



## **Bureau for Private Postsecondary Education** **Notice of Advisory Committee Meeting and Agenda**

Wednesday, February 7, 2024, 9:30 a.m.

**NOTE:** The Bureau for Private Postsecondary Education will hold a public meeting via the WebEx platform in accordance with Government Code section 11123.2. Pursuant to Government Code section 11123.5(f), the Bureau is also providing the following location for members of the public to participate in person:

1747 North Market Blvd., Suite 225  
Sacramento, CA 95834

### **INSTRUCTIONS FOR OBSERVATION VIA WEBCAST:**

Webcast of the meeting will be available at 9:30 a.m. on February 7, 2024, and viewable at <https://thedcapage.blog/webcasts>.

### **FOR PARTICIPATION VIA WEBEX, PLEASE LOG ON TO THIS WEBSITE:**

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m5e2d80aa310cb65cd6d446abfa2491fa>

Event Number: 2483 748 3419      Event Password: BPPE27

The preferred audio connection is via phone bridge. The phone number and access code will be provided as part of your connection to the meeting. General instructions for using WebEx can be found at the end of the agenda.

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**Important Notices to the Public:** The Advisory Committee Meeting is open to the public. Members of the public may, but are not obligated to, provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will need to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address like in the following sample format: XXXXX@mailinator.com.

The Advisory Committee Meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Richie Barnard at (279) 666-5875, by emailing [richie.barnard@dca.ca.gov](mailto:richie.barnard@dca.ca.gov) or sending a written request to the Bureau for Private Postsecondary Education, P.O. Box 980818, West Sacramento, CA 95798-0818. Providing your request at least five business days before the meeting will help ensure availability of the requested accommodation.

**Discussion and action may be taken on any item on the agenda.** The time and order of agenda items are subject to change at the discretion of the Chair. In the event a quorum of the committee is unable to attend the meeting, or the committee is unable to maintain a quorum once the meeting is called to order, the members present may, at the chair's discretion, continue to discuss items from the agenda and make recommendations to the full committee at a future meeting.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the committee or prior to the committee taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issues before the Advisory Committee, but the chair may, at the chair's discretion, apportion available time among those who wish to speak. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment. Individuals may present to the Advisory Committee on items not on the agenda, however, the committee can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125, 11125.7(a)). The Advisory Committee plans to webcast this meeting at <https://thedcapage.blog/webcasts>. Webcast availability cannot, however, be guaranteed due to limited resources or technical difficulties. The meeting will not be cancelled if webcast is not available. Using the WebEx link will allow for participation and observation with closed captioning.

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## **Agenda**

The public may provide appropriate comment on any issue before the Advisory Committee at the time the item is discussed. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment.

1. Welcome, Introductions, and Establishment of a Quorum
2. Public Comment on Items not on the Agenda (Note: The Advisory Committee may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting (Government Code Sections 11125 and 11125.7(a))
3. Review and Approval of November 8, 2023, Advisory Committee Meeting Minutes
4. Remarks by a Representative of the Department of Consumer Affairs, which may include updates pertaining to the Bureau's Operations, Human Resources, Department's Administrative Services, Enforcement, Information Technology, Communications and Outreach, as well as Regulatory and Policy Matters
5. Bureau Operations Update and Discussion related to the following:
  - a. IT System Project
  - b. Licensing Report
  - c. Quality of Education Report
  - d. Annual Report Update
  - e. Compliance and Discipline Report
  - f. Complaint and Investigation Report
  - g. Office of Student Assistance and Relief (OSAR) Report
  - h. Student Tuition Recovery Fund (STRF) Report

6. Status Update and Discussion related to the following Regulatory Matters:
  - a. Minimum Operating Standards: Financial Standards and Associated Reporting Requirements (California Education Code (CEC) section 94885(a)(6), 5 California Code of Regulations (CCR) sections 71745, 74110, and 74115)
  - b. Minimum Operating Standards: Cancellations and Withdrawals (CEC section 94885(a)(4), 5 CCR sections 70000, 71746, 71750, and 71751)
  - c. Minimum Operating Standards: Qualifications (CEC section 94885(a)(5), 5 CCR sections 71720, 71720.1, 71720.2, 71720.3, 71730)
    - i. See Memo: Discussion of Issues Regarding Qualifications of Directors, Administrators, and Faculty
7. Update on Bureau Fee Structure Study and Possible Discussion on Bureau Recommendations for Fiscal Sustainability (Assembly Bill 178 (Ting, Chapter 45, Statutes of 2022))
8. Considerations for Amending STRF Statute
9. Future Agenda Items
10. Adjournment