



NOTICE TO COMPLY

CA-4000391-012826

Institution Name:	Central California School Of Continuing Education	Institution Telephone:	(805) 543-9123
Institution Code:	4000391	Administrator Name:	Jackie A. Appleby
Street Address:	3195 McMillan, Suite F, San Luis Obispo, CA 93401	Inspection Date:	1/28/26

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www_bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: https://www_bppe.ca.gov/lawsregs/regs.pdf

Violation	Code Section Violated	Description of the violation and required correction.
1	5 CCR § 71810 (b)(10)	Violation Description: The institution's 2025 catalog failed to contain the procedures for student access to the library and student resources that demonstrates compliance with 5, CCR §71740. Correction: The institution shall update its 2026 catalog to include the procedures for students access to the library and student resources pursuant to 5 CCR § 71810 (b)(10).
2	CEC § 94909 (a)(10)	Violation Description: The institution's 2025 catalog failed to contain whether the institution participates in state financial aid programs, and, if so, all consumer information that is required to be disclosed to the student pursuant to state financial aid programs. Correction: The institution shall update its 2026 catalog to include the state financial aid disclosures pursuant to CEC § 94909 (a)(10).

Violation	Code Section Violated	Description of the violation and required correction.
3	5 CCR § 71810 (b)(13)(A)	<p>Violation Description: The institution's 2025 catalog failed to contain whether the institution has dormitory facilities under its control.</p> <p>Correction: The institution shall update its 2026 catalog to include the above-mentioned disclosure pursuant to 5 CCR § 71810 (b)(13)(A).</p>
4	CEC § 94911 (b)	<p>Violation Description: On page one of the institution's enrollment agreement, the institution failed to identify the student's obligation to the Student Tuition Recovery Fund, clearly identified as a nonrefundable charge in the schedule of total charges.</p> <p>Correction: The institution shall update its enrollment agreement to include the above-mentioned disclosure pursuant to CEC § 94911 (b).</p>
5	CEC § 94911 (i)(2)	<p>Violation Description: Although the institution's enrollment agreement contains a line for the student to initialize, the line is not immediately following the statement required by CEC § 94911 (i)(1).</p> <p>Correction: The institution shall update its enrollment agreement to include a line for the student to initialize immediately following the statement required by CEC § 94911 (i)(1), pursuant to CEC § 94911 (i)(2).</p>
6	CEC § 94913 (a)(1)	<p>Violation Description: The homepage of the institution's website failed to post the most current catalog.</p> <p>Correction: Once the institution's catalog has been updated to remedy the violations, the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913 (a)(1).</p>
7	CEC § 94913 (a)(5)	<p>Violation Description: The institution failed to post on its website clear and conspicuous links to the institution's most recent annual report submitted to the bureau.</p> <p>Correction: The institution shall update its website to include a clear and conspicuous link to the institution's most recent annual report pursuant to CEC § 94913 (a)(5).</p>

Violation	Code Section Violated	Description of the violation and required correction.
8	5 CCR § 76140	<p>Violation Description: The institution's 2025 2nd and 3rd Quarter STRF supporting documentation failed to contain record of the student's (3) Email address, (4) Local or mailing address, and (5) Address at the time of enrollment.</p> <p>Correction: The institution shall update the institution's 2025 2nd and 3rd Quarter STRF supporting documentation, pursuant 5 CCR § 76140 (a).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Jackie A. Appleby
Bureau Compliance Analyst Name:	Alec Taub
Bureau Compliance Analyst Signature:	<i>Alec Taub</i>

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title