



CITATION ORDER

Citation Issued To: IPSB School of Integrative Psycho-Structural Bodywork (formerly known as IPSB at Life Energy Institute) 1323 Lincoln Blvd. Suite 230 Santa Monica, CA 90401 Institution Code: 98908029	Citation Number: 24250260
	Total Fine Amount: \$8,501.00
	Order of Abatement Included: Yes

Elizabeth Elias issues this citation in her official capacity as Deputy Bureau Chief of Enforcement at the Bureau for Private Postsecondary Education, California Department of Consumer Affairs (hereinafter referred to as the "Bureau").

LICENSING HISTORY

1. On or about April 20, 2016, the Bureau renewed an Approval to Operate a Private Postsecondary Institution, Institution Code 98908029, to IPSB School of Integrative Psycho-Structural Bodywork (formerly known as IPSB at Life Energy Institute) hereinafter referred to as the "Institution". This Approval to Operate expired on or about April 20, 2021, and an application for renewal of the Institution's Approval to Operate a Private Postsecondary Institution was received on May 20, 2021. The renewal application was subsequently denied and is pending appeal.

DISCIPLINE HISTORY

2. The Institution has the following discipline history:
 - [Citation No. 2021104, issued October 1, 2020](#)
 - Evidence of compliance; citation satisfied November 24, 2020
 - [Citation No. 23240211, issued April 3, 2024](#)
 - Evidence of compliance; citation satisfied September 9, 2024

CITATION JURISDICTION

3. This administrative citation is issued to the Institution pursuant to California Education Code (CEC) section 94936; and Title 5 of the California Code of

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Regulations (5 CCR) section 75020 et seq. for the violation(s) described below.

CAUSE FOR CITATION & ASSESSMENT OF FINE AND/OR ORDER OF ABATEMENT

4. The Institution is in violation of the following Bureau laws and regulations:

Violation #1:

5 CCR section 74112(m)(1-7) and (m)(9)– Uniform Data – Annual Report, Performance Fact Sheet and 5 CCR section 71930(e) – Maintenance of Records

Cause for Citation: On or about October 30, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5(a). As part of the inspection process, Bureau staff requested documentation supporting all data reported on the Institutions 2021/2022 School Performance Fact Sheet (SPFS) prior to the on-site inspection but did not receive it. During the on-site inspection, Bureau staff made a second request for the documentation supporting all data reported on the Institutions 2021/2022 SPFS. Bureau staff found that the Institution failed to collect all of the required data pursuant to 5 CCR section 74112, specifically subsections (m)(1-7) and (m)(9).

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class A” violation. The Institution is issued a fine of \$2,501.00.

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to correct the violation by providing an electronic copy of the template used by the Institution to document supporting data for SPFS, for the Bureau to verify the Institution is collecting the required data points pursuant to 5 CCR section 74112.

In addition, the Institution must submit a statement of attestation they have corrected the violation and will ensure that the supporting data for SPFS is maintained and immediately available during an inspection. The statement of attestation must be dated and signed by an authorized representative of the Institution.

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Violation #2:

5 CCR section 71920(b)(10) – Student Records and 5 CCR section 71930(a) – Maintenance of Records

Cause for Citation: On or about October 30, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5(a). Bureau staff reviewed three withdrawn student files and found that one of the withdrawn student files reviewed failed to include a refund document consistent with 5 CCR section 71920 (b)(10).

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a “Class B” violation. The Institution is issued a fine of \$1,000.00

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit a statement of attestation that they will maintain required student records pursuant to CEC sections 94900 and 5 CCR section 71920. The statement of attestation must be signed and dated by an authorized representative of the Institution.

Violation #3:

CEC section 94897(u) - Prohibited Business Practices, CEC section 94920(e) – Mandatory Cancellation, Withdrawal, and Refund Policies and 5 CCR section 71750(e) – Withdrawals and Refunds

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Cause for Citation: On or about October 30, 2024, the Bureau conducted an announced compliance inspection pursuant to CEC section 94932.5(a). Bureau staff reviewed three withdrawn student files and found that the Institution failed to provide a refund to a student within 45 days of withdrawal from the Institution in accordance with the Institution's own refund policy as outlined in its school catalog and enrollment agreement, and pursuant to CEC section 94920(e). Furthermore, the Institution admitted to repaying the student back in installments, rather than providing the student with the appropriate refund, even after 45-days of withdrawal.

