



## CITATION ORDER

<p><b>Citation Issued To:</b>          Portnov Computer School          2427 Hecate Pl.          San Jose, CA 95124</p> <p><b>Institution Code:</b>          4306131</p>	<p><b>Citation Number:</b>          25260308</p>
	<p><b>Total Fine Amount:</b>  <span style="color: red; font-weight: bold;">\$14,502.00</span></p>
	<p><b>Order of Abatement Included:</b> Yes</p>

Elizabeth Elias issues this citation in her official capacity as Deputy Bureau Chief of Enforcement at the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

### LICENSING HISTORY

1. On or about March 22, 2023, the Bureau renewed an Approval to Operate a Private Postsecondary Institution, Institution Code 4306131, to Portnov Computer School, hereinafter referred to as the "Institution". This Approval to Operate will expire on or about March 22, 2028, unless renewed.

### DISCIPLINE HISTORY

2. The Institution has the following discipline history:
  - [Modified Citation No. 1516072, issued on May 12, 2016](#)
    - Evidence of compliance; citation satisfied June 14, 2016
  - [Dismissed Citation No. 2122136, issued on June 30, 2022](#)
  - [Dismissed Citation No. 2324098, issued on November 27, 2023](#)
  - [Modified Citation No. 24250242, issued on August 4, 2025](#)
    - Evidence of compliance; citation satisfied November 19, 2025

### CITATION JURISDICTION

3. This administrative citation is issued to the Institution pursuant to California Education Code (CEC) section 94936; and Title 5 of the California Code of Regulations (5 CCR) section 75020 et seq. for the violation(s) described below.

**CAUSE FOR CITATION & ASSESSMENT OF FINE AND/OR ORDER OF ABATEMENT**

4. The Institution is in violation of the following Bureau laws and regulations:

<p><b>Violation #1:</b></p> <p><b>5 CCR section 74112(m)(1-9) Uniform Data – Annual Report, Performance Fact Sheet, 5 CCR section 71930(e) – Maintenance of Records and CEC section 94929.7(a) – Documentation of Performance Data</b></p>
<p><b>Cause for Citation:</b> On or about January 29, 2026, the Bureau conducted an unannounced compliance inspection pursuant to CEC section 94932.5(a). Bureau staff requested documentation supporting all data reported on the Institutions 2023/2024 School Performance Fact Sheet (SPFS) and found that the Institution failed to collect the required data pursuant to 5 CCR section 74112 and therefore was unable to make the documentation immediately available for inspection</p>
<p><b>Administrative Fine:</b> Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class A” violation. The Institution is issued a fine of \$2,501.00.</p>
<p><b>Order of Abatement:</b> Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:</p> <p>The Bureau orders the Institution to correct the violation by providing an electronic copy of the template used by the Institution to document supporting data for SPFS, for the Bureau to verify the Institution is collecting the required data points pursuant to 5 CCR section 74112.</p> <p>In addition, the Institution must submit a statement of attestation they have corrected the violation and will ensure that the supporting data for SPFS is maintained and immediately available during an inspection. The statement of attestation must be dated and signed by an authorized representative of the Institution.</p>

**Violation #2:**

**5 CCR section 76140 – Record-Keeping Requirements and 5 CCR section 71930(e) – Maintenance of Records**

**Cause for Citation:** On or about January 29, 2026, the Bureau conducted an unannounced compliance inspection pursuant to CEC section 94932.5(a). Bureau staff requested to review the Institution's supporting documentation to substantiate the data reported on the Institution's Student Tuition Recovery Fund (STRF) form for the 2<sup>nd</sup> and 3<sup>rd</sup> quarter reporting periods of 2025. The Bureau determined that the Institution failed to collect student information to substantiate the data reported on the Institutions STRF Assessment Reporting Forms and records of the students' eligibility under the Fund.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class B" violation. The Institution is issued a fine of \$1,001.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Institution must submit a statement of attestation that they have corrected the violation and will ensure that the substantiating data for STRF is maintained in an electronic format and readily available to a Bureau representative upon request pursuant to 5 CCR section 76140 and 71930. The statement of attestation must be dated and signed by an authorized representative of the Institution.

**Violation #3:**

**CEC section 94897(j) – Prohibited Business Practices**

**Cause for Citation:** On or about January 29, 2026, the Bureau conducted an unannounced compliance inspection pursuant to CEC section 94932.5(a). Bureau staff found the Institution advertised on its website a 79% placement rate for its graduates, as well as \$25.00 - \$35.00 hourly starting wages in the industry with potential for growth to \$40.00 - \$60.00 per hour within two to three years. The Bureau requested documentation to support the Institution's claims on its website. The Institution failed to provide documentation to support the statements by the end of the inspection. Therefore, the Bureau determined

the website contained untrue or misleading information, a prohibited business practice.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class A” violation. The Institution is issued a fine of \$5,000.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Institution must submit a statement of attestation they have removed false or misleading advertising from its website and will ensure that the Institution maintains supporting documentation that is readily available to a Bureau representative upon request. The statement of attestation must be dated and signed by an authorized representative of the Institution.

