



NOTICE TO COMPLY
 CA- 33002975 -042026

Institution Name:	Air Conditioning Trade Association (ACTA)	Institution Telephone:	(888)486-4464
Institution Code:	33002975	Administrator Name:	Jill Mojica
Street Address:	17860 Ideal Pkwy Ste. A & B Manteca, CA 95336	Inspection Date:	4/9/2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>


Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94913(a)(5)	<p>Violation Description: The institution’s website fails to contain a link for the Annual Report submitted to the bureau and a link the BPPE website.</p> <p>Correction: The institution shall update the website to include all required items pursuant to CEC § 94913(a)(5).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Jill Mojica, Executive Director
Bureau Compliance Analyst Name:	Robyn Binion
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title