



MODIFIED CITATION ORDER

Citation Issued To: American Academy of English 530 Golden Gate Avenue San Francisco, CA 94102	Citation Number: 25260122
	Total Fine Amount: \$500.00
Institution Code: 3804481	Order of Abatement Included: No

Elizabeth Elias issues this modified citation in her official capacity as Deputy Bureau Chief of Enforcement at the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

LICENSING HISTORY

1. On or about June 8, 2022, the Bureau renewed an Approval to Operate an Accredited Private Postsecondary Institution, Institution Code 3804481, to American Academy of English, hereinafter referred to as the "Institution." This Approval to Operate expired on or about April 15, 2025. An application for renewal of the Institution's Approval to Operate an Accredited Private Postsecondary Institution was received on April 14, 2025, and is under review.

DISCIPLINE HISTORY

2. The Institution has the following discipline history:
 - [Modified Citation No. 1920266, issued July 9, 2020](#)
 - Evidence of compliance; citation satisfied July 23, 2020

CITATION JURISDICTION

3. This administrative citation is issued to the Institution pursuant to California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 et seq. for the violation(s) described below.

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CITATION HISTORY

4. On or about November 20, 2025, the Bureau issued Citation No. 25260122. On or about December 16, 2025, the Bureau received an appeal with a request for an informal conference. The informal conference was held on January 16, 2026. New substantive information was presented during the informal conference; therefore, the Bureau modifies the citation as follows:

CAUSE FOR CITATION & MODIFIED ASSESSMENT OF FINE AND/OR ORDER OF ABATEMENT

5. The Institution is in violation of the following Bureau laws and regulations:

Violation #1:
5 CCR section 71930(c)(3), (c)(4) and (e) – Maintenance of Records
Cause for Citation: On or about July 29, 2025, the Bureau attempted to conduct an unannounced compliance inspection pursuant to CEC section 94932.5(a) at the Institution's physical address on record with the Bureau. Upon entering the Institution, Bureau staff was greeted by a faculty member who stated they were unable to help gather the required records for the unannounced inspection. Further, Bureau staff determined the Institution did not have an owner or other personnel available during normal business hours to assist Bureau staff in conducting the unannounced inspection and therefore failed to have records immediately available for inspection.
Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$5,000.00.
Administrative Fine: Modified. The Bureau modifies the administrative fine from \$5,000.00 to \$500.00. The Bureau modifies the violation from a "Class A" violation to a "Class D" violation.
Order of Abatement: None

COMPLIANCE WITH ORDER OF ABATEMENT

6. The Bureau has not issued an order of abatement.

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COMPLIANCE WITH ASSESSMENT OF FINE

7. In accordance with the provisions of CEC section 94936, and 5 CCR section 75020 et seq., the Bureau hereby orders this assessment of fines in the total amount of \$500.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of service of this modified citation. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education
Attn: Discipline Unit – Aspen Grambusch
1747 North Market, Blvd., Suite 225
Sacramento, CA 95834

NOTICE OF APPEAL RIGHTS

8. Pursuant to 5 CCR section 75040(d), the modified decision is considered final, unless a request for a hearing was filed timely.

If the Institution requested a hearing and no longer chooses to proceed with the hearing, the Institution may request to withdraw the request for a hearing.

COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE

9. Pursuant to 5 CCR section 75050, payment of the fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Pursuant to 5 CCR section 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine. The Bureau may also enforce the administrative fine as if it were a money judgment pursuant to CEC section 94936.

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BUREAU CONTACT INFORMATION

10. If you have any questions regarding this Citation, please contact Aspen Grambusch, Citation Analyst by email at Aspen.Grambusch@dca.ca.gov or by phone at (279) 895-6005.

“Original Signature on File”

1/20/2026

Elizabeth Elias
Deputy Bureau Chief of Enforcement

Citation Date of Issuance

Enclosures:

- Payment of Fine
- Declaration of Service by Certified and First-Class Mail