



## NOTICE TO COMPLY

CU-0106171-07152026

|                   |                                               |                        |                |
|-------------------|-----------------------------------------------|------------------------|----------------|
| Institution Name: | Montessori Institute of Advanced Studies      | Institution Telephone: | (510) 581-3729 |
| Street Address:   | 22781 Canyon Court<br>Castro Valley, CA 94552 | Administrator Name:    |                |
| Institution Code: | 0106171                                       | School Code:           | 0106171        |
| Inspection Date:  | 7/15/2026                                     |                        |                |

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

| Violation | Code Section Violated | Description of the violation and required correction.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----------|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1         | CEC § 94909 (a)(15)   | <b>Violation Description:</b> The institution's 2026-2027 catalog failed to include the specific required language that addresses the transferability of credits and credentials.<br>"NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION"<br>"The transferability of credits you earn at (insert name of institution) is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the (insert degree, diploma, or certificate) you earn in (insert name of educational program*) is also at the complete discretion of the institution to which you may seek to transfer. If the (insert credits or degree, diploma, or certificate) that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will |

| Violation | Code Section Violated                                      | Description of the violation and required correction.                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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|           |                                                            | <p>meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending (insert name of institution) to determine if your (insert credits or degree, diploma or certificate) will transfer."</p> <p>*If institution offers more than one educational program, "the educational program" may be inserted.</p> <p><b>Correction:</b> The institution shall update their catalog to include the above statement, pursuant to CEC § 94909 (a)(15).</p> |
| 2         | 5 CCR § 71810 (b)(7) in conjunction with 5 CCR § 71770 (c) | <p><b>Violation Description:</b> The institution's 2026-2027 catalog failed to contain the institution's policies and procedures for the award of credit for prior experiential learning, including assessment policies and procedures, provisions for appeal, and all charges that a student may be required to pay.</p> <p><b>Correction:</b> The institution shall update their catalog to include the above statements, pursuant to 5 CCR § 71810 (b)(7) in conjunction with 5 CCR § 71770 (c).</p> |
| 3         | CEC § 94909 (a)(10)                                        | <p><b>Violation Description:</b> The institution's 2026-2027 catalog failed to contain a statement reporting whether the institution participates in federal and state financial aid programs, and, if so, all consumer information that is required to be disclosed to the student pursuant to federal and state financial aid programs.</p> <p><b>Correction:</b> The institution shall update their catalog to include the above statements, pursuant to CEC § 94909 (a)(10).</p>                    |

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|-----------|-------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4         | CEC § 94909 (a)(11)                                               | <p><b>Violation Description:</b> The institution's 2026-2027 catalog failed to contain a statement specifying that, if a student obtains a loan to pay for an educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student receives federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal financial aid funds.</p> <p><b>Correction:</b> The institution shall update their catalog to include the above statements, pursuant to CEC § 94909 (a)(11).</p>                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 5         | 5 CCR § 71751 (a)(3)(A) in conjunction with CEC § 94909 (a)(8)(B) | <p><b>Violation Description:</b> The institution's 2026-2027 catalog contains unenforceable and non-compliant pro rata refund policies. The amount of the pro rata refund owed to the student equals the total charges paid by the student, minus the daily or hourly tuition charge for the program (total institutional charge minus any non-refundable charges, divided by the number of days or hours in the program), multiplied by the number of days or hours the student attended prior to withdrawal, and minus any non-refundable charges. Any hours or days prior to the student's last day of attendance for which the student was scheduled to attend but was absent shall be included in the calculation of days or hours attended. The institution's refund policy contradicts this regulation.</p> <p><b>Correction:</b> The institution shall update the refund policy in their catalog to comply with the code and regulations, pursuant to 5 CCR § 71751 (a)(3)(A) in conjunction with CEC § 94909 (a)(8)(B).</p> |

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|-----------|----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6         | 5 CCR § 71751 (a)(3)(A) in conjunction with CEC § 94911 (e)(2) | <p><b>Violation Description:</b> The institution's enrollment agreement contains unenforceable and non-compliant pro rata refund policies. The amount of the pro rata refund owed to the student equals the total charges paid by the student, minus the daily or hourly tuition charge for the program (total institutional charge minus any non-refundable charges, divided by the number of days or hours in the program), multiplied by the number of days or hours the student attended prior to withdrawal, and minus any non-refundable charges. Any hours or days prior to the student's last day of attendance for which the student was scheduled to attend but was absent shall be included in the calculation of days or hours attended. The institution's refund policy contradict this regulation.</p> <p><b>Correction:</b> The institution shall update the refund policy in their catalog to comply with the code and regulations, pursuant to 5 CCR § 71751 (a)(3)(A) in conjunction with CEC § 94911 (e)(2).</p> |
| 7         | CEC § 94913 (a)(2)                                             | <p><b>Violation Description:</b> The institution's website contains outdated School Performance Fact Sheets (SPFS) from the reporting years 2022-2023.</p> <p><b>Correction:</b> The institution shall update their website to include a link to, or copies of, their most recent SPFS, pursuant to CEC § 94913 (a)(2).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 8         | CEC § 94913 (a)(5)                                             | <p><b>Violation Description:</b> The institution's website contains an outdate annual report from the reporting year 2023.</p> <p><b>Correction:</b> The institution shall update their website to include a link to, or copy of, their most recent annual report, pursuant to CEC § 94913 (a)(5).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 9         | CEC § 94913 (a)(1)                                             | <p><b>Violation Description:</b> Following correction of the above minor violations, the institution's website will not contain a link to or copy of the institution's most recent catalog.</p> <p><b>Correction:</b> The institution shall update their website to include a link to, or copy of, their most recent catalog, pursuant to CEC § 94913 (a)(1).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

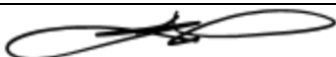
| Violation | Code Section Violated   | Description of the violation and required correction.                                                                                                                                                                                                                                                            |
|-----------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 10        | 5 CCR § 71920 (b)(5)(D) | <p><b>Violation Description:</b> The institution failed to have a transcript available upon request that contains all of the required content.</p> <p><b>Correction:</b> The institution shall create and maintain a transcript that includes all the required content, pursuant to 5 CCR § 71920 (b)(5)(D).</p> |

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

|                                         |                                                                                     |
|-----------------------------------------|-------------------------------------------------------------------------------------|
| Notice To Comply Given To Name & Title: |                                                                                     |
| Bureau Compliance Analyst Name:         | Ian Powers                                                                          |
| Bureau Compliance Analyst Signature:    |  |

## NOTICE TO COMPLY DECLARATION

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|                   |                                               |                        |                |
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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title