



NOTICE TO COMPLY

CU-4400381-10292025

Institution Name:	Five Branches University	Institution Telephone:	(831) 476-9424
Institution Code:	4400381	Administrator Name:	Andrea Carvalho
Street Address:	200 7th Avenue Santa Cruz, CA 95062	Inspection Date:	October 29, 2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf

Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(2) in conjunction with CEC § 94897 (I)	Violation Description: On pages 6 & 7 of the institution's 2025 extension program catalog and page 10 of the institution's 2025 Doctor of Acupuncture and Oriental Medicine catalog, the institution identifies it is approved to operate and/or approved by the Bureau of Private Postsecondary Education, however the institution failed to define the term approved to operate and approved by. Correction: The institution shall update the statements in the 2025 extension program catalog and 2025 Doctor of Acupuncture and Oriental Medicine catalog, where the institution identifies, it is approved to operate and approved by the Bureau to state, "BPPE APPROVED - Approval to Operate means compliance with state standards as set forth in the California Private Postsecondary Education Act of 2009", pursuant to CEC § 94909 (a)(2) and CEC § 94897 (I).
2	CEC §94909 (a)(9) in conjunction with	Violation Description: On page 38 of the institution's 2025 extension program catalog and page 58 of the

Violation	Code Section Violated	Description of the violation and required correction.
	5 CCR § 76120 (a)	institution's 2025 Doctor of Acupuncture and Oriental Medicine catalog, reflects the prior Student Tuition Recovery Fund (STRF) assessment fee. In accordance with the regulations in effect as of April 1, 2024, the STRF assessment fee is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges. Correction: The Institution shall update its 2025 extension program catalog and 2025 Doctor of Acupuncture and Oriental Medicine catalog, to reflect the current STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges, pursuant to CEC §94909 (a)(9) and 5 CCR § 76120 (a).
3	CEC § 94911 (a)	Violation Description: The institution's NON-DEGREE SEEKING enrollment agreement, failed to identify the name of the educational program or courses the student is enrolling into and the other increment required to complete the educational program. Correction: The institution shall update the non-degree seeking enrollment agreement to include the name of the educational program or courses the student is enrolling into and the other increment required to complete the educational program, pursuant to CEC § 94911 (a).
4	5 CCR § 71800 (c)	Violation Description: The institution's NON-DEGREE SEEKING enrollment agreement is missing the program start date and scheduled completion date. Correction: The institution shall update the non-degree seeking enrollment agreement to include the above information pursuant to 5 CCR § 71800 (c).
5	CEC § 94911 (c)	Violation Description: The institution's NON-DEGREE SEEKING enrollment agreement is missing the ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM. Correction: The institution shall update the institution's non-degree seeking enrollment agreement to include the following in underline capital letters followed by the relevant charges in bold:

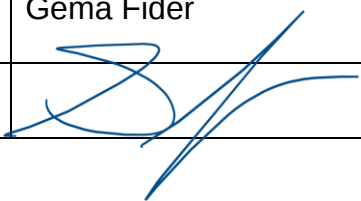
Violation	Code Section Violated	Description of the violation and required correction.
		<u>"THE TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE,"</u> <u>"THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM,"</u> and <u>"THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT,"</u> pursuant to CEC § 94911 (c).
6	CEC § 94913 (a)(1)	Violation Description: The institution's website contains a catalog with violations identified in this NTC. Correction: Once the institution's catalog has been updated to remedy the violation(s) identified above, the institution shall update its website to provide the current/updated institution catalog pursuant to CEC § 94913(a)(1).

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Andrea Carvalho, Registrar
Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

CU-4400381-10292025

Institution Name:	Five Branches University	Institution Telephone:	(831) 476-9424
Institution Code:	4400381	Administrator Name:	Andrea Carvalho
Street Address:	200 7th Avenue Santa Cruz, CA 95062	Inspection Date:	October 29, 2025

I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title