



CITATION ORDER

Citation Issued To: North-West College 134 West Holt Avenue Pomona, CA 91768 Institution Code: 1904881 Branch Locations: North-West College 4550 La Sierra Avenue, Riverside, CA 92505 Branch Code: 58669586 North-West College 3799 East Burnette Street Long Beach, CA 90815 Branch Code: 44933383	Citation Number: 25260219
	Total Fine Amount: \$18,504.00
	Order of Abatement Included: Yes

Elizabeth Elias issues this citation in her official capacity as Deputy Bureau Chief of Enforcement at the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

LICENSING HISTORY

1. On or about October 16, 2025, the Bureau renewed an Approval to Operate a Private Postsecondary Institution, Institution Code 190488, to North-West College, hereinafter referred to as the "Institution." On or about March 22, 2004, the Bureau approved a Branch location for the Institution, School Code 58669586. On or about March 25, 2014, the Bureau approved a Branch location, School Code 44933383. The Institutions Approval to Operate will expire on or about May 31, 2029, unless renewed.

DISCIPLINE HISTORY

2. The Institution has no prior discipline history.

CITATION JURISDICTION

3. This administrative citation is issued to the Institution pursuant to California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 et seq. for the violation(s) described below.

CAUSE FOR CITATION & ASSESSMENT OF FINE AND/OR ORDER OF ABATEMENT

4. The Institution is in violation of the following Bureau laws and regulations:

Violation #1:

5 CCR section 71920(b)(3) – Student Records, 5 CCR section 71930(e) – Maintenance of Records and CEC section 94900.5(c) – Required Institutional Records

Cause for Citation: On or about December 31, 2025, the Bureau completed an investigation based on complaints filed against the Institution. Through the course of the investigation, Bureau staff reviewed student files and found that one of the student files reviewed failed to contain all documents signed by the students, including a retail installment contract and amortization schedule. A second student file failed to contain any documentation related to the student's financial aid. Copies of all documents signed by the student, including contracts, instruments of indebtedness, and documents relating to financial aid are required Institutional records pursuant to 5 CCR section 71920(b)(3).

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$2,501.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all student records are maintained pursuant to 5 CCR sections 71920 and 71930, and CEC section 94900.5. The

Institution must submit a statement of attestation that it has corrected the violation and will ensure that all student records contain signed and dated financial documents. The statement of attestation must be dated and signed by an authorized representative of the Institution.

Violation #2:

5 CCR section 71920(b)(5) – Student Records, 5 CCR section 71930(e) – Maintenance of Records and CEC section 94900.5(c) – Required Institutional Records

Cause for Citation: On or about December 31, 2025, the Bureau completed an investigation based on complaints filed against the Institution. Through the course of the investigation, Bureau staff found one student file failed to contain a transcript, which is a required institutional record pursuant to 5 CCR section 71920(b)(5).

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class A” violation. The Institution is issued a fine of \$2,501.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all student records are maintained pursuant to 5 CCR sections 71920 and 71930, and CEC section 94900.5. The Institution must submit a statement of attestation confirming that it has corrected the violation and will ensure that all student records contain transcripts. The statement of attestation must be dated and signed by an authorized representative of the Institution.

Violation #3:

CEC section 94897(q) – Prohibited Business Practices

Cause for Citation: On or about December 31, 2025, the Bureau completed an investigation based on complaints filed against the Institution. Through the course of the investigation, Bureau staff reviewed the Institution’s website and found that the Institution’s website made a misleading statement for the

Associate Degree in Nursing (ADN) program indicating that the ADN program is offered at the North-West College Riverside Branch campus without approval from the Bureau or the Board of Registered Nursing.

Additionally, the Institution's website incorrectly advertises North-West College Riverside Marsha Fuerst School of Nursing (MFSON) on the Institutions website. The North-West College Riverside (MFSON) is approved only as a branch location under Glendale Career College and should not be advertised for the Riverside MFSON Branch location.

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$5,000.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit a statement of attestation confirming that it has corrected the violation and will ensure it does not advertise programs that are not approved by the Bureau, nor advertise programs under campus locations that are not approved to offer those programs. The statement of attestation must be dated and signed by an authorized representative of the Institution.

Violation #4:

CEC section 94897(u) – Prohibited Business Practices

Cause for Citation: On or about February 12, 2026, the Bureau completed an investigation based on complaints filed against the Institution. Through the course of the investigation, Bureau staff reviewed the complainant's records and found that the Institution failed to offer a required course as outlined in its school catalog and thereafter dismissed the student for non-attendance in a course the complainant was not enrolled in. A review of the complainant's attendance records and transcript did not justify the Institution's actions in terminating the complainant, a violation of its own attendance and withdrawal policies.

