BUSINESS AND CONSUMER SERVICES AGENCY • GAVIN NEWSOM, GOVERNOR
DEPARTMENT OF CONSUMER AFFAIRS • BUREAU FOR PRIVATE POSTSECONDARY EDUCATION
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NOTICE TO COMPLY

CU-24851992-10272026

Institution Name:	First Institute Training & Management	Institution Telephone:	(909) 829-1643
Street Address:	57725 Twentynine Palms Hwy, Suite 104 Yucca Valley, CA 92284	Administrator Name:	Celeste de la Torre
Institution Code:	29965963	School Code:	24851992
Inspection Date:	10/27/2026		

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: https://www.bppe.ca.gov/lawsregs/regs.pdf

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94913 (a)(1)	**Violation Description:** The institution's website contains a catalog with violations identified in this NTC. https://www.fitmnow.com/disclosures/ **Correction:** Once the institution's catalog has been updated to remedy the violations, the institution shall update its website to provide the current/updated institution catalog pursuant to CEC § 94913 (a)(1).
2	CEC § 94913 (a)(5) in conjunction with 5CCR § 71810 (a)	**Violation Description:** The institution's website failed to contain a link to the institution's most current annual report submitted to the bureau. The website currently includes an annual report for 2023. **Correction:** The school shall update its school's website to include links pursuant to CEC § 94913 (a)(5) and 5CCR § 71810 (a).

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC § 94911 (b)	**Violation Description:** The institution's enrollment agreement failed to include the students' obligation to the Student Tuition Recovery Fund, clearly identified as a non-refundable charge. **Correction:** Provide an updated enrollment agreement that is corrected to comply with CEC §94911 (b).
4	5 CCR §76215 (a)	**Violation Description:** The institution's enrollment agreement failed to include the most recent STRF disclosure statement. **Correction:** Provide an updated enrollment agreement that is corrected to comply with 5 CCR §76215 (a).
5	CEC §94911 (e)(1) in conjunction with CEC §94920 (b)	**Violation Description:** The institution's enrollment agreement included a cancellation policy not in compliance with the bureau regulations. The institution's enrollment agreement states a refund will be provided "less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received." The institution is required to provide a refund of all charges less a registration fee not to exceed $250. Any additional fees can be non-refundable after the cancellation period. **Correction:** Provide an updated enrollment agreement that is corrected to comply with CEC §94911 (e)(1) in conjunction with CEC §94920 (b).
6	CEC §94909 (a)(2)	**Violation Description:** The institution's catalog references in their bureau approval statement education codes not related to their bureau approval. The catalog references CEC §94866 which refers to "Teach Outs" and CEC §94890 which refers to "Approval to Operate an Accredited Institution." (pg 1) **Correction:** Provide an updated catalog where the CEC's cited complies with CEC §94909 (a)(2).

Violation	Code Section Violated	Description of the violation and required correction.
7	§71810 (b)(9) in conjunction with 5, CCR §71735	**Violation Description:** The institution's catalog failed to include a description of the institution's branch campus facilities and equipment. **Correction:** Provide an updated catalog that complies with §71810 (b)(9) in conjunction with 5, CCR §71735.
8	CEC §94909 (a)(16)	**Violation Description:** The institution's catalog failed to include a statement indicating whether the institution or any of its programs are accredited by an accrediting agency recognized by the United States Department of Education. **Correction:** Provide an updated catalog that complies with CEC §94909 (a)(16).
9	CEC §94909 (a)(9)	**Violation Description:** The institution's catalog failed to include a statement indicating the schedule of total charges for a period of attendance *and* an estimated schedule of total charges for the entire educational program. "Total charges" means the sum of institutional and noninstitutional charges. **Correction:** Provide an updated catalog that complies with CEC §94909 (a)(9).
10	5 CCR §76215 (a)(b)	**Violation Description:** The institution's catalog failed to include the most recent STRF disclosure statement. **Correction:** Provide an updated catalog that is corrected to comply with 5 CCR §76215 (a)(b).
11	CEC §94909(a)(7) in conjunction with 5, CCR §71720 (b)(1)	**Violation Description:** The institution's catalog failed to include a list of the faculty and their qualifications for each of its approved locations. In addition, the institution's catalog states that instructors are only required to have two years of education and experience with the bureau requiring three years of education and experience. **Correction:** Provide an updated catalog that is corrected to comply with CEC §94909(a)(7) in conjunction with 5, CCR §71720 (b)(1).

Violation	Code Section Violated	Description of the violation and required correction.
12	5 CCR §74112 (d)(3)	**Violation Description:** The institution's catalog failed to include the job classification(s) each program prepares its graduates for using the United States Department of Labor's Standard Occupational Classification codes, at the Detailed Occupation (six-digit) level. **Correction:** Provide an updated catalog that is corrected to comply with 5 CCR §74112 (d)(3).
13	5 CCR §76140 (a)(5)(6)(8)(12)(13)	**Violation Description:** The institution's STRF back-up data for Q2 2026 failed to include required information. The institution's back-up data did not include; (5) Address at the time of enrollment, (6) Home address (8) Courses and course costs, (12) Total institutional charges charged, and (13) Total institutional charges paid. **Correction:** Provide an updated back-up document that is corrected to comply with 5 CCR §76140 (a)(5)(6)(8)(12)(13).
14	5 CCR §71760	**Violation Description:** The institution failed to provide their self-monitoring procedure. **Correction:** Provide a policy compliant with 5 CCR §71760.

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

(1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or

(2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Celeste de la Torre, Director of Operations
Bureau Compliance Analyst Name:	Michelle Loo
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

_____ _____

Signature Date

_____

Print Name and Title