



NOTICE TO COMPLY

CA-20251007013-012726

Institution Name:	Contractors Test	Institution Telephone:	(323) 886-7582
Institution Code:	20251007013	Administrator Name:	Juan Carlos Arbelaez
Street Address:	2890 Stanford LN, El Dorado Hills, CA, 95762	Inspection Date:	January 27 th , 2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf

Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC §94897(l)(1)(2)	<p>Violation Description: The institutions website uses the term “approved” without stating clearly and conspicuously that approval to operate means compliance with state standards as set forth in this chapter.</p> <p>Correction: The institution shall update the website with the full definition of the term “approved” pursuant to CEC §94897(l)(1)(2).</p>
2	5 CCR §71810(b)(4)	<p>Violation Description: The institutions 2026 catalog on page 18 fails to contain the level of English Language proficiency required and the kind of documentation of proficiency that will be accepted.</p> <p>Correction: The institution shall update the catalog with the required elements pursuant to 5 CCR §71810(b)(4).</p>

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC §94909(a)(11)	<p>Violation Description: The institutions 2026 catalog on page 242 fails to contain the full statement stating:</p> <p><i>“if a student obtains a loan to pay for an educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student receives federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal financial aid funds.”</i></p> <p>Correction: The institution shall update the catalog with the full statement pursuant to CEC §94909(a)(11).</p>
4	5 CCR § 71810(b)(15) in conjunction with 5 CCR § 71930(b)(1)	<p>Violation Description: The institutions 2026 catalog on page 242 fails to contain the required record retention information for maintaining transcripts permanently.</p> <p>Correction: The institution shall update the catalog to include the required record retention information for institutional records pursuant to 5 CCR § 71810(b)(15) in conjunction with 5 CCR § 71930(b)(1).</p>
5	5 CCR §71800(b)	<p>Violation Description: The institutions enrollment agreement fails to contain the period covered.</p> <p>Correction: The institution shall update the enrollment agreement with the period covered pursuant to 5 CCR §71800(b).</p>
6	5 CCR §71800(d)	<p>Violation Description: The institutions enrollment agreement fails to contain the date by which the student must exercise his or her right to cancel or withdraw.</p> <p>Correction: The institution shall update the enrollment agreement with the cancellation date pursuant to 5 CCR §71800(d).</p>
7	CEC §94911(d)	<p>Violation Description: The institutions enrollment agreement fails to contain a clear and conspicuous statement that the enrollment agreement is legally binding when signed by the student and accepted by the institution.</p> <p>Correction: The institution shall update the enrollment agreement with the statement pursuant to CEC §94911(d).</p>


Violation	Code Section Violated	Description of the violation and required correction.
8	CEC § 94913(a)(1)	<p>Violation Description: The institutions website fails to maintain the current version of the catalog.</p> <p>Correction: Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913(a)(1).</p>
9	5 CCR §71810(b)(5)	<p>Violation Description: The institutions 2026 catalog on page 18 states that they offer Spanish language instruction but fail to contain the level of proficiency required and the documentation of proficiency that will be accepted.</p> <p>Correction: The institution shall update the catalog with the required elements pursuant to 5 CCR §71810(b)(5).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Juan Carlos Arbelaez (Chief Academic Officer)
Bureau Compliance Analyst Name:	Alexander Vang
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title