



NOTICE TO COMPLY

CU-81663049-042026

Institution Name:	Mission Career College	Institution Telephone:	(951) 688-7411
Institution Code:	81663049	Administrator Name:	Shariff Hunt
Street Address:	3750 Santa Fe Avenue Riverside, CA 92507	Inspection Date:	4/22/2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(2) in conjunction with CEC § 94897 (l)	<p>Violation Description: Pages 7, and 45 of the institution’s catalog state that the intuition or its programs have BPPE approval without clearly defining the term “approval.”</p> <p>Correction: The institution shall update its catalog to clearly state that approval to operate means compliance with state standards as set forth in CEC and 5, CCR every time it mentions BPPE approval, pursuant to CEC § 94909(a)(2) in conjunction with CEC § 94897(l).</p>
2	CEC § 94909 (a)(3)(C)	<p>Violation Description: The institution’s catalog failed to include the required verbatim statement referring individuals wishing to file a complaint about the institution to the Bureau.</p> <p>"A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet Web site www.bppe.ca.gov."</p>

Violation	Code Section Violated	Description of the violation and required correction.
		<p>Correction: The institution shall update its catalog to include the above statement, pursuant to CEC § 94909 (a)(3)(C).</p>
3	5 CCR § 71810 (b)(3)	<p>Violation Description: Page 7 of the institution’s catalog states that the institution will vouch for student status; however, it fails to specify associated charges.</p> <p>Correction: The institution shall update its catalog to specify charges associated with vouching for student status, pursuant to 5 CCR § 71810 (b)(3).</p>
4	CEC § 94909 (a)(5)	<p>Violation Description: The institution’s catalog fails to contain a list of eligibility requirements for each educational program designed to lead to positions requiring licensure in CA.</p> <p>Correction: The institution shall update its catalog to include a list of eligibility requirements for each program designed to lead to positions requiring licensure in CA, pursuant to CEC § 94909 (a)(5).</p>
5	5 CCR § 76215 (b)	<p>Violation Description: The institution’s catalog failed to include the correct verbatim STRF language.</p> <p>Correction: The institution shall update its catalog to provide the correct verbatim STRF disclosure, pursuant to 5 CCR § 76215 (b).</p>
6	CEC § 94909 (a)(8)(B) in conjunction with 5 CCR § 71751 (a)(3)	<p>Violation Description: The institution’s catalog contains an outdated pro rata refund calculation that does not comply with 5 CCR § 71751 (a)(3).</p> <p>Correction: The institution shall update their catalog to provide the current refund policy, pursuant to CEC § 94909 (a)(8)(B) in conjunction with 5 CCR § 71751 (a)(3).</p>
7	5 CCR § 71810 (b)(14) in conjunction with CEC § 94907	<p>Violation Description: Page 17 of the institution’s catalog contains a non-compliant grievance policy that requires students to invoke an internal dispute procedure prior to filing a complaint with the Bureau.</p> <p>Correction: The institution shall remove the non-compliant language from its catalog, pursuant to 5 CCR § 71810 (b)(14) in conjunction with CEC § 94907.</p>

Violation	Code Section Violated	Description of the violation and required correction.
8	CEC § 94913 (a)(1)	<p>Violation Description: The institution’s website contains a catalog with violations identified in this NTC.</p> <p>Correction: Once the institution's catalog has been updated to remedy the violations, the institution shall update its website to provide the current catalog pursuant to CEC § 94913(a)(1).</p>
9	CEC § 94897 (e)	<p>Violation Description: The institution’s website advertises programs that are delivered by means of distance education without indicating that they are offered remotely.</p> <p>Correction: The institution shall update its website to clearly identify each program that delivers instruction by means of distance learning pursuant to CEC § 94897 (e).</p>
10	5 CCR § 71800 (d)	<p>Violation Description: The institution’s enrollment agreement template failed to contain a space for the date by which the student must exercise his or her right to cancel or withdraw.</p> <p>Correction: The institution shall update its enrollment agreement template to provide a space for the date which the student must exercise his or her right to cancel or withdraw, pursuant to 5 CCR § 71800 (d).</p>
11	CEC § 94911 (c)	<p>Violation Description: The institution’s enrollment agreement failed to include the student’s signature on the same page as the following charges:</p> <p><u>TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE</u></p> <p><u>THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM</u></p> <p><u>THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT.</u></p> <p>Correction: The institution shall update its enrollment agreement to include the student’s signature on the same page as the above charges pursuant to CEC § 94911(c).</p>


Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

(1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or

(2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Shariff Hunt, Executive Director
Bureau Compliance Analyst Name:	Shannon Greenmun
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title