



CITATION ORDER

Citation Issued To: A-1 Truck Driving School, Inc 2977 Baumberg Ave. Hayward, CA 94545 Institution Code: 0106221	Citation Number: 24250116
	Total Fine Amount: \$18,007.00
	Order of Abatement Included: Yes

Elizabeth Elias issues this citation in her official capacity as Deputy Bureau Chief of Enforcement at the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

LICENSING HISTORY

1. On or about March 13, 2019, the Bureau renewed an Approval to Operate a Private Postsecondary Institution, Institution Code 0106221 to A-1 Truck Driving School, Inc (hereinafter referred to as the "Institution"). This Approval to Operate expired on or about March 12, 2024. An application for renewal of the Institution's Approval to Operate a Private Postsecondary Institution was received on March 11, 2024, and is under review.

DISCIPLINE HISTORY

2. The Institution has the following discipline history:
 - [Modified Citation No. 1314012, issued December 3, 2014](#)
 - Evidence of compliance; citation satisfied July 9, 2020
 - [Modified Citation No. 1415006, issued July 14, 2015](#)
 - Evidence of compliance; citation July 31, 2015
 - [Third Amended Statement of Issues filed October 17, 2018](#)
 - [Notice of Withdrawal of Statement of Issue filed March 11, 2019](#)
 - [Modified Citation No. 1920249, issued January 14, 2021](#)
 - Evidence of compliance; citation satisfied September 22, 2021
 - [Modified Citation No. 1920277, issued June 17, 2020](#)

Citation Number: 24250116
Institution: A-1 Truck Driving School, Inc
Institution Code: 0106221

- Evidence of compliance; citation satisfied December 15, 2020
- [Citation No. 2021197, issued February 25, 2021](#)
 - Evidence of compliance; citation satisfied March 29, 2021
- [Affirmed Citation No. 2223141, issued September 29, 2023](#)
- [Affirmed Citation No. 24250226, issued June 2, 2025](#)

CITATION JURISDICTION

3. This administrative citation is issued to the Institution pursuant to California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 et seq. for the violation(s) described below.

CAUSE FOR CITATION & ASSESSMENT OF FINE AND/OR ORDER OF ABATEMENT

4. The Institution is in violation of the following Bureau laws and regulations:

Violation #1:
5 CCR section 76140 – Record-Keeping Requirements and 5 CCR section 71930(a) and (e) – Maintenance of Records
Cause for Citation: On or about June 25, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5(a). Bureau staff requested to review the Institutions Student Tuition Recovery Fund (STRF) supporting data for the 4 th quarter reporting periods of 2023 and 1 st quarter reporting period of 2024. Bureau staff determined the Institution failed to maintain the required STRF supporting data and was unable to provide the data by the conclusion of the inspection.
Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class A” violation. The Institution is issued a fine of \$2,501.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to correct the violation by submitting an electronic copy of the template used by the Institution to document supporting data for STRF for the Bureau to verify the institution is collecting the required data points pursuant to 5 CCR section 76140.

In addition, the Institution must submit a statement of attestation they have corrected the violation and will ensure that the substantiating data for STRF is maintained in an electronic format and readily available to a Bureau representative upon request pursuant to 5 CCR section 76140. The statement of attestation must be dated and signed by an authorized representative of the Institution.

Violation #2:

5 CCR section 74112(m)(1-9) - Uniform Data – Annual Report, Performance Fact Sheet and 5 CCR section 71930(a) and (e) – Maintenance of Records, and CEC section 94929.7(a)(1), (a)(2) and (b) – Documentation of Performance Data

Cause for Citation: On or about June 25, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5(a). Bureau staff requested supporting documentation for the Institution's 2021/2022 School Performance Fact Sheet (SPFS). Bureau staff found that the Institution failed to collect the required data pursuant to 5 CCR section 74112 and therefore was unable to make the documentation immediately available for inspection.

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$2,501.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to correct the violation by providing an electronic copy of the template used by the Institution to document

supporting data for SPFS, for the Bureau to verify the Institution is collecting the required data points pursuant to 5 CCR section 74112.

In addition, the Institution must submit a statement of attestation they have corrected the violation and will ensure that the supporting data for SPFS is maintained. The statement of attestation must be dated and signed by an authorized representative of the Institution.

