



## NOTICE TO COMPLY

CU- 88680715-032025

Institution Name:	Elite Cosmetology School	Institution Telephone:	(760) 365 8222
Institution Code:	88680715	Administrator Name:	Melissa Ramirez
Street Address:	72-840 Highway 111, V417, D145, Palm Desert, CA 92260	Inspection Date:	03/20/2025

The Bureau for Private Postsecondary Education (Bureau) issues this Notice to Comply pursuant to California Education Code (CEC) section 94935 and Title 5 of the California Code of Regulations (5 CCR) section 75010.

California Private Postsecondary Education Act: [https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf)  
Title 5 of the California Code of Regulations: <https://www.bppe.ca.gov/lawsregs/regs.pdf>

Violation	Code Section Violated	Description of the violation and required correction.
1	5, CCR § 71810 (b)(9)	<b>Violation Description:</b> The institution's catalog failed to contain a description of the types of equipment and materials that will be used for instruction.  <b>Correction:</b> The institution's catalog shall contain the above information, pursuant to 5, CCR § 71810 (b)(9).
2	5, CCR § 71810 (b)(10)	<b>Violation Description:</b> Page 6 of the institution's catalog contain a description of library and other learning resources, however failed to contain a description of the procedures for student access to the learning resources.  <b>Correction:</b> The institution's catalog shall contain the above information, pursuant to 5, CCR § 71810 (b)(10).
3	5, CCR § 71810 (b)(7)	<b>Violation Description:</b> The institution's catalog failed to include the policies and procedures for the award of credit for prior experiential learning, including assessment policies and procedures, provisions for appeal, and all charges that a student may be required to pay.

Violation	Code Section Violated	Description of the violation and required correction.
		<b>Correction:</b> The institution's catalog shall contain the above information, pursuant to 5, CCR § 71810 (b)(7).
4	5, CCR § 71810 (b)(3)	<p><b>Violation Description:</b> The institution's catalog failed to specify whether visa services are provided or whether the institution will vouch for student status, and any associate charges.</p> <p><b>Correction:</b> The institution's catalog shall contain the above information, pursuant to 5, CCR § 71810 (b)(3).</p>
5	CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b)	<p><b>Violation Description:</b> Page 13 of the institution's catalog under "Tuition and Fee," section contains a Non-Refundable amount for Books and kit. These fees with the exception of the Registration fee (not to exceed \$250) are refundable during the cancellation period.</p> <p><b>Correction:</b> The institution shall update the "Tuition," section on page 13 of the institution's catalog, pursuant to CEC § 94909 (a)(8)(B) in conjunction with CEC § 94920 (b).</p>
6	CEC § 94909 (a)(8)(B)	<p><b>Violation Description:</b> Pages 15-16 of the institution's catalog failed to include refund policies consistent with the bureau's requirements.</p> <p><b>Correction:</b> The institution shall update the institution's catalog with the above information, pursuant to CEC § 94909 (a)(8)(B).</p>
7	CEC § 94909 (a)(8)(C)	<p><b>Violation Description:</b> The institution's catalog failed to include probation and dismissal policies.</p> <p><b>Correction:</b> The institution shall update the institution's catalog with the above information, pursuant to CEC § 94909 (a)(8)(C).</p>
8	5, CCR § 71810 (b)(12)	<p><b>Violation Description:</b> The institution's catalog failed to include a description of all student services.</p> <p><b>Correction:</b> The institution shall update the institution's catalog with the above information, pursuant to 5, CCR § 71810 (b)(12).</p>