Administrative Fine: Pursuant to 5 CCR section 75030, the Bureau has determined this to be a "Class A" violation. The Institution is issued a fine of \$5,000.00

Order of Abatement: Pursuant to 5 CCR section 75020, the Bureau issues the following order of abatement:

The Bureau orders the Institution to submit a statement of attestation that they have corrected the violation and will ensure that the Institution adheres to its refund policy and will issue refunds within the correct timeframe. The statement of attestation must be dated and signed by an authorized representative of the Institution.

COMPLIANCE WITH ORDER OF ABATEMENT

5. In accordance with the provisions of CEC section 94936 and 5 CCR section 75020, the Bureau issues the order(s) of abatement described above. Evidence of compliance with the order of abatement must be submitted to the Bureau within 30 days from the date of issuance of this citation. Evidence of compliance with the order of abatement may be sent by mail or email to:

- Mail: Bureau for Private Postsecondary Education
Attn: Discipline Unit – Tessa Barron
1747 North Market, Blvd., Suite 225
Sacramento, CA 95834
- Email: bppe.discipline@dca.ca.gov
 - In the subject line, please include the Institution name and citation number.

COMPLIANCE WITH ASSESSMENT OF FINE

6. In accordance with the provisions of CEC section 94936, and 5 CCR sections 75020 and 75030, the Bureau hereby orders this assessment of fines in the total amount of \$8,501.00 for the violations described above. Payment of the fines must be made to the Bureau within 30 days from the date of service of this citation unless an informal conference or hearing is requested. To assist the Bureau in processing the payment of fines, please submit the enclosed *Payment of Fine – Waiver of Appeal* form.

Payment must be sent to the Bureau by mail at:

- Bureau for Private Postsecondary Education
Attn: Discipline Unit – Tessa Barron
1747 North Market, Blvd., Suite 225
Sacramento, CA 95834

NOTICE OF APPEAL RIGHTS

7. You have the right to contest this citation through an informal conference with the Bureau pursuant to 5 CCR section 75020 and/or through an administrative hearing in accordance with Chapter 5 (Commencing with section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

If you wish to contest this citation, the Bureau must receive a written request within 30 days from the date of issuance of this citation asking for an informal conference and/or administrative hearing or you may also submit the enclosed *Notice of Appeal of Citation – Request for Informal Conference and/or Administrative Hearing* form.

The written request may be sent by email or mail to the addresses below:

- Mail: Bureau for Private Postsecondary Education
Attn: Discipline Unit – Tessa Barron
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Failure to submit a written request for an informal conference and/or administrative hearing within 30 days from the date of issuance of this citation will forfeit your ability to appeal the citation.

If a hearing is requested, you are not required to comply with this citation until a final order is entered against you.

COMPLIANCE WITH FINE AND/OR ORDER OR ABATEMENT DISCLOSURE

8. Pursuant to BPC section 125.9 and 5 CCR section 75050, payment of fine and/or compliance with any order of abatement does not constitute an admission of the violation charged and shall be represented as satisfactory resolution of the matter for the purposes of public disclosure.

Pursuant to 5 CCR section 75050, failure to comply with this citation order, its order of abatement, and/or administrative fine by the required due date is grounds for denial or discipline of an approval to operate. Where a citation is not contested and fine is not paid, the full amount of the assessed fine shall be added to the fee for renewal of the approval to operate. An approval to operate shall not be renewed without payment of the renewal fee and fine.

BUREAU CONTACT INFORMATION

9. If you have any questions regarding this Citation, please contact Tessa Barron, Citation Analyst by email at Tessa.Barron@dca.ca.gov or by phone at (916) 574-7791.

"Original Signature on File"

6/20/2025

Elizabeth Elias
Deputy Bureau Chief of Enforcement

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Enclosures:

- Notice of Appeal of Citation: Request for Informal Conference and/or Administrative Hearing
- Payment of Fine – Waiver of Appeal
- Declaration of Service by Certified and First-Class Mail