



NOTICE TO COMPLY

CU-20708969-012026

Institution Name:	Montessori Teacher Preparation of Washington	Institution Telephone:	(253) 565-1717
Institution Code:	20708969	Administrator Name:	Noelle Sevilla
Street Address:	20781 E Amar Rd Unit 1 Walnut, CA 91789	Inspection Date:	1/6/2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www_bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: https://www_bppe.ca.gov/lawsregs/regs.pdf

Violation	Code Section Violated	Description of the violation and required correction.
1	5 CCR § 71810(b)(7) in conjunction with 5 CCR § 71770(c)	<p>Violation Description: The institution's catalog failed to contain the institution's policies and procedures for the award of credit for prior experiential learning, including assessment policies and procedures, provisions for appeal and all charges that a student may be required to pay.</p> <p>Correction: The institution shall update its catalog to include the information referenced above pursuant to 5 CCR C 71810(b)(7) in conjunction with 5 CCR § 71770(c).</p>
2	CEC § 94909(a)(8)(B) in conjunction with CEC § 94920(b)	<p>Violation Description: Page 15 of the institution's catalog contains a refund policy that is not compliant with CEC § 94920 which states:</p> <p>“Institutions shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later.”</p>

Violation	Code Section Violated	Description of the violation and required correction.
		<p>Correction: The institution shall remove the noncompliant refund verbiage from the catalog pursuant to CEC § 94909(a)(8)(B) in conjunction with CEC § 94920(b).</p>
3	CEC § 94909(a)(8)(B) in conjunction with 5 CCR § 71750 and CEC § 94920(d)	<p>Violation Description: The institution's catalog fails to include its pro rata refund policy for withdrawn students who have completed 60 percent or less of the period of attendance.</p> <p>Correction: The institution shall update its catalog to include its pro rata refund policy for withdrawn students who have completed 60 percent or less of the period of attendance, pursuant to CEC § 94909(a)(8)(B) in conjunction with 5 CCR § 71750 and CEC § 94920(d).</p>
4	CEC § 94909(a)(10)	<p>Violation Description: The institution's catalog fails to contain a statement reporting whether the institution participates in state financial aid programs.</p> <p>Correction: The institution shall update its catalog to provide a statement reporting whether the institution participates in state financial aid programs and if so, all consumer information that is required to be disclosed to the student pursuant to CEC § 94909(a)(10).</p>
5	CEC § 94909(a)(11)	<p>Violation Description: The institution's catalog fails to contain a statement specifying that if a student obtains a loan to pay for an educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student receives federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal financial aid funds.</p> <p>Correction: The institution shall update its catalog to include the information described above pursuant to CEC § 94909(a)(11).</p>
6	5 CCR § 74112(d)(3)(A)(i)	<p>Violation Description: The institution's catalog fails to identify the job classification it prepares its graduates for using the US Department of Labor's Standard Occupational Classification code at the detailed occupation level.</p> <p>Correction: The institution shall update its catalog to include the information described above, pursuant to 5 CCR § 74112(d)(3)(A)(i).</p>

Violation	Code Section Violated	Description of the violation and required correction.
7	5 CCR § 71810(b)(11)	<p>Violation Description: The institution's catalog fails to contain the approximate number of days that will elapse between the institution's receipt of student lessons, projects or dissertations and the institution's mailing of its response or evaluation.</p> <p>Correction: The institution shall update its catalog to include the information described above, pursuant to 5 CCR § 94913(a)(1).</p>
8	CEC § 94897(q)	<p>Violation Description: Page 5 of the institution's catalog contains a misleading disclosure stating that the institution is approved by the Bureau to offer degree programs. The institution is not approved by the Bureau to offer degree programs.</p> <p>Correction: The institution shall remove the misleading disclosure from its catalog.</p>
9	CEC § 94913(a)(1)	<p>Violation Description: The institution's website fails to provide a current school catalog.</p> <p>Correction: Once the institution's catalog has been updated to remedy the violations, the institution shall update its website to provide the current catalog pursuant to CEC § 94913(a)(1).</p>
10	CEC § 94913(a)(2)	<p>Violation Description: The institution's website fails to provide a current School Performance Fact Sheet for each program it provides.</p> <p>Correction: The institution shall update its website to provide a current School Performance Fact Sheet, pursuant to CEC § 94913(a)(2).</p>
11	CEC § 94913(a)(4)	<p>Violation Description: The institution's website fails to provide a link to the bureau's internet Website.</p> <p>Correction: The institution shall update its to provide a link to the Bureau's internet website, pursuant to CEC § 94913(a)(4).</p>

Violation	Code Section Violated	Description of the violation and required correction.
12	CEC § 94911(g)(1)(2)	<p>Violation Description: The institution's enrollment agreement fails to include the required disclosure stating that if a student defaults on a federal or state loan, both the following may occur:</p> <ul style="list-style-type: none"> (1) The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan. (2) The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid. <p>Correction: The institution shall update its enrollment agreement to include the above disclosure, pursuant to CEC § 94911(g)(1)(2).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Noelle Sevilla
Bureau Compliance Analyst Name:	Shannon Greenmun
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

CU-20708969-012026

Institution Name:	Montessori Teacher Preparation of Washington	Institution Telephone:	(253) 656-1717
Institution Code:	20708969	Administrator Name:	Noelle Sevilla
Street Address:	20781 E Amar Rd Unit 1 Walnut, CA 91789	Inspection Date:	1/6/2026

I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title