



NOTICE TO COMPLY

CA-50123499-110624

Institution Name:	Napa Cosmetology Collective	Institution Telephone:	(707) 258-2627
Institution Code:	50123499	Administrator Name:	Kelly Redmond and Angie Redmond
Street Address:	1701 Soscol Ave, Napa, CA 94559	Inspection Date:	11/06/2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(4)	<p>Violation Description: The institution's catalog failed to specify the address or addresses where class sessions will be held.</p> <p>Correction: The institution's catalog shall contain the above information, pursuant to CEC § 94909 (a)(4).</p>
2	5, CCR § 71810 (b)(10)	<p>Violation Description: Page 31 of the institution's catalog contain a description of library and other learning resources however, failed to contain the procedures for student access to those resources.</p> <p>Correction: The institution's catalog shall contain the above information, pursuant to 5, CCR § 71810 (b)(10).</p>
3	5, CCR § 76215 (b) in conjunction with CEC § 94909 (a)(14)	<p>Violation Description: Page 45 of the institution's catalog contains the required STRF statement, and the statement references the Bureau's old address and old telephone number.</p> <p>Correction: The institution shall update the STRF statement in the institution's catalog with the Bureau's</p>

Violation	Code Section Violated	Description of the violation and required correction.
		current address (1747 North Market Boulevard, Suite 225, Sacramento, California, 95834), and current telephone number (916-574-8900 or 888-370-7589), pursuant to 5, CCR § 76215 (b) in conjunction with CEC § 94909 (a)(14).
4	CEC § 94909 (a)(16)	<p>Violation Description: The institution’s catalog failed to include a statement specifying whether the institution is accredited by an accrediting agency recognized by the United States Department of Education.</p> <p>Correction: The institution shall update the institution’s catalog with the above information, pursuant to CEC § 94909 (a)(16).</p>
5	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution catalog failed to include the following disclosure. “The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888-370-7580) or by visiting (www.osar.bppe.ca .gov).”</p> <p>Correction: The institution shall update the catalog to include the Office of Student Assistance and Relief disclosure, pursuant to CEC § 94909 (a)(3)(D).</p>
6	CEC § 94919 (d)	<p>Violation Description: Page 1 of the institution’s enrollment agreement, under the list of charges contains supplies/kits/textbooks as Non-Refundable charges. These fees with the exception of the Registration fee (not to exceed \$250) are refundable during the cancellation period.</p> <p>Correction: The institution shall update the list of charges on page 1 of the institution’s enrollment agreement, pursuant to CEC § 94919 (d).</p>

Violation	Code Section Violated	Description of the violation and required correction.
7	5, CCR § 71800 (e)(11) in conjunction with 5, CCR § 76120 (a)	<p>Violation Description: On page 4 of the institution's enrollment agreement, the institution failed to update the STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges.</p> <p>Correction: The institution shall update the enrollment agreement to reflect the current STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges, pursuant to 5, CCR § 71800 (e)(11) and 5, CCR § 76120 (a).</p>
8	CEC § 94913 (1)	<p>Violation Description: The institution's website failed to update the current catalog.</p> <p>Correction: The institution shall update the current catalog on the institution's website, pursuant to CEC § 94913 (1).</p>
9	5, CCR § 71920 (b)(5)(E)	<p>Violation Description: The institution's transcript failed to include the institution's phone number and website address.</p> <p>Correction: The institution shall update the institution's transcript, pursuant 5, CCR § 71920 (b)(5)(E).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Kelly Redmond/ and Angie Redmond/Owners
Bureau Compliance Analyst Name:	Gurinder Sandhu
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

CA-50123499-110624

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title