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$5,000.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit a statement of attestation confirming that it has corrected the violation and that any student who was dismissed or terminated as a result of the Institution's failure to follow its own policy, shall be permitted to reinstate their prior enrollment upon request. The attestation must also state the Institution will adhere to its stated policies. The statement of attestation must be dated and signed by an authorized representative of the Institution.

Violation #5:

CEC section 94900(b)(1) – Required Student Records and 5 CCR section 71920 – Student Records and 5 CCR section 71930(e) – Maintenance of Records

Cause for Citation: On or about April 20, 2026, the Bureau completed an investigation based on a complaint filed against the Institution. Through the course of the investigation, Bureau staff reviewed student files and found that the Institution failed to maintain copies of the degrees or certificates granted, including the dates awarded, for two student files which are required institutional records pursuant to CEC section 94900(b)(1).

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class B" violation. The Institution is issued a fine of \$1,001.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all student records are maintained pursuant to CEC section 94900 and 5 CCR sections 71920 and 71930. The Institution must submit a statement of attestation confirming that it has corrected the violation and will ensure that all student records contain copies of degrees or certificates granted, including the dates awarded. The

statement of attestation must be dated and signed by an authorized representative of the Institution.

Violation #6:

5 CCR section 71920(b)(3) – Student Records, 5 CCR section 71930(e) – Maintenance of Records and CEC section 94900.5(c) – Required Institutional Records

Cause for Citation: On or about April 20, 2026, the Bureau completed an investigation based on a complaint filed against the Institution. Through the course of the investigation, Bureau staff reviewed student files and found that the Institution failed to include all documents signed by a student, including a program disclosure for its Diagnostic Medical Sonographer program, in one student file.

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class A” violation. The Institution is issued a fine of \$2,501.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all student records are maintained pursuant to 5 CCR sections 71920 and 71930, and CEC section 94900.5. The Institution must submit a statement of attestation confirming that it has corrected the violation and will ensure that all student records contain signed and dated program disclosures. The statement of attestation must be dated and signed by an authorized representative of the Institution.

COMPLIANCE WITH ORDER OF ABATEMENT

5. In accordance with the provisions of CEC section 94936 and 5 CCR section 75020, the Bureau issues the order(s) of abatement described above. Evidence of compliance with the order of abatement must be submitted to the Bureau within 30 days from the date of issuance of this citation. Evidence of compliance with the order of abatement may be sent by mail or email to:

- Mail: Bureau for Private Postsecondary Education
Attn: Discipline Unit – Tessa Barron
1747 North Market, Blvd., Suite 225
Sacramento, CA 95834
- Email: bppe.discipline@dca.ca.gov
 - In the subject line, please include the Institution name and citation number.

COMPLIANCE WITH ASSESSMENT OF FINE

6. In accordance with the provisions of CEC section 94936, and 5 CCR sections 75020 and 75030, the Bureau hereby orders this assessment of fines in the total amount of \$18,504.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of service of this citation unless an informal conference or hearing is requested. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education
Attn: Discipline Unit – Tessa Barron
1747 North Market, Blvd., Suite 225
Sacramento, CA 95834

NOTICE OF APPEAL RIGHTS

7. You have the right to contest this citation through an informal conference with the Bureau pursuant to 5 CCR section 75020 and/or through an administrative hearing in accordance with Chapter 5 (Commencing with section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

If you wish to contest this citation, the Bureau must receive a written request within 30 days from the date of issuance of this citation asking for an informal conference and/or administrative hearing or you may also submit the enclosed *Notice of Appeal of Citation – Request for Informal Conference and/or Administrative Hearing* form.

The written request may be sent by email or mail to the addresses below:

- Mail: Bureau for Private Postsecondary Education
Attn: Discipline Unit – Tessa Barron

1747 North Market, Blvd., Suite 225
Sacramento, CA 95834

- Email: bppe.discipline@dca.ca.gov
 - In the subject line, please include the Institution name and citation number.

Failure to submit a written request for an informal conference and/or administrative hearing within 30 days from the date of issuance of this citation will forfeit your ability to appeal the citation.

If a hearing is requested, you are not required to comply with this citation until a final order is entered against you.

COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE

8. Pursuant to BPC section 125.9 and 5 CCR section 75050, payment of fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Pursuant to 5 CCR section 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine.

BUREAU CONTACT INFORMATION

9. If you have any questions regarding this Citation, please contact Staff Name, Citation Analyst by email at Tessa.Barron@dca.ca.gov or by phone at (916) 574-7791.

"Original Signature on File"

6/30/2026

Elizabeth Elias
Deputy Bureau Chief of Enforcement

Citation Date of Issuance

Citation Number: 25260219
Institution: North-West College
Institution Code: 1904881

Enclosures:

- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Payment of Fine – Waiver of Appeal
- Declaration of Service by Certified and First-Class Mail