



NOTICE TO COMPLY

CU-1929191-10212024

Institution Name:	PCI College	Institution Telephone:	(562) 916-5055
Institution Code:	1929191	Administrator Name:	Ray Khan
Street Address:	17215 Studebaker Road, #310 Cerritos, CA 90703	Inspection Date:	October 21, 2024

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94897 (s)	<p>Violation Description: On page 49 of the institution’s 2024 catalog, contains an unenforceable policy regarding withholding transcripts until the student is current on all financial obligations.</p> <p>In accordance with CEC § 94897 (s) and Civil Code section 1788.93, an institution cannot require a student to satisfy financial obligations or make arrangements for payment prior to providing a transcript to a student. The statements in the catalog do not comply with CEC 94897 (s).</p> <p>Correction: The institution shall remove the non-compliant statement from the catalog. The policy must demonstrate compliance with CEC 94897 (s).</p>
2	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution’s 2024 catalog, failed to contain the required verbatim statement: “The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions</p>

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		<p>in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting https://www.osar.bppe.ca.gov/.”</p> <p>Correction: The institution shall update its catalog to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(D).</p>
3	5 CCR § 71810 (b)(11)	<p>Violation Description: The institution’s 2024 catalog fails to contain the approximate number of days that will elapse between the institution’s receipt of student lessons, projects, or dissertations and the institution’s mailing of its response or evaluation in its distance education programs.</p> <p>Correction: The institution shall update its catalog to include the approximate number of days that will elapse between the institution’s receipt of student lessons, projects, or dissertations and the institution’s mailing of its response or evaluation in its distance education programs pursuant to 5 CCR § 71810 (b)(11).</p>
4	5 CCR § 74112 (d)(3)	<p>Violation Description: The institution’s 2024 catalog fails to identify the job classification(s) each program prepares its graduates for using the United States Department of Labor’s Standard Occupational Classification codes, at the Detailed Occupation (six-digit) level.</p> <p>Correction: The institution shall update its catalog to include the job classification(s) each program prepares its graduates for using the United States Department of Labor’s Standard Occupational Classification codes, at the Detailed Occupation (six-digit) level pursuant to 5 CCR § 74112 (d)(3).</p>

Violation	Code Section Violated	Description of the violation and required correction.
5	5 CCR § 76215 (a)	<p>Violation Description: The institution’s enrollment agreement is missing the required STRF verbatim statement.</p> <p>Correction: The institution shall update its enrollment agreement to include the following STRF verbatim disclosure, <i>“The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.</i></p> <p><i>You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.”</i></p>
6	CEC § 94913 (a)(2)	<p>Violation Description: The institution failed to post on its website clear and conspicuous links to the institution’s 2021/2022 School Performance Fact Sheet for all of its approved programs.</p> <p>Correction: The institution shall update its website to include a clear and conspicuous link to the institution’s 2021/2022 School Performance Fact Sheet pursuant to CEC § 94913 (a)(2).</p>
7	CEC § 94913 (a)(5)	<p>Violation Description: The institution failed to post on its website clear and conspicuous links to the institution’s most recent annual report submitted to the bureau. According to bureau records, the most recent annual report submitted is the 2022 Annual Report.</p> <p>Correction: The institution shall update its website to include a clear and conspicuous link to the 2022 Annual Report, pursuant to CEC § 94913 (a)(5).</p>

Violation	Code Section Violated	Description of the violation and required correction.
8	5 CCR § 71760	<p>Violation Description: The institution failed to provide a self-monitoring procedure document.</p> <p>Correction: The institution shall submit a self-monitoring procedure document to assure that it is maintained and operated in compliance with the Act and this Division, pursuant to 5 CCR § 71760</p>


Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

(1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or

(2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Ray Khan
Bureau Compliance Analyst Name:	Beverly Tjokrosoeharto
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title