



## CITATION ORDER

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| <b>Citation Issued To:</b><br>Jade Beauty and Barber College<br>1692 Tully Rd., Suite #8 & #12<br>San Jose, CA 95121<br><br><b>Institution Code:</b><br>90323886 | <b>Citation Number:</b><br>25260172             |
|                                                                                                                                                                  | <b>Total Fine Amount:</b><br><b>\$16,503.00</b> |
|                                                                                                                                                                  | <b>Order of Abatement Included:</b> Yes         |

Elizabeth Elias issues this citation in her official capacity as Deputy Bureau Chief of Enforcement at the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

### LICENSING HISTORY

- On or about June 27, 2024, the Bureau renewed an Approval to Operate a Private Postsecondary Institution, Institution Code 90323886, to Jade Beauty and Barber College, hereinafter referred to as the "Institution." This Approval to Operate will expire on or about June 27, 2029, unless renewed.

### DISCIPLINE HISTORY

- The Institution has the following discipline history:
  - [Second Amended Statement of Issues, filed February 16, 2024](#)
  - [Stipulated Settlement and Order, effective July 20, 2024](#)
  - [Citation No. 23240305, issued June 26, 2024](#)
    - Evidence of compliance; citation satisfied July 16, 2024

### CITATION JURISDICTION

- This administrative citation is issued to the Institution pursuant to California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 et seq. for the violation(s) described below.

### CAUSE FOR CITATION & ASSESSMENT OF FINE AND/OR ORDER OF ABATEMENT

- The Institution is in violation of the following Bureau laws and regulations:

**Violation #1:**

**5 CCR section 76140 - Record-Keeping Requirements and 5 CCR section 71930(e) – Maintenance of Records**

**Cause for Citation:** On or about April 23, 2025, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5(a). During the inspection, Bureau staff reviewed the Institution's Student Tuition Recovery Fund (STRF) substantiating data, focusing on the third and fourth quarter reporting periods of 2024. This review occurred prior to the onsite visit. Following the review, the Bureau determined that the supporting documentation for STRF did not substantiate the information reported on the STRF assessment reporting form for the third and fourth quarters of 2024.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class B" violation. The Institution is issued a fine of \$1,001.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Institution must submit a statement of attestation confirming it has corrected the violation and will ensure that the substantiating data for STRF is maintained in an electronic format and readily available to a Bureau representative upon request pursuant to 5 CCR sections 76140 and 71930. The statement of attestation must be dated and signed by an authorized representative of the Institution.

**Violation #2:**

**5 CCR section 74112(m)(3) – Uniform Data – Annual Report, Performance Fact Sheet, 5 CCR section 71930(e) – Maintenance of Records, and CEC section 94929.7(a) – Documentation of Performance Data**

**Cause for Citation:** On or about April 23, 2025, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5(a). As part of the inspection process, Bureau staff reviewed documentation supporting all data reported on the Institution's 2022/2023 School Performance Fact Sheet (SPFS), prior to the onsite visit. Upon review of the SPFS supporting data, Bureau staff found that the Institution failed to collect and/or maintain

some of the required data points, pursuant to 5 CCR section 74112, specifically subsection (m)(3).

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class D" violation. The Institution is issued a fine of \$500.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to correct the violation by providing an electronic copy of the template used by the Institution to document supporting data for SPFS, for the Bureau to verify the Institution is collecting the required data points pursuant to 5 CCR section 74112.

In addition, the Institution must submit a statement of attestation confirming that it has corrected the violation and will ensure that the supporting data for SPFS is maintained and immediately available during an inspection. The statement of attestation must be dated and signed by an authorized representative of the Institution.

**Violation #3:**

**5 CCR section 71920(b)(1)(A) – Student Records, 5 CCR section 71930(e) – Maintenance of Records, and CEC section 94897(u) – Prohibited Business Practices**

**Cause for Citation:** On or about April 23, 2025, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5(a). Bureau staff reviewed nine student files and found that four of the student files failed to contain a verification of high school diploma or its equivalent establishing the student's ability to do college level work. Further, Bureau staff determined that the Institution failed to adhere to its own admissions policy requiring proof of either a high school diploma or its equivalent to demonstrate the student's qualifications for admission.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$5,000.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit a statement of attestation confirming that it will maintain required student records pursuant to 5 CCR sections 71920 and 71930. The statement of attestation must be signed and dated by an authorized representative of the Institution.

**Violation #4:**

**CEC section 94902(b)(3) – General Enrollment Requirements and CEC section 94912 – Signature, Initials Required**

**Cause for Citation:** : On or about April 23, 2025, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5(a). Bureau staff reviewed nine student files and found that six files contained School Performance Fact Sheets (SPFS) that were not signed by the Institution and student.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class B" violation. The Institution is issued a fine of \$2,500.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all student records follow the law pursuant to CEC sections 94902 and 94912. The Institution must submit a statement of attestation confirming that it has corrected the violation and will ensure that all student records contain signed and dated SPFS. The statement of attestation must be dated and signed by an authorized representative of the Institution.

