



**NOTICE TO COMPLY**  
 CA-3403691-06102026

Institution Name:	NCTI	Institution Telephone:	(916) 960-6284
Institution Code:	3403691	Administrator Name:	Lena Rohrbaugh
Street Address:	2995 Foothills Blvd Suite 100 Roseville, CA 95747	Inspection Date:	June 10, 2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(8)(A)	<p><b>Violation Description:</b> The institution’s 2026 catalog failed to contain the institution’s policies regarding the acceptance of credits earned at other institutions.</p> <p><b>Correction:</b> The institution shall update its current catalog to include the above-mentioned information, pursuant to CEC § 94909 (a)(8)(A).</p>
2	CEC § 94909 (a)(16)	<p><b>Violation Description:</b> Although page 6 of the institution’s 2026 catalog identifies various programmatic accrediting agencies, the catalog failed to clearly identify <b>whether the institution is accredited by an accrediting agency recognized by the United States Department of Education.</b></p> <p><b>Correction:</b> The institution shall update its current catalog to include the above-mentioned information, pursuant to CEC § 94909 (a)(16).</p>

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94911 (j)(1)	<p><b>Violation Description:</b> Although page 5 of the institution’s paramedic enrollment agreement template and page 4 of the Emergency Medical Technician enrollment agreement template, contains the required verbatim statement; the statement failed to include the Bureau’s fax number.</p> <p><b>Correction:</b> The institution shall update the verbatim statement in its enrollment agreement templates, to include the Bureau’s fax number (916) 263-1897, pursuant to CEC § 94911 (j)(1).</p>
4	CEC § 94911 (k)	<p><b>Violation Description:</b> Page 10 of the institution’s paramedic enrollment agreement template and page 8 of the Emergency Medical Technician enrollment agreement template, is missing part of the required verbatim statement.</p> <p><b>Correction:</b> The institution shall update the verbatim statements in both enrollment agreements to include the full statement, pursuant to CEC § 94911 (k).</p>
5	CEC § 94913 (a)(1)	<p><b>Violation Description:</b> The institution’s website contains a catalog with violations identified in this NTC.</p> <p><b>Correction:</b> Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated institution catalog pursuant to CEC § 94913(a)(1).</p>
6	CEC § 94897 (l)	<p><b>Violation Description:</b> On the institution’s homepage (<a href="https://ncti.edu/">https://ncti.edu/</a>), the institution identifies that it is approved to operate by Bureau for Private Postsecondary Education (State of California), however the institution failed to define the term approved to operate.</p> <p><b>Correction:</b> The institution shall update the statement on its website, where the institution identifies it is approved to operate by the Bureau for Private Postsecondary Education to state, “BPPE APPROVED - Approval to Operate means compliance with state standards as set forth in the California Private Postsecondary Education Act of 2009”.</p>


Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

(1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or

(2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Lena Rohrabough, Executive Director/ Director of Administration
Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	

## NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title