CITATION ORDER

Citation Issued To: Career Development Solutions LLC (formerly known as Career Development Solutions LLC DBA New Horizons Career Development Solutions and New Horizons CLC Career Development Inc.) 333 City Blvd. West 17th Floor, Suite 1740 Orange, CA 92868 **Institution Code:** 3012321 Career Development Solutions LLC (Branch) 10620 Treena Street, Suite 230 San Diego, CA 92131 **Branch School Code:** 29965875	**Citation Number:** 26270172 **Total Fine Amount:** **$5,000.00** **Order of Abatement Included:** No

Elizabeth Elias issues this citation in her official capacity as Bureau Chief at the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

LICENSING HISTORY

1. On or about December 22, 2022, the Bureau renewed an Approval to Operate a Non-Accredited Private Postsecondary Institution, Institution Code 3012321, to Career Development Solutions LLC (formerly known as Career Development Solutions LLC DBA New Horizons Career Development Solutions and New Horizons CLC Career Development Inc.) hereinafter referred to as the "Institution." This Approval to Operate will expire on or about December 22, 2027, unless renewed.

   On or about August 9, 2011, the Bureau issued an approval for a Branch location, School Code 29965875. This Approval to Operate will expire on or about December 22, 2027, unless renewed.

DISCIPLINE HISTORY

2. The Institution has the following discipline history:

- Citation No. 1920338, issued on June 24, 2020
  - Evidence of compliance; citation satisfied July 23, 2020

CITATION JURISDICTION

3. This administrative citation is issued to the Institution pursuant to California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 et seq. for the violation(s) described below.

CAUSE FOR CITATION & ASSESSMENT OF FINE AND/OR ORDER OF ABATEMENT

4. The Institution is in violation of the following Bureau laws and regulations:

Violation #1: **5 CCR section 71930(c)(3), (c)(4) and (e) – Maintenance of Records**
Cause for Citation: On or about July 15, 2026, the Bureau attempted to conduct an unannounced compliance inspection pursuant to CEC section 94932.5(a) at the Institution's branch location on record with the Bureau. Bureau staff determined that the Institution did not have personnel present during normal business hours to help facilitate the unannounced compliance inspection and therefore failed to make records immediately available for inspection. Additionally, Bureau staff made attempts to contact the Institution by phone but did not receive a response.
Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of $5,000.00.
Order of Abatement: None.

COMPLIANCE WITH ORDER OF ABATEMENT

5. The Bureau has not issued an order of abatement.

COMPLIANCE WITH ASSESSMENT OF FINE

6. In accordance with the provisions of CEC section 94936, and 5 CCR sections 75020 and 75030, the Bureau hereby orders this assessment of fines in the total amount of $5,000.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of service of this citation unless an informal conference or hearing is requested. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

   Payment must be sent to the Bureau by mail at:

   - Bureau for Private Postsecondary Education
     Attn: Discipline Unit – Aspen Grambusch
     1747 North Market, Blvd., Suite 225
     Sacramento, CA 95834

NOTICE OF APPEAL RIGHTS

7. You have the right to contest this citation through an informal conference with the Bureau pursuant to 5 CCR section 75020 and/or through an administrative hearing in accordance with Chapter 5 (Commencing with section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

   If you wish to contest this citation, the Bureau must receive a written request within 30 days from the date of issuance of this citation asking for an informal conference and/or administrative hearing or you may also submit the enclosed *Notice of Appeal of Citation – Request for Informal Conference and/or Administrative Hearing* form.

   The written request may be sent by email or mail to the addresses below:

   - Mail: Bureau for Private Postsecondary Education
     Attn: Discipline Unit – Aspen Grambusch
     1747 North Market, Blvd., Suite 225
     Sacramento, CA 95834

   - Email: bppe.discipline@dca.ca.gov
     - In the subject line, please include the Institution name and citation number.

Failure to submit a written request for an informal conference and/or administrative hearing within 30 days from the date of issuance of this citation will forfeit your ability to appeal the citation.

If a hearing is requested, you are not required to comply with this citation until a final order is entered against you.

COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE

8. Pursuant to BPC section 125.9 and 5 CCR section 75050, payment of fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

   Pursuant to 5 CCR section 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine.

BUREAU CONTACT INFORMATION

9. If you have any questions regarding this Citation, please contact Aspen Grambusch, Citation Analyst by email at Aspen.Grambusch@dca.ca.gov or by phone at (279) 895-6005.

"Original Signature on File" 11/16/2026

Elizabeth Elias
Bureau Chief

Citation Date of Issuance

Enclosures:

- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Payment of Fine – Waiver of Appeal
- Declaration of Service by Certified and First-Class Mail