



NOTICE TO COMPLY

CA-44971505-06172026

Institution Name:	Campbellsville University	Institution Telephone:	818-386-5600
Street Address:	16830 Ventura Blvd., Suite 200 Encino, CA 91436	Administrator Name:	Donna Elkins
Institution Code:	44971505	School Code:	44971505
Inspection Date:	6/17/2026		

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5CCR § 76140 (a)(1)(4)(5)(6)(8)(11)(12)(13)	<p>Violation Description: The institution’s STRF back-up document failed to include required data for 3rd and 4th quarter 2025.</p> <p>Correction: The institution shall submit a back-up document for 4th quarter 2025 and 1st quarter 2026 that includes the required data points pursuant to 5CCR § 76140 (a)(1)(4)(5)(6)(8)(11)(12)(13).</p>
2	CEC § 94897 (l)	<p>Violation Description: The institution’s website includes a prohibited business practice. The institution’s website states bureau approval without stating that approval to operate means compliance with state standards as set forth in this chapter.</p> <p>Correction: The institution shall update their website to state that bureau approval means compliance with state standards as set forth in this chapter or update to state</p>

Violation	Code Section Violated	Description of the violation and required correction.
		the institution is licensed to operate pursuant to CEC § 94897 (I).
3	CEC § 94913 (a)(1)	<p>Violation Description: The institution’s website contains a catalog with violations identified in this NTC.</p> <p>Correction: Once the institution's catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated institution catalog pursuant to CEC § 94913(a)(1).</p>
4	CEC § 94897 (I)	<p>Violation Description: The institution’s advertising (brochure) includes a prohibited business practice. The institution’s website states bureau approval without stating that approval to operate means compliance with state standards as set forth in this chapter.</p> <p>Correction: The institution shall update their brochure to state that bureau approval means compliance with state standards as set forth in this chapter or update to state the institution is licensed to operate pursuant to CEC § 94897 (I).</p>
5	CEC §94911 (b)	<p>Violation Description: The institution’s enrollment agreement failed to include the Student Tuition Recovery Fund, clearly identified as non-refundable charges.</p> <p>Correction: The institution shall submit an updated enrollment agreement that lists the Student Tuition Recovery charges clearly identified as non-refundable on their enrollment agreement pursuant to CEC §94911 (b).</p>
6	5CCR §76215 (a)	<p>Violation Description: The institution’s enrollment agreement includes STRF language no longer in the California Code of Regulations.</p> <p>Correction: The institution shall submit an updated enrollment agreement with the previously approved language removed from the enrollment agreement pursuant to 5CCR §76215 (a).</p>


Violation	Code Section Violated	Description of the violation and required correction.
7	5CCR §76215 (a)	<p>Violation Description: The institution's catalog includes STRF language no longer in the California Code of Regulations. (pg. 10)</p> <p>Correction: The institution shall submit an updated catalog with the previously approved language removed from the catalog pursuant to 5CCR §76215 (a).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Donna Elkins, Associate Vice President for Institutional Effectiveness
Bureau Compliance Analyst Name:	Michelle Loo
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title