Violation #3:

5 CCR section 71920(b)(1)(A) and (b)(1)(B) - Student Records and 5 CCR section 71930(a) and (e) – Maintenance of Records

Cause for Citation: On or about June 25, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC 94932.5(a). Bureau staff reviewed three graduate student files and found that all three files reviewed failed to contain verification of high school completion or equivalency or other documentation establishing the student's ability to do college level work.

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$2,501.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit a statement of attestation that they will maintain required student records pursuant to 5 CCR section 71920 and 71930. The statement of attestation must be signed and dated by an authorized representative of the Institution.

Violation #4:

5 CCR section 71800(b) – Enrollment Agreement and 5 CCR section 71930(a) and (e) – Maintenance of Records

Cause for Citation: On or about June 25, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC 94932.5(a). Bureau staff reviewed three graduate student files and found that one of the files reviewed contained an enrollment agreement that was signed by the student after the period covered by the enrollment agreement. The student signed the enrollment agreement on May 5, 2024, with a period that covered February 15, 2024, to March 21, 2024.

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$2,501.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit a statement of attestation that they will maintain required student records pursuant to 5 CCR section 71800 and 71930. The statement of attestation must be signed and dated by an authorized representative of the Institution.

Violation #5:

5 CCR section 71920(b)(8)(9) - Student Records and 5 CCR section 71930(a) and (e) – Maintenance of Records

Cause for Citation: On or about June 25, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC 94932.5(a). Bureau staff reviewed three graduate student files and found that all three files reviewed failed to contain a copy of documents related to student financial aid.

Additionally, Bureau staff found that the same graduate files failed to contain financial records showing the total amount of money received from or on behalf of the student and the date or dates on which the money was received.

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$2,501.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit a statement of attestation that they will maintain required student records pursuant to 5 CCR section 71920 and 71930. The statement of attestation must be signed and dated by an authorized representative of the Institution.

Violation #6:

CEC section 94902(b)(1) and (b)(3) – General Enrollment Requirements and CEC section 94912 – Signature, Initials Required

Cause for Citation: On or about June 25, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5 (a). Bureau staff reviewed three graduate student files and found that all three of the files reviewed failed to contain a School Performance Fact Sheet (SPFS) that was signed by both the institution

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class B” violation. The Institution is issued a fine of \$1,001.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all student records follow the law pursuant to CEC sections 94902 and 94912. The Institution must submit a statement of attestation that they have corrected the violation and will ensure that all student records contain signed and dated SPFS. The statement of attestation must be dated and signed by an authorized representative of the Institution.

Violation #7:

CEC section 94900(b) – Required Student Records, 5 CCR section 71920(b)(5) – Student Records and 5 CCR section 71930(a) and (e) – Maintenance of Records

Cause for Citation: On or about June 25, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC 94932.5(a). Bureau staff reviewed three graduate student files and determined the Institution failed to maintain a transcript of courses, the units on which the certificate was based, or the grades earned by the students.

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class B" violation. The Institution is issued a fine of \$1,001.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all student records follow the law pursuant to CEC section 94900 and 5 CCR sections 71920 and 71930. The Institution must submit a statement of attestation they have corrected the violation and ensured that all student records contain transcripts for all students that have enrolled in the Institution. The statement of attestation must be dated and signed by an authorized representative of the Institution.

Violation #8:

CEC section 94900.5(b) – Required Institutional Records and 5 CCR section 71930(a) and (e) – Maintenance of Records

Cause for Citation: On or about June 25, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5(a). Bureau staff requested to review faculty files as well as the Chief Academic Officer (CAO) files. The Institution stated there were no such files onsite.

Bureau staff determined that the Institution failed to maintain the names and addresses of the members of the institution's faculty and records of the educational qualifications of each member of the faculty.

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class C" violation. The Institution is issued a fine of \$1,000.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all faculty records follow the law pursuant to 5 CCR sections 71720, 71930 and CEC section 94900.5. The Institution must submit a statement of attestation they have corrected the violation and ensured that all faculty records are in compliance with the law. The statement of attestation must be dated and signed by an authorized representative of the Institution.

Violation #9:

CEC section 94935(b) and (h) – Notice to Comply and 5 CCR 75010(h) - Notice to Comply; Informal Appeal Process.

