



Bureau for Private Postsecondary Education
 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
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NOTICE TO COMPLY - CU 18430979 1117 (Ed. Code § 94935, 5 CCR § 75010)

Institution Name:	The Colburn School	Institution Telephone:	(213) 621-2200
Institution Code:	18430979	Administrator Name:	Lee Cioppa
Street Address:	200 South Grand Avenue Los Angeles, CA 90012	Date of Inspection:	November 29, 2017

Nature and Facts of the Violation(s), Including a Reference to the Statute or Regulation Violated, and Manner in Which the Institution Must Correct the Violation to Achieve Compliance:

WEBSITE MINIMUM REQUIREMENTS

Education Code or Code of Regulations	Subsection, Description, and Required Correction
5, CCR §74117	<p>Websites Requirements. In addition to the requirement in Section 94913(b) of the Code, an institution that maintains a website shall provide on the homepage of that website clear and conspicuous links to all the items required in Section 94913(a) of the Code.</p> <p>The institution's website homepage failed to provide clear and conspicuous links to the institution's 2017 school catalog, 2014-2015 Student Performance Fact Sheets, student brochures, a link to BPPE's website, and its most current annual report submitted to the Bureau.</p> <p>To remedy this violation, the institution shall update its website homepage to include clear and conspicuous links to its 2017 school catalog, 2014-2015 Student Performance Fact Sheet, student brochures a link to BPPE's website, and its most current annual report submitted to the Bureau.</p> <p>The institution shall submit the link to the updated homepage website with the institution's response to the NTC and the last page of this document within the specified time frame.</p>

Only minor violations are listed on a Notice to Comply.

Inspector's Name	Jessica Espinoza
Inspector's Signature	
Institution Administrator Name/Title:	Lee Cioppa, CAO
Institution Administrator's Signature:	

Education Code can be located at: http://www.bppe.ca.gov/lawsregs/ppe_act.shtml
 Code of Regulations can be located at: <http://www.bppe.ca.gov/lawsregs/regs.shtml>

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Inspector's Initial:

Administrator's Initial:

RETURN THIS FORM WITHIN THE SPECIFIED TIME FRAME WITH EITHER: 1) VERIFICATION OF COMPLIANCE OR 2) A NOTICE OF DISAGREEMENT

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during a compliance inspection by the Bureau.

By no later than 30 days from the date of the inspection, you must either: 1) Remedy the noncompliance item(s), sign the below declaration and submit this form to the Bureau, along with documentation describing how compliance was achieved; or 2) File with the Bureau a written notice of disagreement, specifying the minor violation(s) described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance item(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance was achieved for each violation and supporting documentation. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

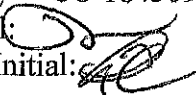
Signature

Date

Print Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY **December 29, 2017**

Notice to Comply – CU 18430979 1117

Inspector's Initial: 

Administrator's Initial: 