**Violation # 4:**

**5 CCR section 71930(a) and (e) – Maintenance of Records and CEC 94900.5(b) – Required Institutional Records**

**Cause for Citation:** On or about January 29, 2026, the Bureau conducted an unannounced compliance inspection pursuant to CEC section 94932.5(a). Bureau staff requested to review the CAO file and all faculty files. The Institution was unable to provide immediate access to faculty records by the end of the inspection.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class C” violation. The Institution is issued a fine of \$1,000.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all faculty records follow the law pursuant to 5 CCR section 71930 and CEC section 94900.5. The Institution must submit a statement of attestation they have corrected the violation and will ensure that all faculty records are in compliance with the law. The statement of attestation must be dated and signed by an authorized representative of the Institution.

**Violation 5:**

**5 CCR section 71930(c)(2) – Maintenance of Records**

**Cause for Citation:** On or about January 29, 2026, the Bureau conducted an unannounced compliance inspection pursuant to CEC section 94932.5(a). At the conclusion of the inspection, the Institution informed Bureau staff that all records are stored on a server in Ukraine to reduce costs due to financial constraints. The Bureau determined this to be a violation of 5 CCR section 71930(c)(3), as the devices needed to immediately reproduce copies of stored records are not located in reasonably close proximity to the stored records at the Institution's primary administrative location in California.

**Administrative Fine:** Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$5,000.00.

**Order of Abatement:** Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to ensure all faculty records follow the law pursuant to 5 CCR section 71930. The Institution must submit a statement of attestation they have corrected the violation and will ensure that all faculty records are in compliance with the law. The statement of attestation must be dated and signed by an authorized representative of the Institution.

**COMPLIANCE WITH ORDER OF ABATEMENT**

5. In accordance with the provisions of CEC section 94936 and 5 CCR section 75020, the Bureau issues the order(s) of abatement described above. Evidence of compliance with the order of abatement must be submitted to the Bureau within 30 days from the date of issuance of this citation. Evidence of compliance with the order of abatement may be sent by mail or email to:

- Mail: Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Aurzella Izmarai-Karimi  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834

- Email: [bppe.discipline@dca.ca.gov](mailto:bppe.discipline@dca.ca.gov)
  - In the subject line, please include the Institution name and citation number.

### **COMPLIANCE WITH ASSESSMENT OF FINE**

6. In accordance with the provisions of CEC section 94936, and 5 CCR sections 75020 and 75030, the Bureau hereby orders this assessment of fines in the total amount of \$14,502.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of service of this citation unless an informal conference or hearing is requested. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Aurzella Izmarai-Karimi  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834

### **NOTICE OF APPEAL RIGHTS**

7. You have the right to contest this citation through an informal conference with the Bureau pursuant to 5 CCR section 75020 and/or through an administrative hearing in accordance with Chapter 5 (Commencing with section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

If you wish to contest this citation, the Bureau must receive a written request within 30 days from the date of issuance of this citation asking for an informal conference and/or administrative hearing or you may also submit the enclosed *Notice of Appeal of Citation – Request for Informal Conference and/or Administrative Hearing* form.

The written request may be sent by email or mail to the addresses below:

- Mail: Bureau for Private Postsecondary Education  
Attn: Discipline Unit – Aurzella Izmarai-Karimi  
1747 North Market, Blvd., Suite 225  
Sacramento, CA 95834
- Email: [bppe.discipline@dca.ca.gov](mailto:bppe.discipline@dca.ca.gov)

- In the subject line, please include the Institution name and citation number.

Failure to submit a written request for an informal conference and/or administrative hearing within 30 days from the date of issuance of this citation will forfeit your ability to appeal the citation.

If a hearing is requested, you are not required to comply with this citation until a final order is entered against you.

### **COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE**

8. Pursuant to BPC section 125.9 and 5 CCR section 75050, payment of fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Pursuant to 5 CCR section 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine.

### **BUREAU CONTACT INFORMATION**

9. If you have any questions regarding this Citation, please contact Aurzella Izmarai-Karimi, Citation Analyst by email at [Aurzella.Izmarai@dca.ca.gov](mailto:Aurzella.Izmarai@dca.ca.gov) or by phone at (916) 574-7344.

“Original Signature on File”

4/28/2026

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Elizabeth Elias  
Deputy Bureau Chief of Enforcement

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Citation Date of Issuance

Citation Number: 25260308  
Institution: Portnov Computer School  
Institution Code: 4306131

Enclosures:

- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Payment of Fine – Waiver of Appeal
- Declaration of Service by Certified and First-Class Mail