



NOTICE TO COMPLY

CU-75990933-07162026

Institution Name:	Summit College	Institution Telephone:	(909) 835-4501
Street Address:	411 N. Marshall Ave El Cajon, CA 92020	Administrator Name:	Katherine Quinones
Institution Code:	3602651	School Code:	75990933
Inspection Date:	July 16, 2026		

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94913 (a)(1)	Violation Description: The institution's website (https://summitcollege.edu/ and https://summitcollege.edu/student-services/student-disclosures/) contains a catalog with violations identified in this NTC. Correction: Once the institution's catalog has been updated to remedy the violations, the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913 (a)(1).
2	CEC § 94897 (l)	Violation Description: The institution's website (https://summitcollege.edu/about/accreditations-and-approval/ and https://summitcollege.edu/about/) claims and uses the term BPPE "approval" without clearly stating that Bureau approval means compliance with state standards as set forth in the CEC and 5, CCR.

Violation	Code Section Violated	Description of the violation and required correction.
		Correction: The institution shall either remove the non-compliant statements from its website or fix the statement to add that Bureau approval means compliance with state standards as set forth in the CEC and 5, CCR.
3	CEC § 94909 (a)(3)(A)	Violation Description: Although page 10 of the 2026 catalog contains the specific required language, it failed to contain the bureau's address: "Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at (insert address*), (insert website address*), (insert telephone and fax numbers*)." *The following may be used for inserts: Address: 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834 P.O. Box 980818, West Sacramento, CA 95798-0818 Website Address: www.bppe.ca.gov Telephone and Fax #'s: (888) 370-7589 or by fax (916) 263-1897 / (916) 574-8900 or by fax (916) 263-1897 Correction: The institution shall update the specific required language in their catalog to include the bureau's full address.
4	5 CCR § 71810 (b)(11)	Violation Description: The institution's 2026 catalog fails to contain the approximate number of days that will elapse between the institution's receipt of student lessons, projects, or dissertations and the institution's mailing of its response or evaluation for its distance education programs. Correction: The institution shall update its catalog to contain the approximate number of days that will elapse between the institution's receipt of student lessons, projects, or dissertations and the institution's mailing of its response or evaluation for its distance education programs.

Violation	Code Section Violated	Description of the violation and required correction.
5	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94919 (d)	Violation Description: The institution's 2026 catalog contains cancellation and refund policies that fail to comply with the Bureau's minimum requirements. On pages 23 and 24 of the catalog, "<i>Administrative Fees</i>", "<i>Insurance</i>", and "<i>Total Non-Refundable Fees</i>" are listed as non-refundable. <u>If these fees are paid directly to the institution, the fee is an institutional charge and cannot be non-refundable during the cancellation period.</u> The Bureau's cancellation policy includes the first day of instruction, or the 7th day after signing the enrollment agreement, whichever is later. If students sign the enrollment agreement on the course start date, they have the right to cancel within 7 days. Correction: The institution shall update its catalog to specify the institution will NOT withhold institutional charges exceeding \$250 if cancellation is made through the 1st class session or the 7th day after enrollment, whichever is later.
6	CEC § 94909 (a)(8)(B) in conjunction with CEC 94919 (c)	Violation Description: The pro-rata refund policy on page 31 of the institution's 2026 catalog does not comply with CEC § 94919 (c), the catalog implies refunds are only issued if a student completes less than 60 percent of the period of attendance. A student is entitled to a refund if they complete 60% or less of the period of attendance. A student is not entitled a refund if they complete more than 60% of the period of attendance. Correction: The institution shall update the refund policy of the institution's catalog pursuant to CEC § 94909 (a)(8)(B) and with CEC 94919 (c).

Violation	Code Section Violated	Description of the violation and required correction.
7	5 CCR § 71800 (d) in conjunction with CEC 94919 (c)	Violation Description: The pro-rata refund policy on page 1 of the institution's enrollment agreement template imply refunds are only issued if a student completes less than 60 percent of the period of attendance. A student is entitled to a refund if they complete 60% or less of the period of attendance. A student is not entitled to a refund if they complete more than 60% of the period of attendance. Correction: The institution shall update the pro-rata refund policy in its enrollment agreements pursuant to 5 CCR § 71800 (d) and with CEC 94919(c).
8	CEC § 94911 (e)(1) in conjunction with CEC § 94919 (d)	Violation Description: On page 1 of the institution's <i>Vocational Nursing Enrollment Agreement Template</i> contains unenforceable cancellation and refund policy that states: <i>"Background Check", "ebooks, or other learning media", "CPR", "labs", "Equipment", "Uniform/Shirts", "Insurance", "Electronic Devices", and various items under "Other Fees" are nonrefundable.</i> <u>If these fees are paid directly to the institution, the fee is an institutional charge and cannot be non-refundable during the cancellation period.</u> The Bureau's cancellation policy includes the first day of instruction, or the 7th day after signing the enrollment agreement, whichever is later. If students sign the enrollment agreement on the course start date, they have the right to cancel within 7 days. Correction: The institution shall update the refund and cancellation policy in its enrollment agreement templates. The policy must demonstrate compliance with CEC § 94911 (e)(1) in conjunction with CEC § 94919 (d) by clarifying these charges are non-refundable after the cancellation period or get rid of the non-refundable statement altogether.

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Katherine Quinones, Education Manager
Bureau Compliance Analyst Name:	Beverly Tjokrosoeharto
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

CU-75990933-07162026

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Street Address:	411 N. Marshall Ave El Cajon, CA 92020	Administrator Name:	Katherine Quinones
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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title