NOTICE TO COMPLY
CU-4306131-01292026

Institution Name:	Portnov Computer School	Institution Telephone:	(650) 961-2044
Institution Code:	4306131	Administrator Name:	Luiza Yusupova
Street Address:	2427 Hecate Pl. San Jose, CA 95124	Inspection Date:	January 29, 2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: https://www.bppe.ca.gov/lawsregs/regs.pdf

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(1)	**Violation Description:** Throughout the institution's 2026 catalog, the institution identifies its address and address where instruction will be provided as 830 Stewart Drive, Suite 106, Sunnyvale, CA 94085. However, according to Bureau records, the institution's request to change its physical and mailing address to 2427 Hecate Pl., San Jose, CA 95124, this address is not identified in the catalog. **Correction:** The institution shall update the current catalog with all institution addresses, pursuant to CEC § 94909 (a)(1).
2	CEC § 94909 (a)(3)(D)	**Violation Description:** The institution's 2026 catalog, failed to contain the required verbatim statement: "The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The

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		office may be reached by calling (888) 370-7589 or by visiting https://www.osar.bppe.ca.gov/." **Correction:** The institution shall update its current catalog to include the above-mentioned statement pursuant to CEC § 94909 (a)(3)(D).
3	CEC § 94909 (a)(8)(A) in conjunction with 5 CCR § 71770 (a)(1)	**Violation Description:** The admission policy on page 40 of the institution's 2026 catalog identifies passing an Ability to Benefit Exam approved by the Department of Education, however the policy failed to establish which Ability to Benefit Exam the institution accepts and the passing score. The admission policies must demonstrate the criteria for a qualified candidate for admission, including minimum levels of prior education, preparation, skills, or training. **Correction:** The institution shall update its admission policies in its catalog to clearly identify the Ability to Benefit Exam and score that the institution will accept. The policy must demonstrate compliance with CEC § 94909 (a)(8)(A) and 5 CCR § 71770 (a)(1).
4	CEC § 94909 (a)(5)	**Violation Description:** On pages 2 and 3 of the institution's 2026 catalog, the total number of credit hours, clock hours, or other increments required for completion for the Advanced Software Quality Assurance Program and Advanced Software Quality Assurance Program (online), is not consistent with the total number of hours identified within the Bureau's records. The Bureau's records indicate: Advanced Software Quality Assurance Program 540 Hours Advanced Software Quality Assurance Program (online) 540 Hours **Correction:** The institution shall either provide proof of the documentation submitted to the Bureau's Licensing Unit for the approval to update the total number of hours required for completion for the above programs. If the institution did not notify Bureau's Licensing Unit of the change, the institution must contact the Bureau's Licensing Unit at BPPE.Licensing@dca.ca.gov regarding

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		information and requirements to update the Bureau's records. Otherwise, if the Bureau's records are correct the institution shall update the catalog to reflect the total number of credit hours, clock hours, or other increments required for completion in accordance with the Bureau's records, pursuant to CEC § 94909 (a)(5).
5	5 CCR § 71800 (a)	**Violation Description:** Within the institution's enrollment agreement, the institution identifies its address and addresses where instruction will be provided as 830 Stewart Drive, #106, Sunnyvale, CA 94085. However, according to Bureau records, the institution's request to change its physical and mailing address to 2427 Hecate Pl., San Jose, CA 95124, this address is not identified in the enrollment agreement. **Correction:** The institution shall update the current enrollment agreement with all institution addresses, pursuant to, pursuant to 5 CCR § 71800 (a).
6	CEC § 94911 (e)(1) in conjunction with CEC § 94920 (b) and 5 CCR § 71716 (b)	**Violation Description:** The institution's enrollment agreement contains cancellation and refund policies for institutions offering distance education programs not offered in real time that contradict the policies in the institution's 2026 catalog. According to page 29 of the 2026 catalog, "Learning takes place in a virtual classroom as a live instructor-led session". The catalog identifies that the courses are occurring live/ in real time, therefore the not in real time disclosures do not apply to this institution. The institution's cancellation policies within the enrollment agreement on page 1 and page 3 under "Student's Right to Cancel", must be consistent with the Bureau's cancellation polices required by CEC § 94920 (b) and CEC § 94911 (e)(1). **Correction:** The institution shall update the cancellation and refund polices in its enrollment agreement to comply CEC § 94920 (b), pursuant CEC § 94911 (e)(1).
7	CEC § 94897 (l)	**Violation Description:** On the institution's website (https://www.portnov.com/guarantee/) , the institution

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		states, "The school is approved by California's Bureau for Private Postsecondary Education and identified as Portnov Computer School", however the institution failed to define the term approved in accordance with CEC § 94897 (l). **Correction:** The institution shall update the statement on its website, where the institution identifies they are approved by the Bureau to state, "BPPE APPROVED - Approval to Operate means compliance with state standards as set forth in the California Private Postsecondary Education Act of 2009".
8	CEC § 94913 (b)	**Violation Description:** On the institution's website (https://www.portnov.com/guarantee/), the institution states, "The school is approved by California's Bureau for Private Postsecondary Education and identified as Portnov Computer School", however the statement failed to include information concerning where students may access the Bureau's website. **Correction:** The institution shall update the statement on its website where the institution identifies it is approved by the Bureau to include the Bureau's website (www.bppe.ca.gov), pursuant to CEC § 94913 (b).
9	CEC § 94913 (a)(1)	**Violation Description:** The institution's website contains a catalog with violations identified in this NTC. **Correction:** Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated institution catalog pursuant to CEC § 94913(a)(1).
10	5 CCR § 71760	**Violation Description:** The institution failed to provide self-monitoring procedures used by the institution to assure that it is maintained and operated in compliance with the Act and this Division. **Correction:** The institution shall provide a copy of its self-monitoring procedures used by the institution to assure that it is maintained and operated in compliance with the Act and this Division, pursuant to 5 CCR § 71760.

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Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

(1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or

(2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Luiza Yusupova, Owner
Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	

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NOTICE TO COMPLY DECLARATION
CU-4306131-01292026

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

_____   _____
                Signature   Date

_____
            Print Name and Title