



**NOTICE TO COMPLY**  
 CA-1924331-021026

Institution Name:	Allied Medical & Health Services	Institution Telephone:	(818) 637-7871
Institution Code:	1924331	Administrator Name:	Rebecca Sabroso
Street Address:	730 S Central Ave., Suite 208, Glendale, CA, 91204	Inspection Date:	February 10 <sup>th</sup> , 2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94913(a)(5)	<p><b>Violation Description:</b> The institution’s website fails to contain the most recent annual report submitted to the bureau.</p> <p><b>Correction:</b> The institution shall update the website to include all required items pursuant to CEC § 94913(a)(5).</p>
2	CEC § 94897(l)	<p><b>Violation Description:</b> The institutions website uses the term “approval” without stating clearly and conspicuously that approval to operate means compliance with state standards as set forth in this chapter.</p> <p><b>Correction:</b> The institution shall update the website to include the full definition of the term “approval” pursuant to CEC § 94897(l).</p>

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94909(a)(3)(D)	<p><b>Violation Description:</b> The institution’s 2025-2026 catalog on page 25 fails to contain the full specific required OSAR statement:</p> <p><i>“The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589, option #5 or by visiting <a href="http://osar.bppe.ca.gov">osar.bppe.ca.gov</a>”</i></p> <p><b>Correction:</b> The institution shall update the 2025-2026 catalog to include the required OSAR statement pursuant to CEC § 94909 (a)(3)(D).</p>
4	5 CCR § 71810 (b)(14) in conjunction with CEC § 94907	<p><b>Violation Description:</b> The institution’s complaint procedure page 5 of the 2025-2026 catalog, states “Persons seeking to resolve problems or complaints should first contact the instructor in charge.” This policy does not comply with CEC § 94907. In accordance with CEC § 94907, an institution shall not require a student to invoke an internal institutional dispute procedure before enforcing any contractual or other legal rights or remedies.</p> <p><b>Correction:</b> The institution shall update its grievance procedure policy in the 2025-2026 catalog to comply with CEC 94907, pursuant to 5 CCR § 71810 (b)(14).</p>
5	CEC § 94913(a)(1)	<p><b>Violation Description:</b> The institution’s website fails to maintain the current version of the catalog.</p> <p><b>Correction:</b> Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913(a)(1).</p>

Violation	Code Section Violated	Description of the violation and required correction.
6	CEC § 94897(s)	<p><b>Violation Description:</b> The institution’s nursing assistant, phlebotomy technician, and vocational nursing program enrollment agreement templates on page 3 contain statements regarding not releasing transcripts until after financial obligations are satisfied. These statements violate California civil code 1788.93 referenced below.</p> <p><b>CA Civ Code § 1788.93.</b>  <i>Notwithstanding any provision of law, a school shall not do any of the following:</i></p> <p><i>(a) Refuse to provide a transcript for a current or former student on the grounds that the student owes a debt.</i></p> <p><i>(b) Condition the provision of a transcript on the payment of a debt, other than a fee charged to provide the transcript.</i></p> <p><i>(c) Charge a higher fee for obtaining a transcript, or provide less favorable treatment of a transcript request because a student owes a debt.</i></p> <p><i>(d) Use transcript issuance as a tool for debt collection.</i></p> <p><b>Correction:</b> The institution shall remove the non-compliant statements from their enrollment agreements pursuant to CEC § 94897(s).</p>
7	5 CCR § 71800(b)	<p><b>Violation Description:</b> The institution’s nursing assistant, phlebotomy technician, and vocational nursing program enrollment agreement templates fail to identify the Period covered by the enrollment agreement.</p> <p><b>Correction:</b> The institution shall update the enrollment agreements to include the required information pursuant to 5 CCR § 71800(b).</p>
8	CEC §94911(b)	<p><b>Violation Description:</b> The institution’s nursing assistant, phlebotomy technician, and vocational nursing program enrollment agreement templates fail to identify the Student Tuition Recovery Fund Fee as a nonrefundable charge.</p> <p><b>Correction:</b> The institution shall update the enrollment agreements to include the required information pursuant to CEC §94911(b).</p>

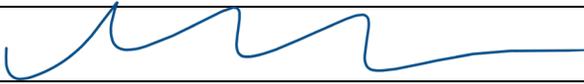
Violation	Code Section Violated	Description of the violation and required correction.
9	CEC §94911(e)(1) in conjunction with CEC §94920(b)	<p><b>Violation Description:</b> On page 3 of the institution’s nursing assistant and phlebotomy technician enrollment agreement templates contains an unenforceable cancellation and refund policy that states the “<i>School ID and Insurance</i>” is non-refundable within the cancellation period.</p> <p><b>Correction:</b> The institution shall update the refund and cancellation policy in its nursing assistant and phlebotomy technician enrollment agreements pursuant to CEC § 94909 (e)(1) in conjunction with 5 CEC § 94920 (b).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution’s owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Rebecca Sabroso – Administrator
Bureau Compliance Analyst Name:	Alexander Vang
Bureau Compliance Analyst Signature:	

## NOTICE TO COMPLY DECLARATION

CA-1924331-021026

Institution Name:	Allied Medical & Health Services	Institution Telephone:	(818) 637-7871
Institution Code:	1924331	Administrator Name:	Rebecca Sabroso
Street Address:	730 S Central Ave., Suite 208, Glendale, CA, 91204	Inspection Date:	February 10 <sup>th</sup> , 2026

I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

---

Signature

---

Date

---

Print Name and Title