



## NOTICE TO COMPLY

CA-63225269-072026

|                   |                                                        |                        |                |
|-------------------|--------------------------------------------------------|------------------------|----------------|
| Institution Name: | CEN Beauty Academy                                     | Institution Telephone: | (951) 790-1550 |
| Institution Code: | 63225269                                               | Administrator Name:    | Ruby Damwyk    |
| Street Address:   | 7900 Limonite Avenue Suites C-E<br>Riverside, CA 92509 | Inspection Date:       | 7/8/2026       |

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

| Violation | Code Section Violated                                 | Description of the violation and required correction.                                                                                                                                                                                                                                                                                                                                                                   |
|-----------|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1         | 5 CCR § 71810 (b)(4)                                  | <b>Violation Description:</b> The institution's catalog failed to contain the level of English language proficiency required of students.<br><br><b>Correction:</b> The institution shall update its catalog to include the level of English language proficiency required of its students, pursuant to 5 CCR § 71810 (b)(4).                                                                                           |
| 2         | CEC § 94909 (a)(14) in conjunction with §76215 (a)(b) | <b>Violation Description:</b> The institution's catalog failed to contain the required verbatim language describing the student's rights and responsibilities with respect to the Student Tuition Recovery Fund (STRF), verbatim.<br><br><b>Correction:</b> The institution shall update its catalog to include the required verbatim STRF language, pursuant to CEC § 94909 (a)(14) in conjunction with §76215 (a)(b). |

| Violation | Code Section Violated                                                         | Description of the violation and required correction.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-----------|-------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3         | CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b) and CEC § 94920 (d) | <p><b>Violation Description:</b> Pages 18 and 19 of the institution's catalog contain refund policies that are not compliant with CEC § 94920 (b) and CEC § 94920 (d).</p> <p><b>Correction:</b> The institution shall remove the noncompliant language from the catalog and update their refund policy to comply with CEC § 94909 (a)(8)(B) and CEC § 94920 (b).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 4         | 5 CCR § 71810 (b)(14) in conjunction with CEC § 94907                         | <p><b>Violation Description:</b> Pages 15 - 16 of the institution's catalog contain a grievance policy that implies a student must exhaust the institution's internal dispute policy prior to filing a complaint with the Bureau. This policy violates CEC § 94907.</p> <p><b>Correction:</b> The institution shall remove the non-compliant language from its catalog, pursuant to 5 CCR § 71810 (b)(14) in conjunction with CEC § 94907.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 5         | CEC § 94897(s)                                                                | <p><b>Violation Description:</b> Page 16 of the institution's catalog contains a statement regarding not releasing transcripts until after financial obligations are satisfied. This statement violates California Civil code 1788.93 referenced below.</p> <p><b>CA Civ Code § 1788.93.</b><br/> <i>Notwithstanding any provision of law, a school shall not do any of the following:</i><br/> <i>(a) Refuse to provide a transcript for a current or former student on the grounds that the student owes a debt.</i><br/> <i>(b) Condition the provision of a transcript on the payment of a debt, other than a fee charged to provide the transcript.</i><br/> <i>(c) Charge a higher fee for obtaining a transcript, or provide less favorable treatment of a transcript request because a student owes a debt.</i><br/> <i>(d) Use transcript issuance as a tool for debt collection.</i></p> <p><b>Correction:</b> The institution shall remove the non-compliant statement from the catalog pursuant to CEC § 94897(s).</p> |

| Violation | Code Section Violated                                  | Description of the violation and required correction.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------|--------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6         | CEC § 94913 (a)(1)                                     | <p><b>Violation Description:</b> The institution's website contains a catalog with violations identified on this NTC.</p> <p><b>Correction:</b> Once the institution's catalog has been updated to remedy the violations, the institution shall update its website to provide the current catalog pursuant to CEC § 94913 (a)(1).</p>                                                                                                                                                                                                                                                                                                                                                       |
| 7         | CEC § 94911 (c)                                        | <p><b>Violation Description:</b> The institution's enrollment agreement failed to include the following headings on the same page as the student's signature.</p> <p><u>TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE</u></p> <p><u>THE ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM</u></p> <p><u>THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT.</u></p> <p><b>Correction:</b> The institution shall update its enrollment agreement to include the above headings underlined and in capital letters on the same page as the student's signature, pursuant to CEC § 94911(c).</p>                                                                   |
| 8         | CEC § 94911 (e)(1) in conjunction with CEC § 94920 (b) | <p><b>Violation Description:</b> The institution's enrollment agreement contains a cancellation policy that does not comply with CEC § 94920 (b) which states:</p> <p>"Institutions shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later."</p> <p><b>Correction:</b> The institution shall remove the non-compliant language from its enrollment agreement, pursuant to CEC 94911 (e)(11) in conjunction with CEC § 94920 (b).</p> |

| Violation | Code Section Violated                                   | Description of the violation and required correction.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----------|---------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9         | CEC § 94911 (e)(2) in conjunction with CEC § 94920 (d). | <p><b>Violation Description:</b> The refund policy described on page 3 of the institution's enrollment agreement fails to comply with CEC § 94920 (d) which states:</p> <p>"The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund."</p> <p><b>Correction:</b> The institution shall update the refund policy described on its enrollment agreement to comply with CEC § 94920 (d).</p>                                                                                                               |
| 10        | 5 CCR § 76140 (a)(2)(4)((6)(7)(11)(12)                  | <p><b>Violation Description:</b> The institution's fourth quarter 2025 STRF and first quarter 2026 STRF substantiating data failed to include student identification number, local or mailing address, home address, date enrollment agreement signed, third party identifying information, total institutional charges charged.</p> <p><b>Correction:</b> The institution shall update its STRF backup data for fourth quarter of 2025 and first quarter of 2026 to include the required data points listed above pursuant to 5 CCR § 76140 (a)(2)(4)((6)(7)(11)(12).</p> |
| 11        | 5 CCR § 71920 (b)(5)(E)                                 | <p><b>Violation Description:</b> The institution's transcript template fails to include the institution's website address.</p> <p><b>Correction:</b> The institution shall update its transcript template to include the institution's website address pursuant to 5 CCR § 71920 (b)(5)(E).</p>                                                                                                                                                                                                                                                                            |

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

|                                         |                                                                                   |
|-----------------------------------------|-----------------------------------------------------------------------------------|
| Notice To Comply Given To Name & Title: | Ruby Damwyk                                                                       |
| Bureau Compliance Analyst Name:         | Shannon Greenmun                                                                  |
| Bureau Compliance Analyst Signature:    |  |

## NOTICE TO COMPLY DECLARATION

CA-63225269-072026

|                   |                                                        |                        |                |
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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title