



NOTICE TO COMPLY

CU-90323853-07232026

Institution Name:	American Dental Academy	Institution Telephone:	(323) 622-6688
Institution Code:	90323853	Administrator Name:	Lin Yun Hu
Street Address:	212 South Atlantic Blvd, #103 Los Angeles, CA 90022	Inspection Date:	July 23, 2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf

Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(3)(D)	Violation Description: The institution's 2026 Dental Administration Program catalog, failed to contain the required verbatim statement: "The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting www.bppe.ca.gov." Correction: The institution shall update the 2026 Dental Administration Program catalog, to include the above-mentioned statement, pursuant to CEC § 94909 (a)(3)(D).
2	CEC §94909 (a)(9) in conjunction with 5 CCR § 76120 (a)	Violation Description: On page 18 of the institution's 2026 Dental Assisting Program catalog, page 18 of the institution's 2026 Dental Administration Program catalog, and page 16 of the institution's 2026 Dental Laboratory Technology Program catalog, reflects the prior Student

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		Tuition Recovery Fund (STRF) assessment fee. In accordance with the regulations in effect as of April 1, 2024, the STRF assessment fee is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges. Correction: The Institution shall update all catalogs to reflect the current STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges, pursuant to CEC §94909 (a)(9) and 5 CCR § 76120 (a).
3	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (d)	Violation Description: On page 10 of the institution's 2026 Dental Assisting Program catalog, page 11 of the institution's 2026 Dental Administration Program catalog, and page 11 of the institution's 2026 Dental Laboratory Technology Program catalog, the institution inaccurately states, "a pro rata refund for the unused portion of the tuition and other refundable charges if the student has completed 100% or less of the instruction. The tuition charges made by the school will be the pro rata amount of tuition based on the number of clock hours completed." This statement contradicts the pro rata refund policies in the catalog and does not align with CEC § 94920 (d), which identifies refunds for students who have completed 60 percent or less of the period of attendance. Correction: The institution shall update all catalogs, to accurately reflect the correct pro-rata refund percentage pursuant to CEC § 94920 (d), and ensure the policy is consistent throughout the catalog, a pursuant to CEC § 94909 (a)(8)(D).
4	5 CCR § 71810 (b)(6)	Violation Description: The institution's 2026 catalogs, failed to identify the institution's policies and practices regarding any form of financial aid. Correction: The institution shall update all catalogs to include the above-mentioned information, pursuant to 5 CCR § 71810 (b)(6).
5	5 CCR § 71810 (b)(15) in conjunction with CEC § 94897 (s)	Violation Description: On page 6 of the institution's 2026 Dental Assisting Program catalog, page 7 of the institution's 2026 Dental Administration Program catalog,

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		and page 7 of the institution's 2026 Dental Laboratory Technology Program catalog, contains unenforceable policy regarding withholding transcripts. The catalog states, "Each student is entitled to one copy of his/her transcript provided the tuition account has been satisfied." In accordance with CEC § 94897 (s) and Civil Code section 1788.93, an institution cannot require a student to satisfy financial obligations or make arrangements for payment prior to providing a transcript to a student. The statement in the catalog does not comply with CEC § 94897 (s). Correction: The institution shall remove the non-compliant statement from all catalogs. The institution's policy must demonstrate compliance with 5 CCR 71810 (b)(15) and CEC § 94897 (s).
6	CEC § 94911 (a)	Violation Description: On the institution's Dental Assisting Program enrollment agreement template, the total number of hours required for completion, is not consistent with the Bureau's records. The Bureau's Approved Program records indicate: - Dental Assisting Program 155 hours Correction: The institution shall provide proof of the documentation submitted to the Bureau's Licensing Unit for the approval to update the total number hours required for completion for the Dental Assisting Program. If the institution did not notify the Bureau's Licensing Unit of the change, the institution must contact the Bureau's Licensing Unit at BPPE.Licensing@dca.ca.gov regarding information and requirements to update the Bureau's records. Otherwise, if the Bureau's records are correct the institution shall update the enrollment agreement to reflect the total number of hours required to complete Dental Assisting Program, in accordance with the Bureau's records, pursuant to CEC § 94911 (a).

Violation	Code Section Violated	Description of the violation and required correction.
7	5 CCR § 71800 (e)(11) in conjunction with 5 CCR § 76120 (a)	Violation Description: On page 1 of the institution's Dental Administration Program and Dental Technician Program enrollment agreement templates, reflects the prior Student Tuition Recovery Fund (STRF) assessment fee. In accordance with the regulations in effect as of April 1, 2024, the STRF assessment fee is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges. Correction: The institution shall update its enrollment agreement templates to reflect the current STRF assessment fee which is zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges, pursuant to 5 CCR § 71800 (e)(11) and 5 CCR § 76120 (a).
8	CEC § 94911 (b)	Violation Description: On page 1 of the institution's Dental Administration Program and Dental Technician Program enrollment agreement templates, the institution failed to clearly identify the Student Tuition Recovery Fund fee as a non-refundable charge. Correction: The institution shall update its enrollment agreement templates to clearly identify the Student Tuition Recovery Fund fee as a non-refundable charge, pursuant to CEC § 94911 (b).
9	CEC § 94911 (e)(2) in conjunction with CEC § 94920 (d)	Violation Description: On page 2 of the institution's enrollment agreement templates, "a pro rata refund for the unused portion of the tuition and other refundable charges if the student has completed <u>100%</u> or less of the instruction. The tuition charges made by the school will be the pro rata amount of tuition based on the number of clock hours completed." This statement does not align with CEC § 94920 (d), which identifies refunds for students who have completed 60 percent or less of the period of attendance. Correction: The institution shall update all enrollment agreement templates, to accurately reflect the correct pro-rata refund percentage pursuant to CEC § 94920 (d), a pursuant to CEC § 94911 (e)(2).
10	CEC § 94897 (s)	Violation Description: On page 5 of the institution's enrollment agreement templates, under "Terms and

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		Conditions”, contains an unenforceable policy that states, “All financial obligations to the school must be discharged before grades or transcripts can be issued or a certificate awarded.” An institution cannot withhold a transcript as a tool for students to settle financial obligations or make payment arrangements. The statement does not comply with CEC § 94897 (s). Correction: The institution shall remove the non-compliant statement from all enrollment agreements. The institution’s policy must demonstrate compliance with CEC 94897 (s).
11	CEC § 94913 (a)(1)	Violation Description: The institution’s website (https://www.la-ada.com/) contains a catalog with violations identified in this NTC. Correction: Once the institution's catalog has been updated to remedy the violation(s) above, the institution shall update its website to provide the current/updated institution catalog pursuant to CEC § 94913 (a)(1).
12	CEC § 94913 (a)(5)	Violation Description: The institution failed to post on its website (https://www.la-ada.com/), a link to the institution’s most recent annual report submitted to the Bureau. According to Bureau records, the most recent annual report submitted is the 2024 Annual Report. Correction: The institution shall update its website to include a link to the institution’s 2024 Annual Report, pursuant to CEC § 94913 (a)(5).

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Lin Yun Hu, DDS
Bureau Compliance Analyst Name:	Gema Fider
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

Signature

Date

Print Name and Title