



## MODIFIED CITATION ORDER

<b>Citation Issued To:</b> American Trade Academy (formerly known as The Skilled Trades Training Center) 400 Corporate Point, Floor 300, Suite 69 Culver City, CA 90239  <b>Institution Code:</b> 29369905	<b>Citation Number:</b> 25260286
	<b>Total Fine Amount:</b> <b>\$500.00</b>
	<b>Order of Abatement          Included:</b> No

Elizabeth Elias issues this modified citation in her official capacity as Deputy Bureau Chief of Enforcement at the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

### LICENSING HISTORY

- On or about October 14, 2024, the Bureau renewed an Approval to Operate a Private Postsecondary Institution, Institution Code 29369905, to American Trade Academy (formerly known as The Skilled Trades Training Center), hereinafter referred to as the "Institution". This Approval to Operate will expire on or about October 14, 2029, unless renewed.

### DISCIPLINE HISTORY

- The Institution has the following discipline history:
  - [Citation No. 2324079, issued on September 29, 2023](#)
    - Evidence of compliance; citation satisfied October 25, 2023

### CITATION JURISDICTION

- This administrative citation is issued to the Institution pursuant to California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 et seq. for the violation(s) described below.

### CITATION HISTORY

4. On or about March 9, 2026, the Bureau issued Citation No. 25260286. On or about March 16, 2026, the Bureau received an appeal with a request for an informal conference. The informal conference was held on April 15, 2026. New substantive information was presented during the informal conference; therefore, the Bureau modifies the citation as follows:

### CAUSE FOR CITATION & MODIFIED ASSESSMENT OF FINE AND/OR ORDER OF ABATEMENT

5. The Institution is in violation of the following Bureau laws and regulations:

<b>Violation #1:</b>  <b>5 CCR section 71930(c)(3), (c)(4) and (e) – Maintenance of Records</b>
<b>Cause for Citation:</b> On or about December 9, 2025, the Bureau attempted to conduct an unannounced compliance inspection pursuant to CEC section 94932.5(a) at the Institution's approved physical address on record with the Bureau. Bureau staff determined that the Institution did not have personnel present during normal business hours for the unannounced compliance inspection and therefore failed to make records immediately available for inspection.
<b>Administrative Fine:</b> : Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$5,000.00.  <b>Administrative Fine: Modified. The Bureau modifies the administrative fine from \$5,000.00 to \$500.00. The Bureau modifies the violation from a "Class A" violation to "Class D" violation.</b>
<b>Order of Abatement:</b> None

### COMPLIANCE WITH ORDER OF ABATEMENT

6. The Bureau has not issued an order of abatement.

### **COMPLIANCE WITH ASSESSMENT OF FINE**

7. In accordance with the provisions of CEC section 94936, and 5 CCR section 75020 et seq., the Bureau hereby orders this assessment of fines in the total amount of \$500.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of service of this modified citation. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Tessa Barron  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834

### **NOTICE OF APPEAL RIGHTS**

8. Pursuant to 5 CCR section 75040(d), the modified decision is considered final, unless a request for a hearing was filed timely.

If the Institution requested a hearing and no longer chooses to proceed with the hearing, the Institution may request to withdraw the request for a hearing.

### **COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE**

9. Pursuant to 5 CCR section 75050, payment of the fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Pursuant to 5 CCR section 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine. The Bureau may also enforce the administrative fine as if it were a money judgment pursuant to CEC section 94936.

Citation Number: 25260286  
Institution: American Trade Academy  
Institution Code: 29369905

### **BUREAU CONTACT INFORMATION**

10. If you have any questions regarding this Citation, please contact Tessa Barron, Citation Analyst by email at [Tessa.Barron@dca.ca.gov](mailto:Tessa.Barron@dca.ca.gov) or by phone at (916) 574-7791.

“Original Signature on File”

4/22/2026

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Elizabeth Elias  
Deputy Bureau Chief of Enforcement

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Citation Date of Issuance

Enclosures:

- Payment of Fine
- Declaration of Service by Certified and First-Class Mail