**Violation #5:**

**5 CCR section 71920(b)(3) – Student Records, 5 CCR section 71930(e) – Maintenance of Records and CEC section 94900.5(c) – Required Institutional Records**

Citation Number: 25260172

Institution: Jade Beauty and Barber College

Institution Code: 90323886

**Cause for Citation:** : On or about April 23, 2025, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5(a). Bureau staff reviewed nine student files and found that three files did not contain a School Performance Fact Sheet (SPFS) which is a required institutional record.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$2,501.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all student records are maintained pursuant to 5 CCR sections 71920 and 71930 and CEC section 94900.5. The Institution must submit a statement of attestation that they have corrected the violation and will ensure that all student records contain signed and dated SPFS prior to the execution of the enrollment agreement. The statement of attestation must be dated and signed by an authorized representative of the Institution.

**Violation #6:**

**5 CCR section 71920(b)(10) – Student Records and 5 CCR section 71930(e) – Maintenance of Records**

**Cause for Citation:** On or about April 23, 2025, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5(a). Bureau staff reviewed nine student files and determined three files failed to contain a refund document consistent with 5 CCR section 71920(b)(10).

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class B" violation. The Institution is issued a fine of \$2,501.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit a statement of attestation confirming that it will maintain required student records pursuant to 5 CCR

section 71920 and 5 CCR section 71930. The statement of attestation must be signed and dated by an authorized representative of the Institution.

**Violation #7:**

**5 CCR section 71660 - Notifications of Non-Substantive Changes**

**Cause for Citation:** On or about April 23, 2025, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5(a). During the Inspection, Bureau staff found that the Institution is offering and enrolling students into two unapproved programs for Barber Crossover and Cosmo Crossover. According to Bureau records, the Institution is not approved to offer a Barber Crossover and Cosmo Crossover program. The Institution failed to notify the Bureau of the non-substantive changes pursuant to 5 CCR section 71660.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class B" violation. The Institution is issued a fine of \$2,500.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit a written notice of the non-substantive change.

The Institution shall also submit a statement of attestation confirming that it has submitted the written notice of non-substantive change to the Bureau and will provide notification of future non-substantive changes to the Bureau within 30 days of the change as required pursuant to 5 CCR section 71660. The statement of attestation shall be dated and signed by an authorized representative of the Institution.

**COMPLIANCE WITH ORDER OF ABATEMENT**

5. In accordance with the provisions of CEC section 94936 and 5 CCR section 75020, the Bureau issues the order(s) of abatement described above. Evidence of compliance with the order of abatement must be submitted to the Bureau within 30 days from the date of issuance of this citation.

Evidence of compliance with the order of abatement may be sent by mail or email to:

- Mail: Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Tessa Barron  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834
- Email: [bppe.discipline@dca.ca.gov](mailto:bppe.discipline@dca.ca.gov)
  - In the subject line, please include the Institution name and citation number.

### **COMPLIANCE WITH ASSESSMENT OF FINE**

6. In accordance with the provisions of CEC section 94936, and 5 CCR sections 75020 and 75030, the Bureau hereby orders this assessment of fines in the total amount of \$16,503.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of service of this citation unless an informal conference or hearing is requested. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Tessa Barron  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834

### **NOTICE OF APPEAL RIGHTS**

7. You have the right to contest this citation through an informal conference with the Bureau pursuant to 5 CCR section 75020 and/or through an administrative hearing in accordance with Chapter 5 (Commencing with section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

If you wish to contest this citation, the Bureau must receive a written request within 30 days from the date of issuance of this citation asking for an informal conference and/or administrative hearing or you may also submit the enclosed *Notice of Appeal of Citation – Request for Informal Conference and/or Administrative Hearing* form.

The written request may be sent by email or mail to the addresses below:

- Mail: Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Tessa Barron  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834
- Email: [bppe.discipline@dca.ca.gov](mailto:bppe.discipline@dca.ca.gov)
  - In the subject line, please include the Institution name and citation number.

Failure to submit a written request for an informal conference and/or administrative hearing within 30 days from the date of issuance of this citation will forfeit your ability to appeal the citation.

If a hearing is requested, you are not required to comply with this citation until a final order is entered against you.

#### **COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE**

8. Pursuant to BPC section 125.9 and 5 CCR section 75050, payment of fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Pursuant to 5 CCR section 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine.

#### **BUREAU CONTACT INFORMATION**

9. If you have any questions regarding this Citation, please contact Tessa Barron, Citation Analyst by email at [Tessa.Barron@dca.ca.gov](mailto:Tessa.Barron@dca.ca.gov) or by phone at (916) 574-7791.



Citation Number: 25260172  
Institution: Jade Beauty and Barber College  
Institution Code: 90323886

"Original Signature on File"

6/30/2026

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Elizabeth Elias  
Deputy Bureau Chief of Enforcement  
Enclosures:

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Citation Date of Issuance

- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Payment of Fine – Waiver of Appeal
- Declaration of Service by Certified and First-Class Mail