Cause for Citation: On or about June 25, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5(a). At the conclusion of the inspection, Bureau staff issued a Notice to Comply (NTC) for the following violations:

- CEC section 94909(a)(12);(a)(6);(a)(16);(a)(11);(a)(8)(c);(a)(3)(D) - Minimum Requirements for School Catalog
- CEC section 94911(b)– Minimum Requirements for Enrollment Agreements in conjunction with CEC section 94920(b) – Mandatory Cancellation, Withdrawal, and Refund Policies
- CEC section 94911(d);(e)(2);(g)(1)(2);(i)(2) – Minimum Requirements for Enrollment Agreements
- CEC section 94913(a)(1) – Institutional Web site Requirements in conjunction with 5 CCR section 71810(a) - Catalog
- CEC section 94913 (a)(2) – Institutional Web Site Requirements in conjunction with 5 CCR section 74112(e)(2) – Uniform Data – Annual Report, Performance Fact Sheet
- CEC Section 94913(a)(5) – Institutional Web Site Requirements
- 5 CCR section 71810(b)(9);(b)(6) – Catalog
- 5 CCR section 76125(b) - Student Tuition Recovery Fund Disclosures
- 5 CCR section 74112(e)(2);(d)(3) – Uniform Data – Annual Report, Performance Fact Sheet

- 5 CCR section 71800(b) - Enrollment Agreement
- 5 CCR section 71760 – Self-Monitoring Procedures

The Institution failed remedy the noncompliance as noted in the Notice to Comply within 30 days.

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class B” violation. The Institution is issued a fine of \$2,500.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to correct the violations identified in the Notice to Comply and submit proof of compliance pursuant to CEC section 94935 and 5 CCR section 75010.

COMPLIANCE WITH ORDER OF ABATEMENT

5. In accordance with the provisions of CEC section 94936 and 5 CCR section 75020, the Bureau issues the order(s) of abatement described above. Evidence of compliance with the order of abatement must be submitted to the Bureau within 30 days from the date of issuance of this citation. Evidence of compliance with the order of abatement may be sent by mail or email to:

- Mail: Bureau for Private Postsecondary Education
Attn: Discipline Unit – Tessa Barron
1747 North Market, Blvd., Suite 225
Sacramento, CA 95834
- Email: bppe.discipline@dca.ca.gov
 - In the subject line, please include the Institution name and citation number.

COMPLIANCE WITH ASSESSMENT OF FINE

6. In accordance with the provisions of CEC section 94936, and 5 CCR sections 75020 and 75030, the Bureau hereby orders this assessment of fines in the total amount of \$18,007.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the

date of service of this citation unless an informal conference or hearing is requested. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education
Attn: Discipline Unit – Tessa Barron
1747 North Market, Blvd., Suite 225
Sacramento, CA 95834

NOTICE OF APPEAL RIGHTS

7. You have the right to contest this citation through an informal conference with the Bureau pursuant to 5 CCR section 75020 and/or through an administrative hearing in accordance with Chapter 5 (Commencing with section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

If you wish to contest this citation, the Bureau must receive a written request within 30 days from the date of issuance of this citation asking for an informal conference and/or administrative hearing or you may also submit the enclosed *Notice of Appeal of Citation – Request for Informal Conference and/or Administrative Hearing* form.

The written request may be sent by email or mail to the addresses below:

- Mail: Bureau for Private Postsecondary Education
Attn: Discipline Unit – Tessa Barron
1747 North Market, Blvd., Suite 225
Sacramento, CA 95834
- Email: bppe.discipline@dca.ca.gov
 - In the subject line, please include the Institution name and citation number.

Failure to submit a written request for an informal conference and/or administrative hearing within 30 days from the date of issuance of this citation will forfeit your ability to appeal the citation.

If a hearing is requested, you are not required to comply with this citation until a final order is entered against you.

COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE

8. Pursuant to BPC section 125.9 and 5 CCR section 75050, payment of fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Pursuant to 5 CCR section 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine.

BUREAU CONTACT INFORMATION

9. If you have any questions regarding this Citation, please contact Tessa Barron, Citation Analyst by email at Tessa.Barron@dca.ca.gov or by phone at (916) 574-7791.

"Original Signature on File"

6/27/2025

Elizabeth Elias
Deputy Bureau Chief of Enforcement

Citation Date of Issuance

Enclosures:

- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Payment of Fine – Waiver of Appeal
- Declaration of Service by Certified and First-Class Mail