



AFFIRMED CITATION ORDER

Citation Issued To: University of North Los Angeles (formerly known as The American College of Commerce and Technology) 1000 South Fremont Avenue, Building A10 Suite 10425 Alhambra, CA 91803 Institution Code: 17834689	Citation Number: 23240299
	Total Fine Amount: \$2,000.00
	Order of Abatement Included: Yes

Elizabeth Elias issues this affirmed citation in her official capacity as Deputy Bureau Chief of Enforcement at the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

LICENSING HISTORY

- On or about May 25, 2018, the Bureau renewed an Approval to Operate a Private Postsecondary Institution, Institution Code 17834689, to University of North Los Angeles, (formerly known as The American College of Commerce and Technology) hereinafter referred to as the "Institution". This Approval to Operate expired on May 25, 2023. An application for renewal of the Institution's Approval to Operate a Private Postsecondary Institution was received on May 25, 2023, and is under review.

DISCIPLINE HISTORY

- The Institution has the following discipline history:
 - [Modified Citation No. 1819106, issued April 30, 2019](#)
 - Evidence of compliance; citation satisfied July 15, 2019
 - [Order Suspending Degree Granting Programs, July 6, 2020](#)
 - [Affirmed Citation No. 2021102, issued December 22, 2020](#)
 - Evidence of compliance; citation satisfied March 2, 2022
 - [Modified Citation No. 2324010, issued October 9, 2023](#)
 - [Citation No. 23240232, issued May 9, 2024](#)

Citation Number: 23240299
Institution: University of North Los Angeles
Institution Code: 17834689

CITATION JURISDICTION

3. This administrative citation is issued to the Institution pursuant to the statutory provisions of California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 et seq. for the violation(s) described below.

CITATION HISTORY

4. On or about June 20, 2024, the Bureau issued Citation No. 23240299. On or about July 8, 2024, the Bureau received an appeal with a request for an informal conference. The informal conference was held on September 16, 2024. No new substantive facts were presented during the informal conference; therefore, the Bureau affirms Citation No. 23240299.

CAUSE FOR CITATION & ASSESSMENT OF FINE AND/OR ORDER OF ABATEMENT

5. The Institution is in violation of the following Bureau laws and regulations:

Violation #1: 5 CCR section 76130 – Collection and Submission of Assessments
Cause for Citation: The Institution failed to submit the Student Tuition Recovery Fund (STRF) Assessment Reporting form and the collection of assessment fees as required for the 2 nd quarter reporting period of 2023.
Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class C” violation. The Institution is issued a fine of \$1,000.00. Administrative Fine: Affirmed.
Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement: The Bureau orders the Institution to submit the STRF Assessment Reporting form and the collection of assessment fees as required for the 2 nd quarter reporting period of 2023. Order of Abatement: Affirmed.

Violation #2: 5 CCR section 74006 (a), (b) – Annual Fee in conjunction with CEC 94931(b) – Late Payment
Cause for Citation: The Institution failed to pay its annual fee and 90-day late payment penalty fee for the 2024 calendar year.
Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class C” violation. The Institution is issued a fine of \$1,000.00. Administrative Fine: Affirmed.
Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement: The Bureau orders the Institution to pay its annual fee and 90-day late payment penalty fee for the 2024 calendar year. Order of Abatement: Affirmed.

COMPLIANCE WITH ORDER OF ABATEMENT

6. In accordance with the provisions of CEC section 94936 and 5 CCR sections 75020 and 75040, the Bureau issues the order(s) of abatement described above. Evidence of compliance with the order of abatement must be submitted to the Bureau within 30 days from the date of issuance of this affirmed citation. Evidence of compliance with the order of abatement may sent by mail or email to:
- Mail: Bureau for Private Postsecondary Education
Attn: Discipline Unit – Aspen Grambusch
1747 North Market, Blvd., Suite 225
Sacramento, CA 95834
 - Email: bppe.discipline@dca.ca.gov
 - In the subject line, please include the Institution name and citation number.

COMPLIANCE WITH ASSESSMENT OF FINE

7. In accordance with the provisions of CEC section 94936, and 5 CCR section 75020 et seq., the Bureau hereby orders this assessment of fines in the total amount of \$2,000.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of issuance of this affirmed citation. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education
Attn: Discipline Unit – Aspen Grambusch
1747 North Market, Blvd., Suite 225
Sacramento, CA 95834

NOTICE OF APPEAL RIGHTS

8. Pursuant to 5 CCR section 75040(d), the affirmed decision is considered final, unless a request for a hearing was filed timely.

If the Institution requested a hearing and no longer chooses to proceed with the hearing, the Institution may request to withdraw the request for a hearing. If the Institution has not requested to withdraw the hearing, a hearing will be set to hear the matter.

COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE

9. Pursuant to 5 CCR section 75050, payment of fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Pursuant to 5 CCR section 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine. The Bureau may also enforce the

Citation Number: 23240299
Institution: University of North Los Angeles
Institution Code: 17834689

administrative fine as if it were a money judgment pursuant to CEC section 94936.

BUREAU CONTACT INFORMATION

10. If you have any questions regarding this Citation, please contact Aspen Grambusch, Citation Analyst by email at Aspen.Grambusch@dca.ca.gov or by phone at (279) 895-6005.

“Original Signature on File”

10/8/2024

Elizabeth Elias
Deputy Bureau Chief of Enforcement

Citation Date of Issuance

Enclosures:

- Payment of Fine
- Declaration of Service by Certified and First-Class Mail