



## NOTICE TO COMPLY

CU-4500041 -032026

|                   |  |                        |                |
|-------------------|--|------------------------|----------------|
| Institution Name: | Shasta Bible College and Graduate School | Institution Telephone: | 530-221-4275   |
| Institution Code: | 4500041                                  | Administrator Name:    | Faith McCarthy |
| Street Address:   | 2951 Goodwater Ave. Redding Ca 96002     | Inspection Date:       | 3/12/2026      |

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

| Violation | Code Section Violated | Description of the violation and required correction.   |
|-----------|-----------------------|---|
| 1         | CEC § 94909(a)(3)(D)  | <p><b>Violation Description:</b> The institution’s catalog fails to contain the required OSAR statement:</p> <p><i>“The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589, option #5 or by visiting <a href="https://www.bppe.ca.gov">osar.bppe.ca.gov</a>”</i></p> <p><b>Correction:</b> The institution shall update the catalog to include the required OSAR statement pursuant to CEC § 94909 (a)(3)(D).</p> |
| 2         | CEC § 94909(a)(9)     | <p><b>Violation Description:</b> The institution’s catalog fails to contain the schedule of total charges for a period of attendance and an estimated schedule of total charges for the entire educational program.</p> <p><b>Correction:</b> The institution shall include in the catalog a schedule of total charges for a period of attendance and</p>   |


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|-----------|------------------------|--|
|           |                        | an estimated schedule of total charges for the entire educational program pursuant to CEC § 94909(a)(9).   |
| 3         | CEC § 94909(a)(8)(E)   | <b>Violation Description:</b> The institution's catalog fails to contain a policy for leave of absences.<br><br><b>Correction:</b> The institution shall update the catalog to include the required statement pursuant to CEC § 94909(a)(8)(E)   |
| 4         | CEC § 94913(a)(1)&(5). | <b>Violation Description:</b> The institution's website fails to contain most recent Annual Report submitted to the bureau and most current catalog.<br><br><b>Correction:</b> The institution shall update the website to include all required items pursuant to CEC § 94913(a)(1)&(5). |

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

|   |   |
|---|---|
| Notice To Comply Given To Name & Title: | Faith McCarthy  |
| Bureau Compliance Analyst Name:         | Robyn Binion  |
| Bureau Compliance Analyst Signature:    |  |

## NOTICE TO COMPLY DECLARATION

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|                   |  |                        |                |
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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title