



NOTICE TO COMPLY

CU-3708721-022125

Institution Name:	PhlebotomyU	Institution Telephone:	(619) 294-2192
Institution Code:	3708721	Administrator Name:	Preston Plumb
Street Address:	2535 Camino Del Rio South #300 San Diego, CA 92108	Inspection Date:	2/21/25

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5 CCR § 71810 (b)(4)(B)	Violation Description: The institution's 2023 catalog failed to include whether English language services, including instruction such as ESL, are provided and, if so, the nature of the service and its cost. Correction: The institution shall update its 2025 catalog to include whether English language services, including instruction such as ESL, are provided and, if so, the nature of the service and its cost pursuant to 5 CCR § 71810 (b)(4).
2	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	Violation Description: Page 9 of the institution's 2023 catalog contains an unenforceable policy specifying "any additional non-refundable charges" as nonrefundable items within the cancellation period. The policy is not compliant with CEC § 94920 (b), as 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), must be refunded.

Violation	Code Section Violated	Description of the violation and required correction.
		Correction: The institution shall update the refund and cancellation policy in its 2025 catalog. The policy must demonstrate compliance with CEC § 94909 (a)(8)(B) and CEC § 94920 (b).
3	5 CCR §71810 (b)(15) in conjunction with CEC § 94897 (s)	<p>Violation Description: Page 8 of the institution's 2023 catalog contains an unenforceable policy regarding withholding a transcript until the student is current on all financial obligations. In accordance with CEC § 94897 (s) and Civil Code section 1788.93, an institution cannot require a student to satisfy financial obligations or make arrangements for payment prior to providing a transcript to a student.</p> <p>Correction: The institution shall remove the non-compliant policy from the catalog pursuant with 5 CCR §71810 (b)(15) in conjunction with CEC § 94897 (s).</p>
4	CEC § 94909 (a)(10)	<p>Violation Description: The institution's 2023 catalog failed to include a statement reporting whether the institution participates in state financial aid programs, and, if so, all consumer information that is required to be disclosed to the student pursuant to federal and state financial aid programs.</p> <p>Correction: The institution shall update its 2025 catalog to include the above-mentioned statement pursuant to CEC § 94909 (a)(10).</p>
5	5 CCR §71810 (b)(6)	<p>Violation Description: The institution's 2023 catalog failed to include financial aid options available to students as listed in the financial assistance tab on the website.</p> <p>Correction: The institution shall update its 2025 catalog to include the above-mentioned financial aid options pursuant to 5 CCR §71810 (b)(6).</p>

Violation	Code Section Violated	Description of the violation and required correction.
6	CEC § 94909 (a)(3)(D)	<p>Violation Description: The institution's 2023 catalog, failed to contain the required verbatim statement: "The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting https://www.osar.bppe.ca.gov/."</p> <p>Correction: The institution shall update its 2025 catalog, to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(D).</p>
7	5 CCR § 71800 (e)(11) in conjunction with 5 CCR § 76120	<p>Violation Description: The institution's enrollment agreement identifies the STRF fee on pages 11 and 42 in the list of itemized charges, the fee is incorrectly identified as "\$5" and "2.50." The current fee is listed as "\$0.00 per \$1,000 of institutional charge."</p> <p>Correction: The institution shall update its enrolment agreement, to include the current STRF value pursuant to 5 CCR § 71800 (e)(11) in conjunction with 5 CCR § 76120.</p>
8	CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b)	<p>Violation Description: The institution's enrollment agreement contains an unenforceable policy specifying "any additional non-refundable charges" as nonrefundable items within the cancellation period. The policy is not compliant with CEC § 94920 (b), as 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), must be refunded.</p> <p>Correction: The institution shall update the refund and cancellation policy in the enrollment agreement. The policy must demonstrate compliance with CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b).</p>

Violation	Code Section Violated	Description of the violation and required correction.
9	CEC § 94911 (i)(2)	<p>Violation Description: Although the institution's enrollment agreement includes the specific required statements and a line for the student to initial, the line to initial is not immediately following the statement required by paragraph (1).</p> <p>Correction: The institution shall update its enrolment agreement, to include the line to initial Immediately following the statement required by paragraph (1), pursuant to CEC § 94911 (i)(2).</p>
10	CEC § 94913 (a)(1)	<p>Violation Description: The institution's website failed to provide the institution's 2025 catalog.</p> <p>Correction: The institution shall update its website, to include the institution's 2025 catalog pursuant to CEC § 94913 (a)(1).</p>
11	CEC § 94913 (a)(2)	<p>Violation Description: The institution failed to post on its website clear and conspicuous links to the school's 2022/2023 School Performance Fact Sheets for all programs offered by the school.</p> <p>Correction: The institution shall update its website to include a clear and conspicuous link to the school's 2022/2023 School Performance Fact Sheets for all programs offered by the school pursuant to CEC § 94913 (a)(2).</p>
12	CEC § 94913 (a)(5)	<p>Violation Description: The institution failed to post on its website clear and conspicuous links to the school's The institution's most recent annual report submitted to the bureau.</p> <p>Correction: The institution shall update its website to include a clear and conspicuous link to the school's 2022 annual report pursuant to CEC § 94913 (a)(5).</p>

Violation	Code Section Violated	Description of the violation and required correction.
13	CEC § 94897 (o)	<p>Violation Description: The “Request Course Info” section on the institution’s website, contains a prohibitive business practice regarding requiring a prospective student to provide personal contact information in order to obtain, from the institution’s internet website, educational program information that is required to be contained in the school catalog.</p> <p>Correction: The institution shall update its website, to remove the above-mentioned requirement pursuant to CEC § 94897 (o).</p>
14	CEC § 94897 (l)	<p>Violation Description: On the “About Us” webpage on the institution’s website, the institution identifies itself as approved by the Bureau, but without stating clearly and conspicuously that approval to operate means compliance with state standards as set forth in this chapter.</p> <p>Correction: The institution shall update its website to include the above-mentioned statement pursuant to CEC § CEC § 94897 (l).</p>
15	5 CCR § 76140 (a)	<p>Violation Description: The institution’s 2024 3rd and 4th Quarter STRF supporting documentation failed to contain record of the (3) Email address, (4) Local or mailing address, (5) Address at the time of enrollment, (6) Home address, (9) Amount of STRF assessment collected, and (11) Third-party payer identifying information.</p> <p>Correction: To remedy this violation, the institution shall update the 2024 3rd and 4th Quarter STRF supporting documentation, pursuant 5 CCR § 76140 (a).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Preston Plumb, Preisident
Bureau Compliance Analyst Name:	Alec Taub
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

CU-3708721-022125

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Institution Code:	3708721	Administrator Name:	Preston Plumb
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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title