



**NOTICE TO COMPLY**  
 CU-3804461-10222024

Institution Name:	Acupuncture & Integrative Medicine College-Berkeley	Institution Telephone:	(510) 666-8248
Institution Code:	3804461	Administrator Name:	David Solin Lee
Street Address:	2550 Shattuck Ave Berkeley, CA 94704	Inspection Date:	October 22, 2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(5)	<p><b>Violation Description:</b> On pages 42 and 110 of the institution’s 2024-2025 catalog, the total number of units required for completion for the Master of Acupuncture and Herbal Medicine and Doctor of Acupuncture and Herbal Medicine, is not consistent with the total number of units identified within the Bureau’s records. According to Bureau records, 183.5 units is required for the Master of Acupuncture and Herbal Medicine program and 187.23 units is required for the Doctor of Acupuncture and Herbal Medicine program.</p> <p><b>Correction:</b> The institution shall provide proof of the documentation submitted to the Bureau’s Licensing Unit for the approval to update the total number of units required for completion for the Master of Acupuncture and Herbal Medicine and Doctor of Acupuncture and Herbal Medicine. You may contact the Bureau’s Licensing Unit at <a href="mailto:BPPE.Licensing@dca.ca.gov">BPPE.Licensing@dca.ca.gov</a> regarding information and instructions to update the Bureau’s records.</p>

Violation	Code Section Violated	Description of the violation and required correction.
2	CEC § 94911 (a)	<p><b>Violation Description:</b> On page 2 of the Master of Acupuncture and Herbal Medicine enrollment agreement and page 2 of the Doctor of Acupuncture and Herbal Medicine enrollment agreement, the total number of units required for completion, is not consistent with the total number of units identified within the Bureau's records. According to Bureau records, 183.5 units is required for the Master of Acupuncture and Herbal Medicine program and 187.23 units is required for the Doctor of Acupuncture and Herbal Medicine program.</p> <p><b>Correction:</b> The institution shall provide proof of the documentation submitted to the Bureau's Licensing Unit for the approval to update the total number of units required for completion for the Master of Acupuncture and Herbal Medicine and Doctor of Acupuncture and Herbal Medicine. You may contact the Bureau's Licensing Unit at <a href="mailto:BPPE.Licensing@dca.ca.gov">BPPE.Licensing@dca.ca.gov</a> regarding information and instructions to update the Bureau's records.</p>
3	CEC § 94911 (e)(2)	<p><b>Violation Description:</b> The institution's Master of Acupuncture and Herbal Medicine enrollment agreement and the Doctor of Acupuncture and Herbal Medicine enrollment agreement, failed to include a statement that, if the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.</p> <p><b>Correction:</b> The institution shall update both enrollment agreements, to include the above-mentioned statement, pursuant to CEC § 94911 (e)(2).</p>
4	CEC § 94913 (a)(2)	<p><b>Violation Description:</b> The institution failed to post on its website, a link to the institution's 2021-2022 School Performance Fact Sheets.</p> <p><b>Correction:</b> The institution shall update its website to include a link to the institution's 2021-2022 School Performance Fact Sheets, pursuant to CEC § 94913 (a)(2).</p>
5	CEC § 94913 (a)(5)	<p><b>Violation Description:</b> The institution failed to post on its website, a link to the institution's most recent annual report submitted to the Bureau. According to Bureau</p>


Violation	Code Section Violated	Description of the violation and required correction.
		<p>records, the most recent annual report submitted is the <a href="#">2021 Annual Report</a>.</p> <p><b>Correction:</b> The institution shall update its website to include a link to the institution’s 2021 Annual Report, pursuant to CEC § 94913 (a)(5).</p>
6	CEC § 94897 (l)	<p><b>Violation Description:</b> On the institution’s Accreditation and Approval’s webpage (<a href="https://www.aimc.edu/accreditation-and-approvals/#disclosures">https://www.aimc.edu/accreditation-and-approvals/#disclosures</a>), the institution states it is approved to operate by the California Bureau for Private Postsecondary Education, however the institution failed to define the term approved to operate.</p> <p><b>Correction:</b> The institution shall update the statement on its website, where the institution identifies it is approved to operate by the California Bureau for Private Postsecondary Education to state, “BPPE APPROVED - Approval to Operate means compliance with state standards as set forth in the California Private Postsecondary Education Act of 2009”.</p>
7	5 CCR § 71760	<p><b>Violation Description:</b> The institution failed to provide self-monitoring procedures used by the institution to assure that it is maintained and operated in compliance with the Act and this Division.</p> <p><b>Correction:</b> The institution shall provide a copy of its self-monitoring procedures used by the institution to assure that it is maintained and operated in compliance with the Act and this Division, pursuant to 5 CCR § 71760.</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	David Solin Lee, President/CEO
Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	

## NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title