BUSINESS AND CONSUMER SERVICES AGENCY • GAVIN NEWSOM, GOVERNOR
DEPARTMENT OF CONSUMER AFFAIRS • BUREAU FOR PRIVATE POSTSECONDARY EDUCATION
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NOTICE TO COMPLY

CA-1904941-092026

Institution Name:	Casa Loma College	Institution Telephone:	(818) 785-2726
Street Address:	15301 Ventura Boulevard, Suite D-100, Sherman Oaks, CA 91403	Administrator Name:	Scott Sand, PhD.
Institution Code:	1904941	School Code:	1904941
Inspection Date:	9/3/2026		

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: https://www.bppe.ca.gov/lawsregs/ppe_act.pdf
Title 5 of the California Code of Regulations: https://www.bppe.ca.gov/lawsregs/regs.pdf

Violation	Code Section Violated	Description of the violation and required correction.
1	CEC § 94909 (a)(11)	**Violation Description:** The institution's catalog failed to contain a statement specifying that, if a student obtains a loan to pay for an educational program, the student will have to repay the full amount of the loan plus interest, less the amount of any refund, and that if the student receives federal student financial aid funds, the student is entitled to a refund of all the moneys not paid from federal financial aid funds. **Correction:** The institution shall update its catalog to include the above required disclosure, pursuant to CEC § 94909 (a)(11).

Violation	Code Section Violated	Description of the violation and required correction.
2	5 CCR § 71810 (b)(11)	**Violation Description:** The institution's catalog failed to contain the approximate number of days that will elapse between the institution's receipt of student lessons, projects or dissertations and the institution's mailing of its response or evaluation. **Correction:** The institution shall update its catalog to include the above required information, pursuant to 5 CCR § 71810 (b)(11).
3	5 CCR § 71810 (b)(3)	**Violation Description:** The institution's catalog included information regarding visa services for students admitted from other countries; however, the catalog failed to specify the charges associated with those visa services. **Correction:** The institution shall update its catalog to include any charges associated with visa services.
4	CEC § 94913 (a)(1)	**Violation Description:** The institution's website contained a catalog with violations identified on this NTC. **Correction:** Once the institution updates its catalog to remedy the violations identified on this NTC, the institution shall update its website to provide the corrected catalog, pursuant to CEC § 94916 (a)(1).
5	CEC § 94913 (a)(5)	**Violation Description:** The institution's website failed to provide a clear and conspicuous link on its homepage for its most recent annual report submitted to the Bureau. **Correction:** The institution shall update its website to provide a clear and conspicuous link on its homepage to its most recent annual report submitted to the Bureau, pursuant to CEC § 94913 (a)(5).
6	5 CCR § 71800 (e)	**Violation Description:** The institution's enrollment agreement template failed to specify the purpose of all fees in its itemization of tuition and fees. **Correction:** The institution shall update its enrollment agreement to specify the reason or purpose of all fees, pursuant to 5 CCR § 71800 (e).

Violation	Code Section Violated	Description of the violation and required correction.
7	5 CCR § 71800 (e)(11) in conjunction with CEC § 94911 (b)	**Violation Description:** The institution's enrollment agreement template failed to include STRF, clearly identified as a nonrefundable charge in its itemization of all charges and fees. **Correction:** The institution shall update its enrollment agreement to include STRF, clearly identified as nonrefundable, in its itemization of all charges and fees, pursuant to 5 CCR § 71800 (e)(11) in conjunction with CEC § 94911 (b).
8	5 CCR § 71920 (b)(5)(E)	**Violation Description:** The institution's transcript template failed to include the institution's website. **Correction:** The institution shall update its transcript template to include its website, pursuant to 5 CCR § 71920 (b)(5)(E).

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

(1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or

(2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Scott Sand, PhD., President
Bureau Compliance Analyst Name:	Shannon Greenmun
Bureau Compliance Analyst Signature:	

NOTICE TO COMPLY DECLARATION

CA-1904941-092026

Institution Name:	Casa Loma College	Institution Telephone:	(818) 785-2726
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Institution Code:	1904941	School Code:	1904941
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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

_____ _____

Signature Date

_____

Print Name and Title