



## NOTICE TO COMPLY

CA-34483689-122024

|                   |  |                        |                |
|-------------------|--|------------------------|----------------|
| Institution Name: | Bradford College of Nursing                    | Institution Telephone: | (209) 475-9854 |
| Institution Code: | 34483689                                       | Administrator Name:    | Edwin Quial    |
| Street Address:   | 7333 Tam O'Shanter Drive<br>Stockton, CA 95210 | Inspection Date:       | 12/11/2024     |

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

| Violation | Code Section Violated | Description of the violation and required correction.   |
|-----------|-----------------------|---|
| 1         | CEC § 94909(a)(8)(A)  | <b>Violation Description:</b> The institution's catalog failed to include its policies regarding acceptance of credits earned at other institutions.<br><br><b>Correction:</b> The institution shall update its catalog to include its policies regarding acceptance of credits earned at other institutions pursuant to CEC § 94909(a)(8)(A).                            |
| 2         | CEC § 94909(a)(9)     | <b>Violation Description:</b> The institution's catalog, page 27, failed to include the schedule of total charges for a period of attendance and total charges for the entire educational program.<br><br><b>Correction:</b> The institution shall update its catalog to include the schedule to total charges for a period of attendance pursuant to CEC § 94909 (a)(9). |

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| 3         | 5 CCR § 76120(a)      | <p><b>Violation Description:</b> The institution's catalog, pages 27 and 28, lists the STRF fee as \$2.50 per \$1,000.00 of institutional charges.</p> <p>Effective April 1, 2024, the Student Tuition Recovery Fund (STRF) assessment rate will change from two dollars and fifty cents (\$2.50) per one thousand dollars (\$1,000) of institutional charges to zero dollar (\$0.00) per one thousand dollars (\$1,000) of institutional charges. (5, CCR section 76120). Institutions will still be required to complete and submit all STRF Assessment Reporting Forms on a quarterly basis and maintain specified student information for STRF-eligible students.</p> <p><b>Correction:</b> The institution shall update the catalog to include the correct STRF fee, pursuant to 5 CCR § 76120(a).</p>  |
| 4         | CEC §94909(a)(10)     | <p><b>Violation Description:</b> The institution's catalog fails to provide a statement identifying whether the institution participates in state financial aid.</p> <p><b>Correction:</b> The institution shall update the catalog to include a statement identifying whether it participates in state financial aid pursuant to CEC §94909(a)(10).</p>   |
| 5         | CEC §94909(a)(5)      | <p><b>Violation Description:</b> On page 4 of the institution's catalog, the total number of hours required for completion for Nursing Assistant Training Program (CNA) is not consistent with the Bureau's records.</p> <p><b>Correction:</b> The institution shall provide proof of the documentation submitted to the Bureau's Licensing Unit for the approval to update the total number of hours required for completion of the CNA program.</p> <p>If the institution did not notify the Bureau's Licensing Unit of the change, the institution must contact the Bureau's Licensing Unit at <a href="mailto:BPPE.Licensing@dca.ca.gov">BPPE.Licensing@dca.ca.gov</a> regarding requirements to update the Bureau's records.</p> <p>If the Bureau's records are correct, the institution shall update its catalog to reflect the total number of hours required for completion for the CNA program in accordance with the Bureau's records, pursuant to CEC §94909(a)(5).</p> |

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|-----------|-----------------------|--|
| 6         | CEC § 94909 (a)(3)(D) | <p><b>Violation Description:</b> The institution's catalog fails to contain the required OSAR statement.</p> <p><i>"The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589, option #5 or by visiting <a href="http://osar.bppe.ca.gov">osar.bppe.ca.gov</a>".</i></p> <p><b>Correction:</b> The institution shall update the catalog to include the required OSAR statement pursuant to CEC § 94909 (a)(3)(D).</p> |
| 7         | CEC § 94913(a)(1)     | <p><b>Violation Description:</b> The institution's website fails to provide the institution's current school catalog.</p> <p><b>Correction:</b> The institution shall update its website to include the current school catalog pursuant to CEC § 94913(a)(1).</p>  |
| 8         | CEC § 94913(a)(2)     | <p><b>Violation Description:</b> The institution's website fails to provide the most recent School Performance Fact Sheet for each educational program offered by the institution.</p> <p><b>Correction:</b> The institution shall update its website pursuant to CEC § 94913(a)(2).</p>   |
| 9         | CEC § 94913(a)(5)     | <p><b>Violation Description:</b> The institution's website fails to provide the institution's most recent annual report submitted to the bureau.</p> <p><b>Correction:</b> The institution shall update its website to provide their most recent annual report submitted to the bureau pursuant to CEC § 94913(a)(5).</p>  |
| 10        | 5 CCR § 71800(a)      | <p><b>Violation Description:</b> The institution's enrollment agreement fails to include a statement that identifies the address where instruction will be provided.</p> <p><b>Correction:</b> The institution shall update its enrollment agreement to include the address where instruction will be provided pursuant to 5 CCR § 71800(a).</p>   |


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| 11        | CEC § 94911(c)        | <p><b>Violation Description:</b> The institution's enrollment agreement fails to include required language on the same page at the student's signature.</p> <p><b>Correction:</b> The institution shall update its enrollment agreement pursuant to CEC § 94911(c).</p> |

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

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| Notice To Comply Given To Name & Title: | Edwin Quial  |
| Bureau Compliance Analyst Name:         | Shannon Greenmun   |
| Bureau Compliance Analyst Signature:    |  |

## NOTICE TO COMPLY DECLARATION

CA-34483689-122024

|                   |  |                        |                |
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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title