsecondary Education (Bureau) of the California Department of Consumer Affairs.

CITATION

A Citation is hereby issued to Janet Lee, Owner of University of Western California located at 3550 Wilshire Blvd. #750, Los Angeles, CA 90010 pursuant to Business and Professions Code section 125.9; California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 for the violations described below.

BACKGROUND

On December 14, 2015, the Bureau for Private Postsecondary Education (Bureau) received a complaint from an anonymous source against University of Western California (UWC) alleging UWC is selling transcripts for their Massage Therapy program and that they are working with a recruiter that is not employed by the institution as is required by law.

Through the course of the investigation, Bureau staff was not able to find any evidence that UWC was selling transcripts. Bureau staff found that UWC accepts referrals of students from a person not employed by the school. UWC was responsive to information regarding the requirements for recruiters and agreed to cease accepting referrals from anyone not employed by UWC or representing themselves as an employee of UWC in accordance with the law. UWC is in violation of CEC 94901(a).

VIOLATION

#	The California Education Code (CEC) and the California Code of Regulations (CCR). Below you will find the code section(s) of law you are charged with violating.
1.	**Violation:** CEC 94901(a) – Requirements for Recruiters *"(a) An institution's recruiters shall be employees."* During a field investigation at UWC on May 4, 2016, UWC admitted to using recruitment services for the Massage Therapy program from a person who was not an employee of the institution, in violation of CEC 94901(a). UWC has ceased recruitment for the Massage Therapy program pending approval from the California Massage Council. UWC also provided a statement that they will no longer use any recruitment services unless the person is an employee of the institution. **Order of Abatement:** The Bureau orders the institution to submit a job description for its recruiters and requires that the institution continue to maintain compliance with this law by not accepting referrals for students from any person that is not employed by the institution. **Assessment of Fine** The fine for this violation is $0.00
	TOTAL ADMINISTRATIVE FINE DUE: $0.00

COMPLIANCE WITH ORDER OF ABATEMENT

In accordance with the provisions of CEC Section 94936 and 5 CCR Section 75020 the Bureau hereby issues the order(s) of abatement described above. **Evidence of compliance with the order(s) of abatement must be submitted, to the Bureau, within 30 days from the date of service of the Citation.**

APPEAL OF CITATION

You have the right to contest this Citation through an informal conference with the Bureau; and/or through an administrative hearing in accordance with Chapter 5 (Commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

If you wish to contest this Citation, you must submit the 'Notice of Appeal of Citation – Request for Informal Conference and/or Administrative Hearing' form (enclosed) within 30 days from the date of service of the Citation. *If you do not request an informal conference and/or an administrative hearing within 30 days from the service of the Citation, you will not be able to request one at a later time.*

Unless a written request for an informal conference and/or an administrative hearing is signed by you and delivered to the Bureau by **May 11, 2018**, you will be deemed to have waived or forfeited your right to appeal this matter.

EFFECTIVE DATE OF CITATION

If you do not request an informal conference and/or an administrative hearing, this Citation shall become effective on **April 11, 2018.** Evidence of compliance with the order(s) of abatement shall be due by **May 11, 2018.**

If a hearing is requested, you will not be required to comply with this Citation until 30 days after a final order is entered against you.

Payment of the administrative fine and/or written request for appeal must be mailed to:

Gurinder Sandhu, Discipline Citation Program
Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Suite 400
Sacramento, CA 95833

Failure for an applicant or institution to abate the violation(s) listed above or to pay the administrative fine within the time allowed may result in denial of an application for an approval or renewal to operate; disciplinary action, and/or collection action. The Bureau will promptly take all appropriate action to enforce this Citation and recover the civil penalties prescribed therein or found to be due after a hearing.

CONTACT INFORMATION

If you have any questions regarding this Citation, or desire further information, please contact Gurinder Sandhu, Discipline Analyst, at 916-431-6940 or Gurinder.Sandhu@dca.ca.gov.

CVS

Christina Villanueva
Discipline Manager

4/11/18

Date

Enclosures

- Applicable Laws Violated
- Statement of Rights: Appeal Process Information Sheet
- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Payment of Fine – Waiver of Appeal
- Declaration of Service by Certified and First-Class Mail