NOTICE TO COMPLY

CA-76587387-071726

Institution Name:	The Accounting Academy	Institution Telephone:	(858) 836-1420
Institution Code:	76587387	Administrator Name:	Myra Smith
Street Address:	2655 Camino Del Rio N. Suite 203 San Diego, CA 92111	Inspection Date:	7/17/26

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: https://www.bppe.ca.gov/lawsregs/regs.pdf

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	**Violation Description:** Page 52 of the institution's 2026 catalog contains an unenforceable policy specifying the condition and return of equipment within the cancellation period as potential nonrefundable items. The policy is not compliant with CEC § 94920 (b), as 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars ($250), must be refunded. **Correction:** The institution shall update the 2026 catalog to remove the above-mentioned policy pursuant to CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b).
2	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	**Violation Description:** Page 52 of the institution's 2026 catalog contains an unenforceable policy specifying the cancellation period as, "After the First Seven (7) Days After Enrollment". This policy is not compliant with CEC § 94920 (b), as cancellation is made through attendance at the first class session, **or the seventh day after enrollment, whichever is later.**

Violation	Code Section Violated	Description of the violation and required correction.
		Correction: The institution shall update the 2026 catalog to update the above-mentioned policy pursuant to CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b).
3	CEC § 94909 (a)(8)(B) in conjunction with 5 CCR § 71751 (a)(3)	**Violation Description:** The pro-rata refund calculation on page 51 of the institution's 2026 catalog, does not comply with 5 CCR § 71751 (a)(3). **Correction:** The institution shall update the pro-rata refund calculation on page 51 of the institution's 2026 catalog pursuant to CEC § 94909 (a)(8)(B) and 5 CCR § 71751 (a)(3).
4	CEC § 94909 (a)(7)	**Violation Description:** The institution's 2026 catalog failed to contain information regarding the faculty and their qualifications. **Correction:** The institution shall update its 2026 catalog to contain the above-mentioned information pursuant to CEC § 94909 (a)(7).
5	5 CCR § 71810 (b)(11)	**Violation Description:** The institution's 2026 catalog failed to contain the approximate number of days that will elapse between the institution's receipt of student lessons, projects, or dissertations and the institution's mailing of its response or evaluation. **Correction:** The institution shall update its 2026 catalog to contain the above-mentioned time frame pursuant to 5 CCR § 71810 (b)(11).

Violation	Code Section Violated	Description of the violation and required correction.
6	CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b)	**Violation Description:** Page eight of the institution’s enrollment agreement template contains an unenforceable policy specifying the condition and return of equipment within a certain timeframe and specific condition within the cancellation period as potential nonrefundable items. The policy is not compliant with CEC § 94920 (b), as 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars ($250), must be refunded. **Correction:** The institution shall update the enrollment agreement template to include the above-mentioned policies pursuant to CEC § 94911 (e)(2) in conjunction with CEC § 94920 (b).
7	CEC § 94911 (e)(2) in conjunction with 5 CCR § 71750 (c)(1)	**Violation Description:** The pro-rata refund sample on page seven of the institution’s enrollment agreement template, does not comply with 5 CCR § 71750 (c)(1). **Correction:** The institution shall update the pro-rata refund sample on page 2 of the institution’s enrollment agreement template pursuant to CEC § 94911 (e)(2) in conjunction with 5 CCR § 71750 (c)(1).
8	CEC § 94913 (a)(1)	**Violation Description:** The homepage of the institution’s website failed to post the most current catalog. **Correction:** Once the institution's catalog has been updated to remedy the violations, the institution shall update its website to provide the current/updated school catalog pursuant to CEC § 94913 (a)(1).
9	CEC § 94913 (a)(4)	**Violation Description:** The institution failed to post on its website a link to the bureau's Internet Web Site. **Correction:** The institution shall update its website to include a clear and conspicuous link to the bureau's Internet Web Site, pursuant to CEC § 94913 (a)(4).

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

(1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or

(2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution’s owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Myra Smith, CEO/Owner
Bureau Compliance Analyst Name:	Alec Taub
Bureau Compliance Analyst Signature:	Alec Taub

REVISED 4-10-2023

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title