Violation	Code Section Violated	Description of the violation and required correction.
9	CEC § 94909 (a)(3)(D)	<p><b>Violation Description:</b> The institution's catalog failed to include the following disclosure:  "The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888-370-7589) or by visiting (<a href="http://www.osar.bppe.ca.gov">www.osar.bppe.ca.gov</a>)."</p> <p><b>Correction:</b> The institution shall update the catalog to include the Office of Student Assistance and Relief disclosure, pursuant to CEC § 94909 (a)(3)(D).</p>
10	CEC §94911(e)(1) in conjunction with CEC §94920(b)	<p><b>Violation Description:</b> Page 8 of the institution's enrollment agreement, under Tuition and fees section mentioned "Non-Refundable charges for books and kits" Please be advised these fees with the exception of the Registration fee/Application fee (not to exceed \$250) are refundable during the cancellation period.</p> <p><b>Correction:</b> The institution shall update the fee section on page 1 of the enrollment agreement pursuant to CEC §94911 (e)(1) in conjunction with CEC §94920 (b).</p>
11	5, CCR § 71800 (e)(11) In conjunction with 5, CCR § 76120 (a)	<p><b>Violation Description:</b> The institution's enrollment agreement failed to mention the Student Tuition Recovery fund fee as (non-refundable) under the itemization of charges.</p> <p><b>Correction:</b> The institution shall update the enrollment agreement to include the above information, pursuant to 5, CCR § 71800 (e)(11) in conjunction with 5, CCR § 76120 (a).</p>
12	CEC § 94911 (b)	<p><b>Violation Description:</b> The institution's enrollment agreement failed to include the student's obligation to the Student Tuition Recovery Fund, clearly identified as nonrefundable charge.</p> <p><b>Correction:</b> The institution shall update the enrollment agreement to include the above information, pursuant to CEC § 94911 (b).</p>

Violation	Code Section Violated	Description of the violation and required correction.
13	5, CCR § 76215 (a)	<p><b>Violation Description:</b> Although page 7 of the institution's enrollment agreement, contains the specific disclosure related to the Student Tuition Recovery Fund, however disclosure reference Bureau's old address.</p> <p><b>Correction:</b> The institution shall update the enrollment agreement with the Bureau's current address (1747 North Market Boulevard, Suite 225, Sacramento, California, 95834), and current telephone number (916-574-8900 or (888) 370-7589), pursuant to CEC § 94911(j)(2).</p>
14	CEC § 94913 (a)(2)	<p><b>Violation Description:</b> The institution's website failed to provide a current School Performance Fact Sheet year 2022-2023 for each educational program offered by the institution.</p> <p><b>Correction:</b> The institution shall update the institution's website, pursuant to CEC § 94913 (a)(2).</p>
15	CEC § 94913 (a)(4)	<p><b>Violation Description:</b> The institution's website failed to provide a link to the bureau's Internet website.</p> <p><b>Correction:</b> The institution shall update the institution's website, pursuant to CEC § 94913 (a)(4).</p>
16	CEC § 94913 (a)(5)	<p><b>Violation Description:</b> The institution's website failed to update the clear and conspicuous link to the institution's most recent annual report submitted to the bureau for year 2023.</p> <p><b>Correction:</b> The institution shall update its website to include the above information, pursuant to CEC § 94913 (a)(5).</p>

Pursuant to 5 CCR section 75010(d), the Institution may do either of the following:

- (1) Within 30 days from the date of the inspection, sign and return the notice to comply, declaring under penalty of perjury that the violation was corrected and describing how compliance was achieved; or
- (2) Within 30 days from the date of the inspection, file with the Bureau a written notice of disagreement, specifying the minor violations described in the notice to comply with which the person approved to operate the institution disagrees, and appealing it by requesting an

informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

**Pursuant to CEC section 94935(h), failure to comply with the notice to comply will result in the Bureau taking appropriate administrative enforcement action.**

The Notice to Comply was given to the Institution's owner, person in control, chief academic officer, chief executive officer, chief operating officer, institution director, or any person delegated by any of the aforementioned persons to facilitate the inspection or accept such notice as set forth below.

Notice To Comply Given To Name & Title:	Melissa Ramirez/ Director of Compliance
Bureau Compliance Analyst Name:	Gurinder Sandhu
Bureau Compliance Analyst Signature:	<i>JSandhu</i>

## NOTICE TO COMPLY DECLARATION

CU- 88680715-032025

Institution Name:	Elite Cosmetology School	Institution Telephone:	(760) 365 8222
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I declare under penalty of perjury that each violation identified in this Notice to Comply has been corrected and attached with this declaration is evidence to support the correction of each violation identified.

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Signature

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Date

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Print Name and Title