



APPEAL OF CITATION INFORMAL CONFERENCE
DECISION: CITATION AFFIRMED

August 9, 2019

Erica Kamboh, Owner
 Bradford College of Nursing
 9 S. El Dorado St.
 Stockton, CA 95202

Date of Issuance	Citation Number	Institution Code
August 9, 2019	1819218	34483689

On July 10, 2019, an informal conference was held in the matter of Citation: Assessment of Fine and Order of Abatement No. 1819218 (Citation) against Erica Kamboh, Owner of Bradford College of Nursing (Institution). In attendance were Beth Scott, Enforcement Chief and Edwin Quial, Institution Administrator.

Pursuant to Business and Professions Code, section 125.9; California Education Code, section 94936; and Title 5 of the California Code of Regulations, section 75020 and section 75040, the Bureau for Private Postsecondary Education (Bureau) renders the following decision relative to your appeal of the Citation No. 1819218.

It is the decision of the Enforcement Chief that on August 8, 2019, Citation No. 1819218 is affirmed for the following reason(s):

- No new substantive facts were presented at the conference.

VIOLATION CODE SECTIONS

#	Below you will find the California Education Code (CEC) and/or Title 5 of the California Code of Regulations (5, CCR code) section(s) of law you are charged with violating.
1.	<p>Violation: 5, CCR Section 76130 (a-e)– Collection and Submission of Assessments <i>“(a) A qualifying institution shall collect the assessment from each student in an educational program at the time it collects the first payment from or on behalf of the student at or after enrollment. The assessment shall be collected for the entire period of enrollment, regardless of whether the student pays the institutional charges in increments.</i> <i>(b) A qualifying institution shall complete the STRF Assessment Reporting Form (Rev. 2/10) and remit it with the STRF assessments collected from students to be received by the Bureau no later than the last day of the month following the close of the quarter as follows:</i> <i>(1) April 30 for the first quarter,</i> <i>(2) July 31 for the second quarter,</i> <i>(3) October 31 for the third quarter, and</i> <i>(4) January 31 for the fourth quarter. If the due date falls on a Saturday, Sunday or State or federal</i></p>

holiday, the due date shall be extended to the next regular business day for the Bureau.

If the due date falls on a Saturday, Sunday, or State or federal holiday, the due date shall be extended to the next regular business day for the Bureau.

(c) The STRF Assessment Reporting Form shall contain the following information:

(1) Total number of students who signed enrollment agreements for educational programs during the reporting period; and

(2) Total number of students eligible for STRF who signed enrollment agreements for educational programs during the reporting period; and

(3) The total number of students who signed their enrollment agreement during the reporting period, were eligible for STRF, and who made their first payment during the reporting period; and

(4) The total number of students who signed their enrollment agreement in a previous reporting period, were eligible for STRF, and who made their first payment during the current reporting period; and

(5) Total amount of institutional charges after rounding each student's institutional charges to the nearest \$1,000, for all eligible STRF students whose STRF assessment was collected in the reporting period; and

(6) Current contact telephone number of the person preparing the form; and

(7) A declaration dated and signed under penalty of perjury by the person preparing the form that the form and any attachments are true and correct.

(d) In the event of a school closure, any collected assessments shall be remitted to the Bureau within seven days following the cessation of instruction.

(e) Submission of all prior reports and assessments required by this section is a condition of renewal."

The Institution has failed to submit STRF Assessment Reporting Forms for the following quarters:

- 2017 - 2nd, 3rd, and 4th quarters
- 2018 - 1st, 2nd, 3rd, and 4th quarters
- 2019 - 1st quarter

On June 29, 2017, the Institution was notified via mail at 9 S. El dorado Street, Stockton, CA 95202, stating that the STRF Assessment Reporting Form for the 2nd quarter of 2017 was due. As of June 6, 2019, the Bureau has not received the STRF Assessment Reporting Form from the Institution.

