



## NOTICE TO COMPLY

CU-4102381-012026

Institution Name:	English Language Institute	Institution Telephone:	(415) 544 0311
Institution Code:	4102381	Administrator Name:	Sean Ferguson
Street Address:	1 Embarcadero Center, Lobby Level 2 <sup>nd</sup> Floor, San Francisco, CA 94111	Inspection Date:	01/20/26

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5, CCR § 71810 (b)(10)	<b>Violation Description:</b> Page 9 of the institution's catalog contain a description of library and other learning resources, however failed to include the procedures for student access to the learning resources.  <b>Correction:</b> The institution's catalog shall contain the above information, pursuant to 5, CCR § 71810 (b)(10).
2	CEC § 94909 (a)(3)(C)	<b>Violation Description:</b> Page 22 of the institution's catalog contain the complaint disclosure however failed to update Bureau's address.  <b>Correction:</b> The institution's catalog shall contain the above information, pursuant to CEC § 94909 (a)(3)(C).

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94909 (a)(9)	<p><b>Violation Description:</b> The institution's catalog failed contain an estimated schedule of total charges for the entire educational program, however failed to include the schedule of total charges for a period of attendance.</p> <p><b>Correction:</b> The institution shall update the catalog to include above information pursuant to CEC § 94909 (a)(9).</p>
4	CEC § 94909 (a)(13)	<p><b>Violation Description:</b> The institution's catalog failed to contain a description of the nature and extent of the placement services.</p> <p><b>Correction:</b> The institution shall update the catalog with the above information, pursuant to CEC § 94909 (a)(13).</p>
5	5, CCR § 71800 (a)	<p><b>Violation Description:</b> The institution's enrollment agreement failed to include the addresses where instruction will be provided.</p> <p><b>Correction:</b> The institution shall update the enrollment agreement to include the above information, pursuant to 5, CCR § 71800 (b).</p>
6	5, CCR § 71800 (b)	<p><b>Violation Description:</b> The institution's enrollment agreement failed to include period covered by the enrollment agreement.</p> <p><b>Correction:</b> The institution shall update the enrollment agreement to include the above information, pursuant to 5, CCR § 71800 (b).</p>
7	CEC § 94913 (1)	<p><b>Violation Description:</b> The institution's website failed to update a link to the institution's current catalog.</p> <p><b>Correction:</b> The institution shall update the institution's website, pursuant to CEC § 94913 (1).</p>

Violation	Code Section Violated	Description of the violation and required correction.
8	CEC § 94913 (5)	<p><b>Violation Description:</b> The institution's website failed to update the clear and conspicuous link to the institution's most recent annual report submitted to the bureau.</p> <p><b>Correction:</b> The institution shall update its website to include the above information, pursuant to CEC § 94913 (5).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Alena Nye/Executive Director
Bureau Compliance Analyst Name:	Gurinder Sandhu
Bureau Compliance Analyst Signature:	<i>GSandhu</i>

## NOTICE TO COMPLY DECLARATION

CU-4102381-012026

Institution Name:	English Language Institute	Institution Telephone:	(415) 544 0311
Institution Code:	410231	Administrator Name:	Sean Ferguson
Street Address:	1 Embarcadero Center, Lobby Level 2 <sup>nd</sup> Floor, San Francisco, CA 94111	Inspection Date:	01/20/26

I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title