



## NOTICE TO COMPLY

CU-3701731-052026

Institution Name:	Montessori Center for Teacher Education	Institution Telephone:	(858) 673-1756
Institution Code:	3701731	Administrator Name:	Karin Osterberg
Street Address:	12642 Monte Vista Road, Poway, CA, 92064	Inspection Date:	May 20 <sup>th</sup> , 2026

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
 Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94897 (q)	<p><b>Violation Description:</b> The institution’s website (<a href="https://montessoricenterforteachereducation.org/early-childhood/">https://montessoricenterforteachereducation.org/early-childhood/</a>), states that their Montessori Early Childhood program is conducted online. BPPE has provided the institution approval for only in person instruction for all of their programs.</p> <p><b>Correction:</b> The institution shall either provide proof of the documentation submitted to the Bureau’s Licensing Unit for the approval to teach distance education programs.</p>
2	CEC § 94897 (l)	<p><b>Violation Description:</b> The institutions website fails to define the term “approval” in the courses section under their Elementary I-II Montessori Teacher Training program.</p> <p><b>Correction:</b> The institution shall define the term “approval” within their website pursuant to CEC § 94897 (l).</p>

Violation	Code Section Violated	Description of the violation and required correction.
3	CEC §94909(a)(2) in conjunction with CEC §94897(l)(1)(2)	<p><b>Violation Description:</b> The institution's 2026 catalog on page 6 fails to contain the full approval statement.</p> <p><b>Correction:</b> The institution shall update the catalog to contain all elements pursuant to CEC §94909(a)(2) in conjunction with CEC §94897(l)(1)(2).</p>
4	CEC § 94909(a)(9)	<p><b>Violation Description:</b> The institution's 2026 catalog on pages 78-81 fails to contain the schedule of total charges for a period of attendance.</p> <p><b>Correction:</b> The institution shall include in the catalog a schedule of total charges for a period of attendance pursuant to CEC § 94909(a)(9).</p>
5	CEC §94909(a)(14) in conjunction of 5 CCR §76215	<p><b>Violation Description:</b> The institution's 2026 catalog on page 59 contains the STRF statement with the incorrect address and phone number.</p> <p><b>Correction:</b> The institution shall update the catalog with the correct items pursuant to CEC §94909(a)(14) in conjunction of 5 CCR §76215.</p>
6	CEC § 94909(a)(10)	<p><b>Violation Description:</b> The institution's 2026 catalog fails to contain the required information whether the institution participates in state financial aid programs.</p> <p><b>Correction:</b> The institution shall update the catalog to include the include the required information whether the institution participates in state financial aid programs pursuant to CEC § 94909(a)(10).</p>
7	5 CCR § 71810(b)(15) in conjunction with 5 CCR § 71930(b)(1)	<p><b>Violation Description:</b> On page 60 of the institution's 2026 catalog, it fails to contain the required record retention information for maintaining transcripts permanently for students who are non-graduates and actively attending the institution.</p> <p><b>Correction:</b> The institution shall update the catalog to include the required record retention info for institutional records pursuant to 5 CCR § 71810(b)(15) in conjunction with 5 CCR § 71930(b)(1).</p>
8	5 CCR §71800(e)(11)	<p><b>Violation Description:</b> The institutions 2024-2025 enrollment agreements on page 2 fail to identify the Student Tuition Recovery Fund as non-refundable.</p> <p><b>Correction:</b> The institution shall update the enrollments agreements with the required information pursuant to 5 CCR §71800(e)(11).</p>


Violation	Code Section Violated	Description of the violation and required correction.
9	CEC §94911(e)(1) in conjunction with CEC §94920(b)	<p><b>Violation Description:</b> On page 3 of the institution's enrollment agreements contains an unenforceable cancellation and refund policy that states "<i>books not returned in new condition</i>" are non-refundable within the cancellation period.</p> <p><b>Correction:</b> The institution shall update the refund and cancellation policy in its enrollment pursuant to CEC § 94909 (e)(1) in conjunction with 5 CEC § 94920 (b).</p>
10	CEC §94911(g)	<p><b>Violation Description:</b> The institutions enrollment agreements on page 3 fail to contain the full statement stating: if the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:</p> <p><b>Correction:</b> The institution shall update the enrollment agreements with the full disclosure pursuant to CEC §94911(g).</p>
11	5 CCR §71800 (b)	<p><b>Violation Description:</b> The institution's enrollment agreement fails to contain the period covered.</p> <p><b>Correction:</b> The institution shall update the enrollment agreements with the full requirements 5 CCR §71800 (b).</p>
12	5 CCR §71800 (d)	<p><b>Violation Description:</b> The institution's enrollment agreement fails to contain the cancellation date.</p> <p><b>Correction:</b> The institution shall update the enrollment agreements with the full requirements 5 CCR §71800 (d).</p>
13	CEC § 94913 (a)(1)	<p><b>Violation Description:</b> The institution's website contains a catalog with violations identified in this NTC.</p> <p><b>Correction:</b> Once the institution's current catalog has been updated to remedy the violation(s), the institution shall update its website to provide the current/updated institution catalog pursuant to CEC § 94913(a)(1).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Karin Osterberg – Director
Bureau Compliance Analyst Name:	Alexander Vang
Bureau Compliance Analyst Signature:	

## NOTICE TO COMPLY DECLARATION

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Institution Name:	Montessori Center for Teacher Education	Institution Telephone:	(858) 673-1756
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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title