



## NOTICE TO COMPLY

CA-44933449-10232025

|                   |                                           |                        |                |
|-------------------|-------------------------------------------|------------------------|----------------|
| Institution Name: | Elmwood Institute                         | Institution Telephone: | (626) 966-4576 |
| Institution Code: | 44933449                                  | Administrator Name:    | Nate Breitling |
| Street Address:   | 2433 Coolidge Avenue<br>Oakland, CA 94607 | Inspection Date:       | 10/23/2025     |

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)

Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

| Violation | Code Section Violated                               | Description of the violation and required correction.                                                                                                                                                                                                                                                                                                                                          |
|-----------|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1         | CEC § 94909 (a) in conjunction with CEC § 94909 (c) | <b>Violation Description:</b> The institutions 2025 catalog failed to provide a separate statement indicating how you provide your institution's school catalog to a prospective student and any interested person.<br><br><b>Correction:</b> The institution shall update their 2025 catalog to include the above statement, pursuant to CEC § 94909 (a) in conjunction with CEC § 94909 (c). |
| 2         | 5 CCR § 71810 (b)(9)                                | <b>Violation Description:</b> The institutions 2025 catalog failed to contain a description of the facilities and of the types of equipment and materials that will be used for instruction.<br><br><b>Correction:</b> The institution shall update their 2025 catalog to include the above statement, pursuant to 5 CCR § 71810 (b)(9).                                                       |

| Violation | Code Section Violated                               | Description of the violation and required correction.                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3         | CEC § 94906 (a) in conjunction with CEC § 94911 (k) | <p><b>Violation Description:</b> The institutions enrollment agreement failed to contain a separate statement indicating how you provide the enrollment agreement, disclosures and statements to students when they are unable to understand the terms and conditions of the enrollment agreement due to English not being their primary language.</p> <p><b>Correction:</b> The institution shall update their enrollment agreement to include the above statement, pursuant to CEC § 94906 (a).</p> |
| 4         | 5 CCR § 71800 (a)                                   | <p><b>Violation Description:</b> The institution's enrollment agreement failed to contain the address of the institution and the addresses where instruction will be provided.</p> <p><b>Correction:</b> The institution shall update their enrollment agreement to include the above statement, pursuant to 5 CCR § 71800 (a).</p>                                                                                                                                                                   |
| 5         | CEC § 94913 (a)(1)                                  | <p><b>Violation Description:</b> Following the above catalog minor violation corrections, the institution's website will no longer contain a link to the institution's current catalog.</p> <p><b>Correction:</b> The institution shall update their website to include a link to, or copy of, their current catalog, pursuant to CEC § 94913 (a)(1).</p>                                                                                                                                             |

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

|                                         |                                                                                     |
|-----------------------------------------|-------------------------------------------------------------------------------------|
| Notice To Comply Given To Name & Title: | Nate Breitling<br>Chief Compliance Officer                                          |
| Bureau Compliance Analyst Name:         | Ian Powers                                                                          |
| Bureau Compliance Analyst Signature:    |  |

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title