



## NOTICE TO COMPLY

CA- 3801111-072025

Institution Name:	Academy of Art University	Institution Telephone:	(415) 274-2222
Institution Code:	3801111	Administrator Name:	Anne Connors
Street Address:	79 New Montgomery Street San Francisco, CA 94105	Inspection Date:	July 30, 2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)

Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(12)	<b>Violation Description:</b> The institution's catalog/addendum failed to include the complete required statement regarding bankruptcy pursuant to CEC § 94909 (a)(12).  <b>Correction:</b> The institution shall update the catalog/addendum with the complete statement regarding bankruptcy including, "that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.)"
2	CEC § 94909 (a) (15)	<b>Violation Description:</b> The institution's catalog/addendum failed to include the complete title for the transferability disclosure pursuant to CEC § 94909 (a) (15). (NOTICE CONCERNING was missing from the title).  <b>Correction:</b> The institution shall update the catalog/addendum to include the complete title for the transferability disclosure pursuant to CEC § 94909 (a) (15).

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94913 (a) (1)	<p><b>Violation Description:</b> The institution's website failed to include the most recently updated catalog pursuant to CEC § 94913 (a) (1).</p> <p><b>Correction:</b> Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913(a)(1).</p>
4	CEC § 94911 (e)(2) in conjunction with CEC § 94919 (d)	<p><b>Violation Description:</b> The institution's enrollment agreement failed to include the required refund policy for students who cancel within the cancellation period pursuant to CEC § 94911 (e)(2) in conjunction with CEC § 94919 (d). ("...application, enrollment and registration fees) not to exceed \$250.00."</p> <p><b>Correction:</b> The institution shall update the verbiage in the refund policy for students who cancel during the cancellation period by revising the ("...application, enrollment and registration fees) not to exceed \$250.00.") to "...less any deposit or application fee not to exceed \$250.00." The policy shall be updated in all documents stating the policy.</p>
5	5 CCR § 76140 (a)(11)(12)(13)(b)	<p><b>Violation:</b> The institution's STRF assessment supporting documentation submission for Q4 of 2024 and Q1 of 2025 was incomplete.</p> <p><b>Q4 of 2024 was missing the following:</b>  (11) Third-party payer identifying information,  (12) Total institutional charges charged,</p> <p><b>Q1 of 2025 was missing:</b>  (13) Total institutional charges paid.</p> <p><b>Correction:</b> The institution shall include the missing data points in all STRF supporting documentation pursuant to 5 CCR § 76140 (a)(11)(12)(13)(b). All thirteen data points must be represented.</p>


Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or

(2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Anne Connors, Executive Vice President
Bureau Compliance Analyst Name:	Laura Cheah
Bureau Compliance Analyst Signature:	

## NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title