



## NOTICE TO COMPLY CA-67368502-012026

Institution Name:	Lincoln Law School of Sacramento	Institution Telephone:	(916) 446-1275
Institution Code:	67368502	Administrator Name:	Brittney Adkins-Neumann
Street Address:	3140 J Street Sacramento, CA 95816	Inspection Date:	January 21, 2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5 CCR § 71810 (b)(1)	<b>Violation Description:</b> The institution's catalog failed to include the specific beginning and ending dates defining the time period covered by the catalog, (Month/day/year) pursuant to 5 CCR § 71810 (b)(1).  <b>Correction:</b> The institution shall update the specific beginning and ending dates defining the time period covered by the catalog including month/day/year.
2	CEC § 94909 (a)(3)(B)	<b>Violation Description:</b> The institution's catalog failed to include the following required statement CEC § 94909 (a)(3)(B), "As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement."  <b>Correction:</b> The institution shall update the catalog to include the required statement pursuant to CEC § 94909 (a)(3)(B).

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94909 (a)(15)	<p><b>Violation Description:</b> The institution's catalog failed to include the title of the transferability disclosure verbatim, in all capital letters pursuant to CEC § 94909 (a)(15).</p> <p><b>Correction:</b> The institution shall update the catalog to include the title of the transferability disclosure in all capital letters.</p>
4	CEC § 94909(a)(8)(B) in conjunction with CEC § 94920 (b)	<p><b>Violation Description:</b> The institution's cancellation refund policies failed to include an explanation that the student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later pursuant to CEC § 94909(a)(8)(B) in conjunction with CEC § 94920 (b). (The institution's policy indicates it is provided according to specific weekly schedules)</p> <p><b>Correction:</b> The institution shall update the catalog to include refund policies that are compliant with CEC § 94909(a)(8)(B) in conjunction with 5 CCR § 94920 (b).</p>
5	5 CCR § 71751 (a)(3)(A)	<p><b>Violation Description:</b> The institution's withdrawal refund policy in the catalog fails to comply with the required pro-rata refund policy pursuant to 5 CCR § 71751 (a)(3)(A).</p> <p><b>Correction:</b> The institution shall update the catalog to include a withdrawal pro-rata refund policy consistent with 5 CCR § 71751 (a)(3)(A).</p>
6	CEC § 94913 (a) (1) In conjunction with 5 CCR § 74117	<p><b>Violation Description:</b> The institution's website failed to include the most recently updated catalog pursuant to CEC § 94913 (a) (1) in conjunction with 5 CCR § 74117.</p> <p><b>Correction:</b> Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913(a) (1) in conjunction with 5 CCR § 74117.</p>

Violation	Code Section Violated	Description of the violation and required correction.
7	CEC § 94913 (a)(2) In conjunction with 5 CCR § 74117	<p><b>Violation Description:</b> The institution's website failed to include a SPFS for the program offered pursuant to CEC § 94913 (a)(2), in conjunction with 5 CCR § 74117.</p> <p><b>Correction:</b> The institution shall include the SPFS, and it shall be accessible from the homepage. The SPFS shall include the statement/verbiage in the SPFS templet for programs that are too new for data and the dates it will be available.</p>
8	CEC § 94913 (a)(3) In conjunction with 5 CCR § 74117	<p><b>Violation Description:</b> The institution's website failed to include brochures that are accessible from the homepage of the website pursuant to CEC § 94913 (a)(3) In conjunction with 5 CCR § 74117.</p> <p><b>Correction:</b> The institution shall include the brochures or a link to the brochures from the homepage of the website.</p>
9	CEC § 94913 (a)(4) In conjunction with 5 CCR § 74117	<p><b>Violation Description:</b> The institution's website failed to include a link to the Bureau's website from the homepage pursuant to CEC § 94913 (a)(4) in conjunction with 5 CCR § 74117.</p> <p><b>Correction:</b> The institution shall include a link to the bureau's website accessible from the homepage of the website.</p>
10	5 CCR § 71800 (d)	<p><b>Violation Description:</b> The institution's enrollment agreement failed to include the date by which the student must exercise his or her right to cancel or withdraw pursuant to 5 CCR § 71800 (d).</p> <p><b>Correction:</b> The institution shall update the enrollment agreement to include the date by which the student must exercise his or her right to cancel or withdraw.</p>


Violation	Code Section Violated	Description of the violation and required correction.
11	CEC § 94911(e)(1) in conjunction with CEC § 94920 (b)	<p><b>Violation Description:</b> The institution's enrollment agreement failed to include the following disclosure and refund policy pursuant to CEC § 94911(e)(1) in conjunction with CEC § 94920 (b). "STUDENT'S RIGHT TO CANCEL," under which it is explained that the student has the right to cancel and obtain a refund of charges paid through attendance at the first-class session, or the seventh day after enrollment, whichever is later.</p> <p><b>Correction:</b> The institution shall update the enrollment agreement to include the required disclosure and refund policy pursuant to "STUDENT'S RIGHT TO CANCEL,". The amount of refund shall be consistent with CEC § 94920 (b).</p>
12	CEC § 94911(e)(2) in conjunction with 5 CCR § 71751 (a)(3)(A)	<p><b>Violation Description:</b> The institution's withdrawal refund policy in the enrollment agreement fails to comply with the required pro-rata refund policy pursuant to 5 CCR § 71751 (a)(3)(A).</p> <p><b>Correction:</b> The institution shall update the enrollment agreement to include a withdrawal pro-rata refund policy consistent with 5 CCR § 71751 (a)(3)(A).</p>
13	CEC § 94911 (i) (1)(2)	<p><b>Violation Description:</b> The institution's enrollment agreement failed to include the required disclosure pursuant to CEC § 94911(i)(1)(2).</p> <p><b>Correction:</b> The institution shall add the missing disclosure pursuant to CEC § 94911 (i) (1)(2).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Brittney Adkins-Neumann, Executive Director
Bureau Compliance Analyst Name:	Laura Cheah
Bureau Compliance Analyst Signature:	

**NOTICE TO COMPLY DECLARATION**  
CA-67368502-012026

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title