



NOTICE TO COMPLY

CU-18507355-042026

Institution Name:	Montessori Teacher College Sacramento	Institution Telephone:	(916) 685-6874
Institution Code:	18507355	Administrator Name:	Sara Nelson, M.Ed.
Street Address:	8842 Williamson Drive Elk Grove, CA 95624	Inspection Date:	April 24, 2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(8)(B) In conjunction with CEC § 94920 (b)	<p>Violation Description: The institution’s catalog failed to include a compliant refund policy for students who cancel the enrollment agreement within the cancellation period pursuant to CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b). (the catalog references equipment and association fees will not be refunded during that period)</p> <p>Correction: The institution shall update the catalog refund policy for students who cancel the enrollment agreement during the cancellation period to comply with CEC § 94920 (b). (only a deposit or application fee not to exceed two hundred fifty dollars (\$250) can be withheld from the refund).</p>
2	CEC § 94913 (a) (1)	<p>Violation Description: The institution’s website failed to include the most recently updated catalog pursuant to CEC § 94913 (a) (1).</p> <p>Correction: Once the institution's catalog has been updated to remedy the violation(s), the institution shall</p>

Violation	Code Section Violated	Description of the violation and required correction.
		update its website to provide the current/updated school catalog pursuant to CEC § 94913(a)(1).
3	CEC § 94913 (a)(2)	<p>Violation Description: The institution’s website failed to include the most current SPFS for each program offered pursuant to CEC § 94913 (a)(2). (it included 2022/2023)</p> <p>Correction: The institution shall post on the website the current SPFS (2023/2024).</p>
4	CEC § 94913 (a)(5)	<p>Violation Description: The institution’s website failed to include the most current annual report submitted to the bureau pursuant to CEC § 94913 (a)(5).</p> <p>Correction: The institution shall post a copy of or a link to the 2024 annual report.</p>
5	5 CCR § 71800 (b)	<p>Violation Description: The institution’s enrollment agreement failed to include the period it covers pursuant to 5 CCR § 71800 (b).</p> <p>Correction: The institution shall update the enrollment agreement to include the period covered by the enrollment agreement.</p>
6	CEC § 94911 (c)	<p>Violation Description: The enrollment agreement failed to include the required charges on the same page as the student’s signature. The format of the charges does not allow space for the amounts pursuant to CEC § 94911 (c).</p> <p>Correction: The institution shall update the enrollment agreement to include the required charges on the same page as the student’s signature, in addition the format of the charges shall include a space for the amounts of charges pursuant to CEC § 94911 (c).</p>
7	CEC § 94911 (f)	<p>Violation Description: The institution’s enrollment agreement failed to include the required statement in regard to a student who obtains a loan to pay for an educational program pursuant to CEC § 94911 (f). (less the amount of any refund was left out)</p>

Violation	Code Section Violated	Description of the violation and required correction.
		Correction: The institution shall update the enrollment agreement to include the complete verbiage in the statement.


Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

(1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or

(2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Sara Nelson, M.Ed.
Bureau Compliance Analyst Name:	Laura Cheah
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

CU-18507355-042026

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title