On October 2, 2017, the Institution was notified via mail at 9 S. El dorado Street, Stockton, CA 95202, stating that the STRF Assessment Reporting Form for the 3rd quarter of 2017 was due. As of June 6, 2019, the Bureau has not received the STRF Assessment Reporting Form from the Institution.

On January 1, 2018, the Institution was notified via mail at 9 S. El dorado Street, Stockton, CA 95202, stating that the STRF Assessment Reporting Form for the 4th quarter of 2017 was due. As of June 6, 2019, the Bureau has not received the STRF Assessment Reporting Form from the Institution.

On April 3, 2018, the Institution was notified via mail at 9 S. El dorado Street, Stockton, CA 95202, stating that the STRF Assessment Reporting Form for the 1st quarter of 2018 was due. As of June 6, 2019, the Bureau has not received the STRF Assessment Reporting Form from the Institution.

On June 18, 2018, the Institution was notified via mail at 9 S. El dorado Street, Stockton, CA 95202, stating that the STRF Assessment Reporting Form for the 2nd quarter of 2018 was due. As of June 6, 2019, the Bureau has not received the STRF Assessment Reporting Form from the Institution.

On September 18, 2018, the Institution was notified via mail at 9 S. El dorado Street, Stockton, CA 95202, stating that the STRF Assessment Reporting Form for the 3rd quarter of 2018 was due. As of June 6, 2019, the Bureau has not received the STRF Assessment Reporting Form from the Institution.

On December 20, 2018, the Institution was notified via mail at 9 S. El dorado Street, Stockton, CA 95202, stating that the STRF Assessment Reporting Form for the 4th quarter of 2018 was due. As of June 6, 2019, the Bureau has not received the STRF Assessment Reporting Form from the Institution.

On March 27, 2019, the Institution was notified via mail at 9 S. El dorado Street, Stockton, CA 95202, stating that the STRF Assessment Reporting Form for the 1st quarter of 2019 was due. As of June 6, 2019, the Bureau has not received the STRF Assessment Reporting Form from the Institution.

Order of Abatement:

The Bureau orders that the Institution submit the delinquent STRF Assessment Reporting Forms with the STRF Assessments collected from students for the quarters listed above. The Institution shall also submit the student information to substantiate the data reported on the STRF Assessment Reporting Form(s). The information provided shall comply with "Record Keeping Requirements" Pursuant to 5, CCR section 76140.

The Order of Abatement was submitted on July 8, 2019.

Assessment of Fine

The fine for this violation is \$50.00

TOTAL ADMINISTRATIVE FINE DUE: \$50.00

PENALTY - ASSESSMENT OF A FINE

Payment of the administrative fine is due within 30 days from the date of this decision. Please complete the Payment of Fine form. Payment must be made to the Bureau by check, or money order. Please include the citation number on the payment of the fine assessment. Payment of the administrative fine shall not constitute an admission of the violation(s) charged and shall be represented as satisfactory resolution of the matter for purposes of public disclosure. Payments may be mailed to:

Cheryl Lardizabal, Discipline Citation Program
Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Suite 400
Sacramento, CA 95833

APPEAL OF CITATION

You *do not* have the right to request another Informal Conference to appeal this affirmed Citation. If you did not initially request an Administrative Hearing within 30 days from when the original citation was issued, you can no longer request one.

EFFECTIVE DATE OF CITATION AND FINE ASSESSMENT

This affirmed Citation is effective on August 9, 2019. The payment is due by **September 8, 2019**.

Failure to abate the violation or to pay the administrative fine within the time allowed is grounds for denial of an application for an approval to operate or discipline. The Bureau will promptly take all appropriate action to enforce the Affirmed Citation and recover the civil penalties prescribed therein or found to be due after a hearing.

CONTACT INFORMATION

If you have any questions regarding this decision or desire further information, please contact Cheryl Lardizabal, Citation Analyst, at (916) 621-2591 or at Cheryl.Lardizabal@dca.ca.gov.



Christina Villanueva
Discipline Manager



Date

Enclosures

- Payment of Fine
- Declaration of Service by Certified and First-Class Mail